



City of Victorville

Development Services

Planning ♦ Building ♦ Code Compliance ♦ Business License

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Construction Waste Management Plan (CWMP) (Provide During Plan Review)

Building permit applicants must prepare a Construction Waste Management Plan to document project compliance with the CalGreen Code, Sections 4.408, 5.408, and City Development Code Section 16-5.11, Construction Waste Diversion. Applicants must complete this form and submit it with each building permit application to the City of Victorville Building Division.

Project Name: _____ Permit #: _____

Contractor/Company Name: _____

Project Manager: _____

Phone: _____ Email: _____

Project Location: _____

Brief Project Description: Indicate if residential; commercial; new construction; # units; ft², etc. _____

Anticipated Start Date of Project _____

Approximate Duration of Project _____

Notice Regarding Waste Hauling Services—Exclusive Franchise: Per Victorville Municipal Code Section 6.36.040, the City and its duly authorized agents have the exclusive right to provide solid waste handling services. The City of Victorville has an exclusive contract/franchise for waste/refuse removal with Victorville Disposal (Burrtec). Only Victorville Disposal is authorized to provide waste removal services. Waste generators have the option to “self-haul” waste, but the waste generator must use its own employees and equipment. It cannot subcontract waste hauling/removal services. Jobsite “cleanup contractors” may be used to clean job sites; however, the collected materials must be placed in refuse containers provided by the City’s franchised hauler for hauling/removal. Trade subcontractors (framers, drywallers, HVAC, plumbing, painters, etc.) would be considered waste generators and are permitted to remove their scrap materials, using their own employees and equipment.

Notice—Minimum 65% Diversion Required: Per CalGreen and the Victorville Municipal Code Section 16-5.11, contractors must recycle/divert from landfill a **minimum of 65% of construction debris**. Contractors must divert 100% of ground clearing debris. Contractors must provide verifiable documentation of diverted percentages (weight slips).

Please check the appropriate box indicating how your project will divert 65% of project waste from landfill:

OPTION 1: USE FRANCHISED HAULER—VICTORVILLE DISPOSAL/BURRTEC:

***Mixed Waste Processing.** Contract with **Victorville Disposal/Burrtec (760) 245-8607** for roll-off service for mixed solid waste. Victorville Disposal will haul all project debris to its Burrtec Construction & Demolition (C & D) Recycling Facility for processing. The minimum guaranteed diversion percentage for this option is 65%. Burrtec will supply weight slips and documentation of diversion to the contractor. This documentation can be used to verify compliance with 65% diversion.

***If selecting this option, PLEASE verify with the Victorville Disposal/Burrtec customer service rep that the roll-off added to the project is a C&D (construction and demolition) roll-off and NOT a regular trash roll-off. A trash roll-off will end up in the landfill and will NOT count towards any diversion percentage.**

Note: This option guarantees a minimum 65% diversion and full compliance with CalGreen and VMC waste recycling requirements. For the Post-Construction Worksheet, you will only need to fill out Sections 1-3 and provide Burrtec’s copy of the diversion report.

OPTION 2: SELF HAUL—UTILIZING CONTRACTOR’S OWN EMPLOYEES & EQUIPMENT:

Source-Separate Materials. Self-haul source-separated materials to recycling facilities. Contractor and subcontractors will source separate materials (wood, concrete, scrap metal, cardboard, etc.) at job site. Contractor will self-haul to permitted recycling facilities. Note: If this option is selected, you must also complete Worksheet 1 prior to submitting this plan. At the end of the project, you will also need to fill out Worksheet 2, Sections 1-5, calculate diversion percent, and submit copies of weight slips from all recycling facilities and disposal sites used.

Contractors who need information on local scrap metal recyclers, asphalt and concrete recyclers, or brush and wood recyclers should contact the **City of Victorville Environmental Programs Division** at **(760) 955-8615**.

Note: All materials hauled to a landfill do NOT count towards the project’s 65% diversion requirement.

Other Required Forms:

- ▶ **Worksheet Part One**—Estimate of Material Disposal/Diversion (Pre-Construction)
Note: Not required if using City franchised hauler (**Option 1**). Complete this worksheet if self-hauling (**Option 2**).
- ▶ **Worksheet Part Two**—Final Report of Material Disposal/Diversion (Post-Construction)
Note: If using City franchised hauler (**Option 1**), you will only need to complete Sections 1-3 of this form. If self-hauling (**Option 2**), you will need to complete Sections 1-5.

I am aware that all receipts, weight tickets, invoices, or other acceptable evidence of recycling construction debris must be provided to the City prior to final inspection as proof that at least 65% of the amount of debris generated by this project was recycled and that non-compliance will result in project delay or no final inspection.	
Signature:	Title:
Print Name:	
Date:	

ACKNOWLEDGEMENT

I have submitted a copy of the Construction Waste Management Plan (CWMP) for my project. It is acknowledged and agreed that during construction, I, (name) _____ or a designated person will monitor and maintain compliance with the Construction Waste Management Plan to ensure a minimum of 65% diversion.

The signature below represents acknowledgement of the City of Victorville Development Code Section 16-5.11, which requires 65% diversion of construction and demolition debris. Prior to final inspection, the complete CWM Package, pages 1 through 6, and other supporting documentation showing diversion amounts shall be provided to the Building Division.

Company Name: (General Contractor, Subcontractor or Homeowner)		
Responsible Person’s Name:		Responsible Person’s Signature:
CSLB License:	Date Signed:	Position with Company or Title:
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CWMP Worksheet Part 1

(continued)

PART ONE: LIST OF RECYCLING AND DISPOSAL FACILITIES TO BE USED

- > This form is **NOT REQUIRED** (leave blank) if you are using the City's franchised hauler, Victorville Disposal/Burrtec (**Option 1**).
- > List the name and location of all facilities used to dispose of or recycle material from this project (**Option 2**). Attach additional sheets if necessary, using the same format.

[A] Facility Name _____
 Street Address _____ City _____
 Phone _____
 Type of Facility—check all that apply
 Disposal Recycling-Source Separated Mixed Waste Processing
 Materials Handled at Facility—check all that apply
 Mixed waste Concrete/asphalt Dirt Brush/Greenwaste Metal
 Cardboard Wood/lumber Drywall

[B] Facility Name _____
 Street Address _____ City _____
 Phone _____
 Type of Facility—check all that apply
 Disposal Recycling-Source Separated Mixed Waste Processing
 Materials Handled at Facility—check all that apply
 Mixed waste Concrete/asphalt Dirt Brush/Greenwaste Metal
 Cardboard Wood/lumber Drywall

[C] Facility Name _____
 Street Address _____ City _____
 Phone _____
 Type of Facility—check all that apply
 Disposal Recycling-Source Separated Mixed Waste Processing
 Materials Handled at Facility—check all that apply
 Mixed waste Concrete/asphalt Dirt Brush/Greenwaste Metal
 Cardboard Wood/lumber Drywall

[D] Facility Name _____
 Street Address _____ City _____
 Phone _____
 Type of Facility—check all that apply
 Disposal Recycling-Source Separated Mixed Waste Processing
 Materials Handled at Facility—check all that apply
 Mixed waste Concrete/asphalt Dirt Brush/Greenwaste Metal
 Cardboard Wood/lumber Drywall



CWMP Worksheet Part 2—Final Report

(Post-Construction Summary—Submit Prior to Final Inspection)

PART TWO: WASTE MANAGEMENT PLAN FINAL DIVERSION REPORT (Post -Construction)

Instructions: Return this completed form along with corresponding weight slips and other supporting documentation to the Building Division at end of project when requesting final inspection.

- **Franchised Hauler (Option 1):** If you contracted with the City's franchised hauler for recycling and/or disposal services, then complete Sections 1- 3 only.
- **Self-Haul (Option 2):** If you self-hauled construction materials, then fill out Sections 1 through 5.

SECTION 1—CERTIFICATION

By signing below, I declare and attest that the information on this form is true and correct. I certify that I have tracked construction waste disposal and recycling during this project and that a minimum of 65% of the total waste has been diverted for either reuse or recycling.

Company Name: (General Contractor, Subcontractor or Homeowner)		
Responsible Person's Name:		Responsible Person's Signature:
CSLB License:	Date Signed:	Position with Company or Title:

SECTION 2—PROJECT INFORMATION

Project Name: _____	
APN: _____	Permit #: _____
Brief Project Description: _____	

Project Start Date: _____	Project Completion Date: _____
Company Name (General Contractor, Subcontractor, or Homeowner): _____	
Responsible Person's Name: _____	Title/Position with Company _____
Phone Number: _____	Email Address: _____

SECTION 3—HOW WAS WASTE AND RECYCLE MATERIAL HANDLED?

<input type="checkbox"/> Option 1: Contracted with Burrtec/Victorville Disposal for mixed waste hauling and processing to recycle a minimum of 65% of construction/demolition debris.
Note: If you selected the option above (Contracted with Burrtec/Victorville Disposal), simply return this form and corresponding diversion report supplied by Burrtec to the Building Department. You do not need to complete Sections 4 and 5.
<input type="checkbox"/> Option 2: Self-hauled <u>source separated materials</u> to recycling facilities and hauled residual trash to permitted landfill (Must complete Sections 4 and 5 below).



CWMP Worksheet Part 2--continued (Post-Construction Summary—Submit Prior to Final Inspection)

SECTION 4—LIST OF RECYCLING AND DISPOSAL FACILITIES USED DURING PROJECT

Note: This section is **NOT REQUIRED** if you used the City-franchised hauler, Victorville Disposal/Burrtec (**Option 1**).

Only complete this section if you self-hauled (Option 2). List the name and location of all facilities used to dispose or recycle materials from this project. Attach additional sheets if necessary, using the same format.

[A] Facility Name _____				
Street Address _____	City _____			
Phone _____				
Type of Facility—check all that apply				
<input type="checkbox"/> Disposal	<input type="checkbox"/> Recycling-Source Separated	<input type="checkbox"/> Mixed Waste Processing		
Materials Handled at Facility—check all that apply				
<input type="checkbox"/> Mixed waste	<input type="checkbox"/> Concrete/asphalt	<input type="checkbox"/> Dirt	<input type="checkbox"/> Brush/Greenwaste	<input type="checkbox"/> Metal
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Wood/lumber	<input type="checkbox"/> Drywall		

[B] Facility Name _____				
Street Address _____	City _____			
Phone _____				
Type of Facility—check all that apply				
<input type="checkbox"/> Disposal	<input type="checkbox"/> Recycling-Source Separated	<input type="checkbox"/> Mixed Waste Processing		
Materials Handled at Facility—check all that apply				
<input type="checkbox"/> Mixed waste	<input type="checkbox"/> Concrete/asphalt	<input type="checkbox"/> Dirt	<input type="checkbox"/> Brush/Greenwaste	<input type="checkbox"/> Metal
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Wood/lumber	<input type="checkbox"/> Drywall		

[C] Facility Name _____				
Street Address _____	City _____			
Phone _____				
Type of Facility—check all that apply				
<input type="checkbox"/> Disposal	<input type="checkbox"/> Recycling-Source Separated	<input type="checkbox"/> Mixed Waste Processing		
Materials Handled at Facility—check all that apply				
<input type="checkbox"/> Mixed waste	<input type="checkbox"/> Concrete/asphalt	<input type="checkbox"/> Dirt	<input type="checkbox"/> Brush/Greenwaste	<input type="checkbox"/> Metal
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Wood/lumber	<input type="checkbox"/> Drywall		

[D] Facility Name _____				
Street Address _____	City _____			
Phone _____				
Type of Facility—check all that apply				
<input type="checkbox"/> Disposal	<input type="checkbox"/> Recycling-Source Separated	<input type="checkbox"/> Mixed Waste Processing		
Materials Handled at Facility—check all that apply				
<input type="checkbox"/> Mixed waste	<input type="checkbox"/> Concrete/asphalt	<input type="checkbox"/> Dirt	<input type="checkbox"/> Brush/Greenwaste	<input type="checkbox"/> Metal
<input type="checkbox"/> Cardboard	<input type="checkbox"/> Wood/lumber	<input type="checkbox"/> Drywall		



CWMP Worksheet Part 2—continued (Post-Construction Summary—Submit Prior to Final Inspection)

SECTION 5—TABLE OF ACTUAL AMOUNTS RECYCLED AND DISPOSED

➤ This form is **NOT REQUIRED** (leave blank) if you used the City's franchised hauler, Victorville Disposal/Burrtec (**Option 1**).

Complete the table below with actual quantities and where materials were disposed and recycled.

Note: Only complete this section if you self-hauled some or all your construction waste (Option 2**).** Attach corresponding weight slips from recycling and disposal facilities.

Project Name: _____						
APN: _____			Permit #: _____			
Material Type	Source Separated	Facility Used	A Salvaged or Reuse	B Recycled	C Disposal (Non-recyclable)	D Total Construction Waste Generated (A+B+C=D)
<i>Example: Asphalt</i>	X	A	500 pounds	200 pounds	50 pounds	750 pounds
Asphalt						
Concrete						
Shotcrete						
Metals						
Wood						
Rigid insulation						
Fiberglass insulation						
Acoustic ceiling tile						
Gypsum drywall						
Carpet/carpet pad						
Plastic pipe						
Plastic buckets						
Plastic						
Hard plank siding and boards						
Glass						
Cardboard						
Pallets						
Job office trash, paper, glass, plastic bottles, cans, plastic						
Alkaline and rechargeable batteries, toner cartridges, and electronic devices						
Other (specify)						
TOTALS						

(Total Column **A + B**) / Total Column **D** = # x 100 = Total Diversion Percentage = _____%

The percentage listed shall be greater than or equal to 65% **OR**

Total pounds disposed/total square footage of project = _____ lbs/sq ft (low rise residential max: 3.4 lbs/sq ft & high rise residential max: 2 lbs/sq ft)

Are the lbs/sq ft listed above less than or 2 lbs/sq ft (non-residential new construction only): Y ___ N ___