# MEMORANDUM

DATE: October 4, 2023

TO: Distribution List

FROM: Robyn Hernandez

Planning Department

SUBJECT: ACTIONS TAKEN AT THE OCTOBER 4, 2023 REGULAR MEETING of the zoning administrator

The following is a brief resume of the Zoning Administrator actions taken at the above meeting. Present at the meeting were: Zoning Administrator Scott Webb, Planning Technician Charlene Johnson and approximately 4 attendees. Please contact the Development Department if you have any questions or need additional information.

Meeting Opened: 10:05 a.m.

Call to Order

**PUBLIC HEARINGS**

1. ADMN23-00077 – Raul’s Mexican Food

ENVIRONMENTAL – Environmental Exemption

PROJECT – A Minor Conditional Use Permit with an Environmental Exemption to allow for on-site sales of beer, wine, and liquor at an existing parcel with a C-1 (Neighborhood Service Commercial) zoned parcel.

LOCATION – 15075 Palmdale Road

RECOMMENDATION – Staff recommends that the Zoning Administrator conduct a public hearing, receive testimony regarding the proposed project, and take the following actions:

1. Environmental Assessment – Find the project categorically exempt per CEQA Section 15301 – Existing Facilities; and
2. Minor Conditional Use Permit – Approve case ADMN23-00077 subject to the recommended Conditions of Approval.

Zoning Administrator Scott Webb opened the Public Hearing.

Speakers:

None

Zoning Administrator Scott Webb closed the Public Hearing.

**Approved as Conditioned.**

1. ADMN23-00086 – Lee & Associates

ENVIRONMENTAL – Environmental Exemption

PROJECT – A Minor Conditional Use Permit with an Environmental Exemption to allow for the establishment of a private charter school servicing special needs within a C-1 (Neighborhood Service Commercial) zone.

LOCATION – 12421 Hesperia Road, Suites 11-14

RECOMMENDATION – Staff recommends that the Zoning Administrator conduct a public hearing, receive testimony regarding the proposed project, and take the following actions:

1. Environmental Assessment – Find the project categorically exempt per CEQA Section 15301 – Existing Facilities; and
2. Minor Conditional Use Permit – Approve case ADMN23-00086 subject to the recommended Conditions of Approval; and
3. Minor Site Plan – Approve case ADMN23-00086 subject to the recommended Conditions of Approval.

Zoning Administrator Scott Webb opened the Public Hearing.

Speakers:

Elizabeth Brown (Applicant)

Don Brown (Applicant)

Zoning Administrator Scott Webb closed the Public Hearing.

**Approved as Conditioned.**

**PUBLIC COMMENT ON ITEMS OF INTEREST TO THE PUBLIC**

Speakers:

None

**ADJOURNMENT**

Meeting was adjourned at **10:16 a.m.**