

MEMORANDUM



DATE: March 4, 2020
TO: Distribution List
FROM: Karem Ostrom
Management Technician

SUBJECT: ACTIONS TAKEN AT THE MARCH 4, 2020 REGULAR MEETING OF THE ZONING ADMINISTRATOR

The following is a brief resume of the Zoning Administrator actions taken at the above meeting. Present at the meeting were: Zoning Administrator Scott Webb and Recording Secretary Karem Ostrom. There was 3 attendees from the general public. Please contact the Development Department if you have any questions or need additional information.

Meeting Opened: 10:00 A.M.

Call to Order

PUBLIC HEARINGS

1. ADMN19-00125 – SEAN SUSELO
Approved.

ENVIRONMENTAL – CONSIDERATION OF AN ENVIRONMENTAL EXEMPTION

PROJECT – A MINOR INTERIM USE PERMIT AND MINOR SITE PLAN TO ALLOW FOR THE CONVERSION OF AN EXISTING VACANT RETAIL BUILDING TO A MULTI-TENANT BUILDING TO ACCOMMODATE A NEW INDOOR CAR SHOWROOM BUSINESS WITHIN THE PREVIOUS TARGET BUILDING

2. ADMN20-00010 – CHENGCHENG FENG
Approved.

ENVIRONMENTAL – CONSIDERATION OF AN ENVIRONMENTAL EXEMPTION

PROJECT – A MINOR CONDITIONAL USE PERMIT WITH AN ENVIRONMENTAL EXEMPTION TO ALLOW FOR THE ESTABLISHMENT OF A MASSAGE BUSINESS WITHIN AN EXISTING MULTI TENANT COMMERCIAL SHOPPING CENTER

NEW BUSINESS

3. ADOPTION OF ZONING ADMINISTRATOR RULES
Approved.

PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC
No comments.

ADJOURNMENT

Meeting was adjourned at **10:15 A.M.**