

MEMORANDUM



DATE: December 16, 2020
TO: Distribution List
FROM: Charlene Johnson
Planning Department

SUBJECT: ACTIONS TAKEN AT THE DECEMBER 16, 2020 REGULAR MEETING OF THE ZONING ADMINISTRATOR

The following is a brief resume of the Zoning Administrator actions taken at the above meeting. Present at the meeting were: Zoning Administrator Scott Webb, Senior Planner Alex Jauregui, Recording Secretary Melissa Nelson and Planning Secretary Charlene Johnson. Please contact the Development Department if you have any questions or need additional information.

Meeting Opened: 10:00 A.M.

Call to Order

PUBLIC HEARINGS

1. ADMN20-00096 – URBANEST GROUP, INC.
Approved as Conditioned.

ENVIRONMENTAL – CONSIDERATION OF AN ENVIRONMENTAL EXEMPTION

PROJECT – A MINOR INTERIM USE PERMIT WITH AN ENVIRONMENTAL EXEMPTION TO ALLOW FOR THE ESTABLISHMENT OF A PARCEL DELIVERY SERVICE WITHIN AN EXISTING COMMERCIAL BUILDING AND A MINOR SITE PLAN TO ALLOW FOR ASSOCIATED SITE IMPROVEMENTS TO TAKE PLACE ON A C-2 ZONED PROPERTY LOCATED AT 15272 BEAR VALLEY ROAD

PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC

City Planner Webb Opened Public Hearing

Speakers:

- Tarek Shaer / Applicant
- Saloni Singh / Nearby Property Owner Representative

City Planner Webb addresses nearby property owner's concerns

City Planner Webb Closed Public Hearing

ADJOURNMENT

Meeting was adjourned at **10:14 A.M.**