



Victorville Municipal Utility Services
 14343 Civic Drive • P.O. Box 5001 • Victorville, CA 92393-5001
 Phone: (760) 243-6340 • Fax: (760) 269-0039
 Email: utilityservices@victorvilleca.gov
Electric and Natural Gas Service Application



1. BUSINESS INFORMATION

Business Name:			
Business Type:			
EIN No.:		NAICS Code:	
Operation Schedule:	<input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun	Normal Business Hours:	

2. CONTACT INFORMATION

CEO / Owner / Pres. Name:			
Phone No.:		Email:	
Business Mailing Address:			
Notifications Mailing Address:			
Billing Contact Name / Title:			
Phone No.:		Email:	
On-Site Contact Name / Title:			
Phone No.:		Email:	
Construction Contact Name:			
Phone No.:		Email:	

3. SERVICE INFORMATION

Service Address:													
Requested Service Date:		APN No.:											
Construction Start Date:		Square Footage: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Office Space:</td> <td style="width: 30%;"></td> </tr> <tr> <td>Distribution/ Warehouse:</td> <td></td> </tr> <tr> <td>Manufacturing:</td> <td></td> </tr> <tr> <td>Other:</td> <td></td> </tr> <tr> <td>Total:</td> <td></td> </tr> </table>		Office Space:		Distribution/ Warehouse:		Manufacturing:		Other:		Total:	
Office Space:													
Distribution/ Warehouse:													
Manufacturing:													
Other:													
Total:													
Service Type:	<input type="checkbox"/> Permanent / Operational <input type="checkbox"/> Temporary / Construction <input type="checkbox"/> New Construction <input type="checkbox"/> Existing Upgrade												
Services Requested:	<input type="checkbox"/> Electric (complete section 4A) <input type="checkbox"/> Natural Gas (complete section 4B)												
Supplemental Documentation Required:	<input type="checkbox"/> CAD Files <input type="checkbox"/> Site Plan (Architectural and Civil Design) <input type="checkbox"/> E-Sheets with load calculations and single line drawings												

4A. ELECTRICAL SERVICE

Servicing Voltage:		Panel Amp Size:	
Estimated Demand (kW): Winter Summer Monthly Peak _____ Monthly Average _____		Estimated Usage (kW): Winter Summer Monthly Average _____	
No. of motors 75hp & up:		Other:	
Emerg. Generators on Site:	<input type="checkbox"/> No <input type="checkbox"/> Yes		

**** You may be required to install soft starts on motors of 75hp & above.**

4B. NATURAL GAS SERVICE

Pressure Requested:	<input type="checkbox"/> 7" W.C. <input type="checkbox"/> 2PSI <input type="checkbox"/> 5PSI <input type="checkbox"/> Other: _____		
Est. Date of Future Load:		Excess Flow Valve Required?: <input type="checkbox"/> Yes <input type="checkbox"/> No (See Notice VMA-110)	
Load Calculations (BTUs):			
		Connected	Future
	Water Heaters:		
	Heating:		
	Boilers:		
	Other:		
	Total:		

5. SUPPLEMENTAL DOCUMENTATION REQUIRED FOR SERVICE

Please initial to indicate you have read and understood the supplemental documents that follow this application.	_____ Notice VMA-109 – Contact Phone Numbers & Public Awareness Information
	_____ Notice VMA-110 – Excess Flow Valve Option (Natural Gas applicant only)
	_____ Notice VMA-112 – General Gas Service Information (Natural Gas applicant only)
	_____ Notice VMA-122 – DigAlert Information
Monthly Invoice Choice:	<input type="checkbox"/> Printed & mailed via USPS <input type="checkbox"/> E-Bill, sent via Email <input type="checkbox"/> Both, Printed & E-Bill
Email Addresses for E-Bill:	
Establishment of Credit :	A deposit will be required and therefore reflected on the first bill, unless the applicant is able to provide a Letter of Credit. Please reference "Rule 6" in the approved Rules and Regulations.

6. APPLICANT SIGNATURE

By Signing below, I certify that I am authorized to act on behalf of the applicant in applying for electric/gas service and agree to abide by the terms and conditions for receiving such service as outlined in the VMUS Electric Service Rules, Regulations and Rate schedules and / or Gas Rules, Regulations and Rate Schedules, as may be amended from time to time in accordance with Chapters 10.10 and 10.11 of the Victorville Municipal Code. Note: A Facilities Agreement may be required.

Name (print): _____ Title: _____

Signature: _____ Date: _____

Owner / Owner's Agent
 Tenant / Tenant's Agent
 Other: _____

Internal Use Only:

Notifications: <input type="checkbox"/> Operations <input type="checkbox"/> MUNIS Billing <input type="checkbox"/> Meter SVS/MDMA	Deposit: <input type="checkbox"/> Waived <input type="checkbox"/> Minimum (\$100) <input type="checkbox"/> Other: \$ _____	Update Listings: <input type="checkbox"/> Customer Distribution <input type="checkbox"/> Meter Reading <input type="checkbox"/> NAICS Report	MUNIS Acct. # & Customer ID: _____ Processed By/Date: _____
---	--	--	--



Victorville Municipal Utility Services
 14343 Civic Drive • P.O. Box 5001 • Victorville, CA 92393-5001
 Phone: (760) 243-6340 • Fax: (760) 269-0039
 Email: utilityservices@victorvilleca.gov



NOTICE- VMA 109

Public Awareness Information

Description	Phone Number	Availability
Customer Service (During normal business hours)	760-243-6340	Monday – Friday 7:00 AM – 4:30 PM
Emergency Hotline	1-877-760-VMUS 1-877-760-8687	7 Days/Week 24 Hours/Day

VMUS customers should promptly report all power outages, gas leaks, and other gas or electric emergencies using the contact numbers listed above. ***If unable to reach someone using the above numbers, please proceed to call the Standby line at (760) 578-5598.***

.....

Public Awareness – Natural Gas

VMUS owns and operates the natural gas distribution system within Southern California Logistics Airport (SCLA) and maintains it to meet or exceed all regulations. Some of the steps taken to reduce accidents include annual leak surveys and participation in the one call system. Natural gas is a very safe form of energy but must be handled with care and respect. The safe and efficient operation of the natural gas system is a public concern. Incidents are rare but may occur, including leaks, ruptures, and ignition. Potential hazards may include construction or excavation near the gas facilities, land movement due to earthquakes, flooding or landslides, and other events that may cause damage to the gas facilities.

Indications of a gas leak or rupture include:

- The smell of an unusual odor, like that of rotten eggs. Natural gas is colorless and odorless, but odorant has been added to help customers smell gas if a leak were to occur.
- An unusual hissing or roaring noise coming from the ground or an aboveground pipeline.
- Discolored vegetation surrounding a pipeline, or water or dirt/dust blowing into the air.

Potential hazards should not be disregarded. Any suspicions of a gas leak, rupture or suspicious activity should be immediately reported to VMUS. VMUS and its contractors are highly trained and qualified to recognize and react to any abnormal operating conditions that may occur. VMUS maintains a strong relationship with emergency personnel to help prevent accidents and to assist in responding to emergencies.

If you suspect a gas leak or rupture:

- Warn others and evacuate to a safe location immediately.
- Avoid sources of ignition such as smoking, operating electric appliances/devices or vehicles, using a phone or cell phone, switching on/off lights, or any other action that might create a spark.
- From a safe place, call VMUS immediately at 1-877-760-8687, or call 911.

Additional information regarding public awareness for pipeline and hazardous materials safety can be found at <https://www.phmsa.dot.gov/safety-awareness/pipeline/safety-awareness-overview>. If you have any questions concerning this notice, please contact our offices at (760) 243-6340* or by email at utilityservices@victorvilleca.gov



Victorville Municipal Utility Services
14343 Civic Drive • P.O. Box 5001 • Victorville, CA 92393-5001
Phone: (760) 243-6340 • Fax: (760) 269-0039
Email: utilityservices@victorvilleca.gov



NOTICE-VMA 110

Excess Flow Valve Option

As required by the U.S. Department of Transportation Minimum Pipeline Safety Regulations, Victorville Municipal Utility Services (VMUS) extends to each of its natural gas customers the opportunity to have an Excess Flow Valve (EFV) installed on a new or replacement natural gas service line.

An EFV is designed to restrict the flow of natural gas should it sense a sudden excess flow of natural gas downstream of the device, such as caused by a rupture of the service line between the mainline and the customer meter assembly. Restricting gas flow caused by a line break or failure of the service line may decrease the potential for property damage and/or injury. However, installation of an EFV will not protect against small leaks, such as those located on the customer-owned line or appliances, and may potentially shut off gas supply under heavy system demand, such as under severe weather conditions.

Installation of the EFV is not mandatory. The regulations provide that the full cost to maintain and/or replace the EFV shall be born by the customer for the life of the natural gas service line. It is not known how long the EFV will last, how often it may be activated requiring maintenance, or when it may need to be replaced. Each customer will be required to select an option regarding installation of the EFV on the Natural Gas Service Application.

Should the customer opt to have an EFV installed, the customer is agreeing to pay all future maintenance costs associated with the EFV. These include, but are not limited to, excavation costs, repair or replacement costs, and restoration costs. The cost to install an EFV starts at approximately \$4,000 and can vary widely depending on size, site conditions, and other factors. Additionally, in the event that the customer sells the property, it is the customer's responsibility to disclose in writing to the new owner that an EFV has been installed on the gas service line. This disclosure must contain all of the customer's responsibilities for the EFV.

Existing customers who desire an EFV and whose connected load exceeds 1,000 standard cubic feet per hour may request to have an EFV installed on their service line. If you choose to have an EFV installed VMUS will schedule the installation at a mutually agreeable date.

Any tenant customer opting to have an EFV installed must provide VMUS with written consent from the property owner specifically acknowledging receipt of this notice (VMA-110). By authorizing a tenant to have an EFV installed, the property owner assumes all responsibilities/liabilities outlined above.

If you have any questions concerning this notice, please contact our offices at (760) 243-6340 or by email at utilityservices@victorvilleca.gov.



Victorville Municipal Utility Services
14343 Civic Drive • P.O. Box 5001 • Victorville, CA 92393-5001
Phone: (760) 243-6340 • Fax: (760) 269-0039
Email: utilityservices@victorvilleca.gov



NOTICE-VMA 112

General Natural Gas Service Information

Victorville Municipal Utility Services (VMUS) owns, operates, and maintains the gas facilities up to and including the service regulator and gas meter. VMUS will install the natural gas meter outside, in a well-ventilated area, where it will be reasonably safe from street traffic and readily accessible for reading, testing, and inspection. Only VMUS employees or contractors authorized/qualified by VMUS may work on VMUS natural gas facilities. Natural Gas service will only be initiated after the complete installation and final acceptance of the gas distribution system, and following verification of the customer-provided certificate of inspection for all plumbing, piping, and appliances on the outlet side of the service meter.

The customer is responsible for all plumbing, piping and appliances, including maintenance of the pipe from the meter to the individual gas appliances, and any buried pipe after the meter. If the buried pipe is not properly maintained, it may be subject to the potential hazards of corrosion and leakage. Buried pipe should be periodically inspected for leaks and corrosion if the piping is metallic and repaired if any unsafe condition is found. When excavating near buried gas piping, the piping should be located in advance, and the excavation done by hand. Only qualified service providers should be used for making installations, repairs, and/or alterations on the gas appliances or pipes located after the meter. By signing the Natural Gas Service Application, the customer agrees:

- To grant VMUS, and/or its authorized/qualified contractors, rights of ingress and egress as may be necessary for the purpose of furnishing service to the premises.
- To refrain from placing any permanent obstructions over the service line, and/or covering or enclosing the meter in any manner that will inhibit emergency access.
- To refrain from removing or damaging any pipeline warning signs put in place by VMUS for the purpose of public safety.
- To advise VMUS of the location of any underground facilities located on the property (sprinkler systems, septic tanks, etc.) which are not otherwise marked by underground facility owners.
- To hold VMUS harmless for any unintentional or unavoidable damage to landscaping, shrubbery, etc., that may occur while finishing service to the premises, inclusive of emergency access to gas facilities.

A complete copy of the VMUS Gas Service Rules, Regulations and Rate Schedules can be found on the VMUS webpage at <https://www.victorvilleca.gov/government/city-departments/utilities/gas/vmus-gas>, or may be requested by contacting VMUS customer service. Any questions concerning this notice should be directed to VMUS customer service at (760) 243-6340 or by email at utilityservices@victorvilleca.gov.

VICTORVILLE MUNICIPAL UTILITY SERVICES (VMUS)

14343 Civic Drive • P.O. Box 5001 • Victorville, CA 92392-5001

Phone: (760) 243-6340 • Fax: (760) 269-0039

NOTICE VMA-122: DIG ALERT INFORMATION



VMUS' Line Markers

DigAlert's Mission

The mission of DigAlert is to prevent daage to underground infrastrucutre through education and to operate as a link between excavators and infrastructure owners.

Beneath the surface of the ground, hidden from view, are gas lines, water lines, cable lines and other utilities. If you don't know exactly where they are, your digging could cause disruption to services, harm to the general public, injuries, even an explosion.

By using direct.digalert.org, you begin the process of notifying our members who own underground utilities and have requested notification with in the area of your planned excavation which must begin within 14 days of your request.

The members' representatives then have 2 working days (not including the date of notification) in which to respond regarding the lines they own and maintain so you can avoid damaging them during your digging.



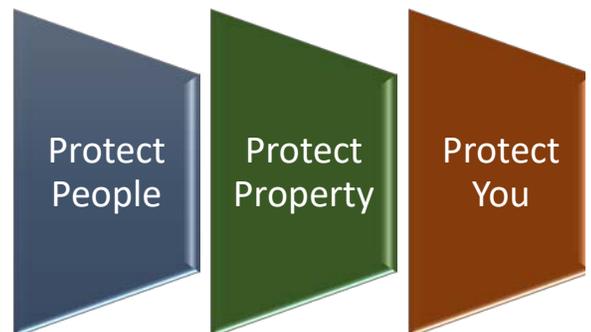
**Know what's below.
Call before you dig.**

Prior to getting a ticket, pre-mark the area you plan to dig with water-soluble or chalk-based white paint, stakes, or flags.

- ❖ Contact Phone Number
- ❖ Information on company doing the work
- ❖ Site contact information
- ❖ Method used for pre-marking in white
- ❖ County and City
- ❖ Job address or location description
- ❖ Method of digging
- ❖ Type of work
- ❖ For whom the work is being done
- ❖ Permit number
- ❖ Work date and time

You Receive:

- ❖ List of members being notified
- ❖ DigAlert ticket number
- ❖ Expiration date
- ❖ Instructions to update online or on the mobile apps



**To Submit a Ticket Go Online At:
Direct.DigAlert.Org
or call 811**