

MEMORANDUM



DATE: MARCH 2, 2023

TO: COMMUNITY PLANNING AND DEVELOPMENT (CPD)
GRANTS SUBCOMMITTEE

FROM: SCOTT WEBB *sw*
CITY PLANNER

SUBJECT: UPDATED STAFF RECOMMENDATIONS AND FUNDING APPLICATIONS
TABLE FOR UNITED STATES DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT (HUD) - OFFICE OF COMMUNITY PLANNING AND
DEVELOPMENT (CPD) FY 2023-2024 ANNUAL ACTION PLAN

AGENDA ITEM NO. 1

Staff Recommendation:

That the CPD Grants Subcommittee review all applications received for FY 2023-2024 HUD funding, including Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds and make the following recommendations to the City Council:

- A. Recommend the allocation of CDBG/HOME funds as proposed in the attached revised 2023-2024 Community Planning and Development Grant Applications table;
- B. Recommend the inclusion of operating restrictions for food distributors/providers, as discussed herein, be incorporated within the associated subrecipient contracts;
- C. Recommend the proposed funding Contingency Measures outlined herein within the 2023-2024 Annual Action Plan; and
- D. Recommend the disbursement of available Community Development Block Grant – Coronavirus (CDBG-CV) funds as proposed in the attached revised 2023-2024 Community Planning and Development Grant Applications table.

CDBG and HOME Funding Recommendations:

After the preparation of the Staff Report for the subject item, City staff prepared a revised 2023-2024 Community Planning and Development Grant Applications table (Attachment A) for use by the CPD Grants Subcommittee in determining recommended allocations of available Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds. Included in the revised table are recommendations prepared by City staff for possible CDBG/HOME funding allocations as well as Community Development Block Grant – Coronavirus (CDBG-CV) funding opportunities that may be utilized to supplement CDBG/HOME funding in the subject 2023-2024 fiscal year. Additionally, the updated table includes final CDBG/HOME grant allocations (Attachment B) that were released by the U.S. Department of Housing and Urban Development (HUD) after the preparation of the Staff Report, which include increases to both the CDBG & HOME allocations compared to previous years. Recommended funding allocations in the updated table include:

- A minimum grant amount of \$10,000 to recommended CDBG public service grantees;
- The proposed use of CDBG-CV funds to fully fund two public service projects that provide homeless services related to COVID-19;
- Funding to food providers with a focus on regional distributors, services directed toward homebound seniors and veterans, as well as feeding agencies that engage with the homeless population;

- No recommendations of funding to utility and/or rental assistance programs given the availability of over \$330,000 in funding from previous grant allocations; and
- Funding to construction projects that: address an unmet need (e.g. housing rehabilitation programs, façade improvement, code enforcement activities & LMAD Landscaping), complete ongoing previously funded projects (e.g. Unity Hall & Wellness Center).

Proposed Operating Restrictions:

While CDBG/HOME grant funds are typically allocated without specific operating restrictions, allocations in previous years have been awarded in some instances with contract language to ensure funds are spent to serve the City of Victorville residents or are provided in accordance with the City’s Zoning Ordinances. In conjunction with the subject 2023-2024 fiscal year recommendations, City staff is proposing to include the following contract language relating to food distribution activities being funded.

The City of Victorville’s Homelessness Strategic Action Plan prioritizes the establishment of strategic partnerships with service providers to proactively house the unsheltered homeless population. With this in mind, it is imperative to establish rules of engagement for partnering food service providers that give direct or indirect aid to the unsheltered homeless in Victorville. This is necessary to achieve the desired outcome of housing the unsheltered and reducing associated environmental impacts.

Subrecipients of CDBG funds and their partnering feeding agencies shall ensure their employees and/or volunteers adhere to the following operating standards when providing direct assistance to unsheltered homeless:

- Service providers shall coordinate mobile food distribution with the Victorville Homeless Engagement Outreach Division of the Code Compliance Department to ensure additional resources are provided to the unsheltered individuals;
- Service providers shall not distribute daily meals from a fixed location unless the food is served and consumed on the premises and all necessary land use, building permits and any applicable permits issued by the San Bernardino County Department of Environment Health have been obtained; and
- Service providers shall monitor areas where food has been distributed to collect and dispose of debris associated with the food distribution (e.g. bags, cartons, utensils, food waste).

Subrecipients that distribute food to feeding agencies that serve the Victorville unsheltered homeless population are required to list those agencies in their required CDBG reporting and reimbursement requests. Prior to distributing food to these feeding agencies, subrecipients shall obtain a signed acknowledgment from the feeding agencies to abide by the food distribution requirements listed above. Said acknowledgment(s) shall be provided to the City of Victorville with the CDBG reporting or reimbursement request.

Contingency Recommendations:

Although the final annual allocations for CDBG and HOME funds have been released by HUD, in previous years funding has been subject to increases and/or decreases based upon incorrect calculations by HUD, typically in amounts less than \$100,000. In order to ensure a contingency plan is included in the 2023-2024 Annual Action Plan and reduce the need for unnecessary CPD Grant Subcommittee meetings, City staff proposes the following contingency measures should CDBG/HOME annual allocations be adjusted in the future by HUD.

CDBG Contingency Measures	
Funding Increase	<ul style="list-style-type: none"> • Fund Administration to the Maximum 20% of total allocation. • Fund Public Service to the Maximum 15% of total allocation. <ul style="list-style-type: none"> ○ Disperse evenly among awarded projects, not to exceed grant request. • Fund Construction to the Minimum 65% of total allocation. <ul style="list-style-type: none"> ○ Disperse in full to Wellness Center Solar Panels and Carport Project.
Funding Decrease	<ul style="list-style-type: none"> • Fund Administration to the Maximum 20% of total allocation. • Fund Public Service to the Maximum 15% of total allocation. <ul style="list-style-type: none"> ○ Reduce evenly among awarded projects. • Fund Construction to the Minimum 65% of total allocation. <ul style="list-style-type: none"> ○ Reduce evenly among awarded projects.

HOME Contingency Measures	
Funding Increase	<ul style="list-style-type: none"> • Fund Administration to the Maximum 10% of total allocation. • Fund CHDO to the required 15% of total allocation. • Fund Housing Activities to the Minimum 75% of total allocation. <ul style="list-style-type: none"> ○ Disperse in full to Senior Home Repair Program.
Funding Decrease	<ul style="list-style-type: none"> • Fund Administration to the Maximum 10% of total allocation. • Fund CHDO to the required 15% of total allocation. • Fund Housing Activities to the Minimum 75% of total allocation. <ul style="list-style-type: none"> ○ Reduce evenly among awarded projects.

Attachments:

Attachment A – 2023-2024 CPD Grant Applications Table w/recommendations

Attachment B – 2023-2024 HUD Allocations

Prepared by: Alex Jauregui, Assistant City Planner

CPD GRANTS SUBCOMMITTEE

ATTACHMENT A

2023-2024 Grant Applications Table
w/recommendations

2023-2024 Community Planning and Development Grant Applications

ALLOCATIONS

Community Development Block Grant	\$1,987,626.09
Public Service (15%)	\$207,209.00
Construction(65%)	\$897,908.00 (\$897,908 + 606,230.09 = \$1,504,138.09)
Administration (20%)	\$276,279.00
Reallocation	\$606,230.09
HOME Investment Partnerships Program	\$601,384.00
Housing	\$451,038.00
CHDO	\$90,207.00
Administration (VV Portion only)	\$30,069.00

PUBLIC SERVICE

Organization Name	Project Name	Brief Description	Number of People to be Served	Amount Requested	Funding Recommendations	CV Funding Recommendations	Subcommittee Recommendations	Notes
1 A Core Solution	Basic Life Skills Workshops	Workshop curriculum includes self awareness, money management and decision making	300	\$60,600.00	\$0.00			Interim shelter due to close once Wellness Center is open. Wellness Center will offer these classes.
2 A Core Solution	Code Assistance Fund	Funding for transportation, lodging, vehicle maintenance, registration and storage of property	25 - 30	\$20,000.00	\$20,000.00			Coordinating with City Code Enforcement and Homeless Outreach Team.
3 A Core Solution	Utility/Rental/Mortgage Assistance	One time assistance with utility, rental or mortgage bill	110	\$80,000.00	\$0.00			Other organizations have large balances for utility and rental assistance
4 Assistance League of Victor Valley	Operation School Bell	Clothing for school aged children	250	\$30,000.00	\$12,346.00			
5 Boys and Girls Club of Greater Redlands - Riverside	Project Learn	After school program focusing on increasing reading and math proficiency	50	\$10,000.00	\$0.00			
6 Child Advocates of San Bernardino County	Improving the Education Outcomes of Victorville Foster Youth	Advocate representation for foster youth and wards of the state	33	\$12,500.00	\$12,500.00			
7 Community Health Action Network	Emergency Assistance Program	Utility assistance	60	\$30,000.00	\$0.00			Carrying large balance of 22-23 ARPA grant
8 Family Assistance Program	Youth Drop in Center - Fam Spot	After school youth program for 12 to 21 year olds	70	\$25,000.00	\$15,000.00			
9 God's Hand Extended	Brother's Keeper - A Solution for Homeless Families	Assist homeless families with credit repair and \$6,000 to transition to permanent housing	120	\$343,600.00	\$0.00			New program. Proposed to be administered out of a motel room.
10 Greater Hope Foundation for Children	Behavioral Health Care	Provide behavioral health services for foster youth and their foster families	150	\$26,000.00	\$15,000.00			
11 High Desert Homeless Services	Homeless Shelter and Homeless Related Services	Homeless shelter operations	150	\$40,000.00	\$0.00	\$40,000.00		
12 High Desert Second Chance	Eviction Protection Housing Program	Rental and mortgage assistance	21	\$50,000.00	\$0.00			Have not spent 22-23 allocation of \$100,000.
13 High Desert Second Chance	High Desert Food Collaborative	Food bank serving residents and non-profit feeding agencies	35,000	\$100,000.00	\$20,000.00			
14 High Desert Second Chance	High Desert Second Chance Senior and Veteran Program	Food delivery to homebound seniors, veterans and health compromised people	5,000	\$25,000.00	\$13,363.00			
15 Inland Fair Housing and Mediation Board	Fair Housing Services	Fair Housing services and landlord/tenant mediation	185	\$24,000.00	\$24,000.00			
16 Moses House Ministries	Resources and Referrals for Families	Emergency resources and ongoing services to families with small children	720	\$27,305.00	\$20,000.00			
17 Neighborhood Housing Services of the Inland Empire	Brick by Brick: The Building Blocks of Homeownership	First time homebuyer education courses	405	\$190,716.00	\$0.00			
18 Orenda Veterans Project	Orenda Veterans Project	Provide housing assistance for veterans	50	\$10,000.00	\$0.00			
19 Partners Against Violence	Victims of Violence Program	Provide crisis intervention, education and safety information for victims of sexual assault	1,400	\$20,000.00	\$15,000.00			
20 Restore Unity Incorporated	Food Program	Provide food and drinks to homeless, seniors and low income individuals.	182	\$6,000.00	\$0.00			
21 Somos una Voz Grupo de Apoyo	Enhancement to benefit Dpanish speaking Families of People with Disabilities	Educate and empower Spanish speaking families of people with disabilities	600	\$20,000.00	\$10,000.00			
22 Symba Center	Medical and Behavioral Health Services to the Homeless Population	Provide physical exams, laboratory testing and medication prescription at the homeless shelters	2,500	\$60,000.00	\$0.00	\$60,000.00		
23 US Elite Non-profit Mathematic Tutoring	After School Tutoring Program in Math, Science, and English	After-school tutoring for K-12 students needing tutoring in math, english and science	55	\$55,000.00	\$0.00			
24 Victor Valley Community Services Council	Senior and Disabled Persons Rental Assistance	Provide rental assistance to include in-home interview and evaluations, transportation	40	\$60,000.00	\$0.00			
25 Victor Valley Domestic Violence	A Better Way	Support services for victims of domestic violence and their children	220	\$32,000.00	\$20,000.00			
26 Victory Life Foundation	Victory Life Foundation	Provide vocational education, training and job placement.	25	\$50,000.00	\$0.00			
27 W & W Community Development	Resource Homes Recruitment for teens/young adults placements	Place foster youth ages 13-17 and non-minor dependents 18-21 in resource homes	100	\$10,000.00	\$0.00			
28 Women of Noble Character	A Meal a Day	Provide food for homeless and food insecure individuals and families	300	\$15,000.00	\$0.00	\$14,816.74		
29 City of Victorville - Public Works	Graffiti Abatement	Graffiti abatement in CDBG target area		\$10,000.00	\$10,000.00			
	Total:			\$1,442,721.00	\$207,209.00	\$114,816.74		

CONSTRUCTION

Organization Name	Project Name	Brief Description	Number of People to be Served	Amount Requested	Funding Recommendations	CV Funding Recommendations	Subcommittee Recommendations	Notes
30 Family Assistance Program	Tiny Home Village	Installation of fire suppression to the Tiny Home Village		\$300,000.00	\$0.00			
31 Route 66 Victor Valley Revitalization	Assisted Living and Sober Facility Roof Replacement	Roof replacement to five building that are used for sober living and administration		\$76,000.00	\$0.00			Have not submitted documents to planning to run a sober living at the location.
32 Route 66 Victor Valley Revitalization	Rehabilitation of El Rancho Theatre	Rehabilitation of the building to include plumbing, electrical and roofing issues		\$68,000.00	\$0.00			
33 Route 66 Victor Valley Revitalization	Route 66 Museum Fencing and Expansion	Fence installation for parking lot and expansion of library		\$52,500.00	\$0.00			
34 St. Joan of Arc	Unity Hall Remodel Phase IV	Rehabilitation of Unity Hall		\$80,000.00	\$80,000.00			
35 Victor Valley Community Services Council	Senior and Disabled Adult Home Repairs	Minor home repair program to address health and safety issues		\$36,000.00	\$30,000.00			
36 Women of Noble Character	Purchase of Building	Purchase of 15527 8th Street and renovation		\$75,000.00	\$0.00			
37 City of Victorville - Economic Development	Old Town Façade Improvement Program	Financial assistance to commercial property to make façade improvements		\$300,000.00	\$300,000.00			
38 City of Victorville - Code Enforcement	Blight Abatement	Abatement of illegal dumping, secure vacant structures		\$162,000.00	\$75,000.00			
39 City of Victorville - Code Enforcement	Code Enforcement	Implementation of municipal and state housing codes		\$749,387.00	\$250,000.00			
40 City of Victorville - Code Enforcement	Demolition	Demolition of unsafe structures		\$810,000.00	\$120,000.00			
41 City of Victorville - Planning	Residential Rehabilitation Program	Rehabilitation of residential units to address health and safety issues and curb appeal		\$200,000.00	\$200,000.00			
42 City of Victorville - Planning	Wellness Center Solar Panels and Carport	Installation of solar panels and carport for the Wellness Center		\$688,418.50	\$356,081.09			
43 City of Victorville - Public Works	Landscape Beautification Project	Replacement of landscape to zeroscape in LMAD1		\$93,057.00	\$93,057.00			
	Request Total:			\$3,690,362.50	\$1,504,138.09			

HOUSING

Organization Name	Project Name	Brief Description	Amount Requested	Funding Recommendations	CV Funding Recommendations	Subcommittee Recommendations	Notes
44 Hughes Training and Development	Transitional Housing Development	Rehabilitation of main house to include energy efficiency, lead base testing and abatement, ADA access	\$492,260.00	\$230,847.00			
45 City of Victorville - Planning	Senior Home Repair Program	Rehabilitation of residents to address health and safety issues	\$400,000.00	\$220,191.00			
	Request Total:		\$892,260.00	\$451,038.00			

CHDO

Organization Name	Project Name	Brief Description	Amount Requested	Funding Recommendations	CV Funding Recommendations	Subcommittee Recommendations	Notes
46 National Community Renaissance of California	Northgate Village	Replacement of roofs, water heaters, balcony beam replacement	\$582,811.54	\$90,207.00			
47 Neighborhood Housing Services of the Inland Empire	Project GROW	Purchase land for future development	\$201,856.00	\$0.00			
	Request Total:		\$784,667.54	\$90,207.00			

INELIGIBLE

Organization Name	Project Name	Brief Description	Amount Requested	Funding Recommendations	CV Funding Recommendations	Subcommittee Recommendations	Notes
48 Dvine Interventions	Life Skills and Motivational Training Program	Youth life skills workshops	200	\$50,000.00	\$0.00		Application submitted incomplete. Missing articles of incorporation, by-laws, adopted budget or Unique ID printout
49 Millionaire Mind Kids	MMK 21st Century Learning Education Enrichment	Free summer academies in science, technology, engineering and math.		\$10,000.00	\$0.00		Application submitted late. Received on Monday 1/23/2023
50 Route 66 Victorville Revitalization	Demolition of 15569 7th Street	Demolition of building that has been damaged by fire		\$52,500.00	\$0.00		Application submitted was incomplete. Missing first page of application.
				\$112,500.00	\$0.00		

CPD GRANTS SUBCOMMITTEE

ATTACHMENT B

2023-2024

CDBG/HOME Available Funding

City of Victorville 2023-2024 HUD Allocations

CDBG Allocation (City of Victorville)

NAME	CDBG21
Victorville	\$1,381,396

Funding Categories

Public Service (15%) - \$207,209
 Construction (65%) - \$897,908
 Administration (20%) - \$276,279

HOME Allocation (Consortium)

NAME	ST.	Share (\$)	Share (%)
VV & AV Consortium	CA	\$911,188	100.0%
Victorville	CA	\$601,384	66%
Apple Valley	CA	\$309,804	34%

Funding Categories

Housing Activities (75%) - \$683,391
 CHDO (15%) - \$136,678
 Administration (10%) - \$91,119

Victorville Share (66%) = \$601,384	Apple Valley Share (34%) = \$309,804
Housing Activities - \$451,038	Housing Activities - \$232,353
CHDO - \$90,207	CHDO - \$46,471
Administration - \$60,139 (\$60,139/2 = \$30,069)	Administration - \$30,980 Administration - Victorville share - \$30,070

Possible CDBG Reallocation for 2023-2024

Activity Name	Awarded Amount	Total Expenditures	Grant Balance for Reallocation
19 Victor Valley Community Services Council	\$50,000.00	\$43,934.67	\$6,065.33
19 Victorville Library ADA Doors	\$6,985.00	\$5,400.84	\$1,584.16
19 Graffiti Abatement	\$5,500.00	\$5,461.45	\$38.55
20 Assistance League of Victor Valley	\$15,000.00	\$5,801.09	\$9,198.91
20 Mobile Recreation Program	\$15,000.00	\$0.00	\$15,000.00
20 St. Joan of Arc	\$50,000.00	\$21,392.33	\$28,607.67
20 Façade Improvement Program	\$50,000.00	\$0.00	\$50,000.00
20 Graffiti Abatement	\$10,000.00	\$9,984.53	\$15.47
21 Housing for All Corp	\$50,000.00	\$0.00	\$50,000.00
21 Westwinds Fire Suppression	\$450,000.00	\$4,280.00	\$445,720.00
		Total	\$606,230.09

Possible CDBG-CV Reallocation for 2023-2024

Activity Name	Awarded Amount	Total Expenditures	Grant Balance for Reallocation
Business Outreach Program			
CV1 - Reopening Victorville	\$445,791.00	\$437,388.31	\$8,402.69
CV3 - Reopening Victorville	\$30,000	\$0.00	\$30,000
		Subtotal	\$38,402.69
Community Outreach Program			
CV1 - Family Assistance Program	\$10,000.00	\$9,900.00	\$100.00
CV3 - St. John of God Health Care Services - Food Pantry	\$10,000.00	\$0.00	\$10,000.00
CV3 - St. John of God Health Care Services - Utility Assistance	\$33,600.00	\$32,285.95	\$1,314.05
CV3 - Victor Valley Family Resource Center	\$65,000.00	\$0.00	\$65,000.00
		Subtotal	\$76,414.05
		Grand Total	\$114,816.74