



UTILITY PERMIT APPLICATION

UTILITY COMPANY

Utility Name: _____
Utility Co. Address: _____
Utility Contact (24-hr): _____
Email Address: _____

Applicant: Yes No
Utility Phone: _____
Utility Fax No.: _____
Title: _____
Phone No. (24-hr): _____

UTILITY CONTRACTOR

Contractor Name: _____
Contractor Co. Address: _____
Contractor Contact (24-hr): _____
Email Address: _____

Applicant: Yes No
License No: _____
Fax No.: _____
Title: _____
Phone No. (24-hr): _____

Applicant Signature: _____ Date: _____

PROJECT INFORMATION

Location of Work: _____
Description of Work: _____

USA Ticket No.: _____

Type of Work: Maintenance Repair/Replace New Construction
Estimated Start Date: _____ No. of Work Days: _____ Estimated End Date: _____
Quantities of Work to be Performed: _____ L.F. Trenching _____ L.F. Boring _____ # Manholes
_____ # UG Vaults _____ # Catch Basins _____ # Hand Holes _____ # Bore Pits
_____ # Bell Holes, size _____ _____ # Concrete Pads, size _____
_____ # Asphalt Patching, size _____ Sidewalk Removal/Replacement: Yes No
Other: _____

NOTE: A Traffic Control Plan shall be submitted & approved prior to permit issuance for all projects within City right-of-ways in accordance with the latest California Manual on Uniform Traffic Control Devices (MUTCD) or the Work Area Traffic Control Handbook (WATCH). Work on Bear Valley Rd shall only be permitted for night work between the hours of 10:00 PM until 5:00 AM only.

TO BE COMPLETED BY CITY STAFF

Counter/Routing
Received By: _____ Date: _____
Permitting
Received By: _____ Date: _____
Plan Checking
Received By: _____ Date: _____
Inspection
Inspected By: _____ Date: _____
Engineer
Approved By: _____ Date: _____



City of Victorville
UTILITY PERMIT APPLICATION
Engineering Division, Public Works Department

UTILITY PERMIT ACKNOWLEDGEMENT

1. In consideration of the granting of this permit it is agreed by the Utility and their contractor that the City and any officer or employee thereof shall be saved harmless by the applicant from any liability or responsibility for any accident, loss, or damage to persons or property, happening or occurring as the proximate result of any of the work undertaken under the terms of this application, and the permit or permits which may be granted in response thereof, and that all of said liability are hereby assumed by the Utility and their contractor.
2. It is further agreed that if any part of this installation interferes with the future use of the highway by the general public or the reconstruction, widening, or revision in grade of said highway or the construction of sewers or storm drains, this installation must be removed or relocated as directed by the City Engineer at the expense of the Utility or his successor.
3. The Utility and their contractor must have a valid Business License and appropriate insurance requirements as set by the City's Risk Management. In addition, the Utility and their contractor are responsible for complying with all other requirements which may be imposed by other agencies having jurisdiction.
4. Title 9 of the Victorville Municipal Code provides the authorization and terms for permits to conduct work in the public rights-of-way and authorizes the Superintendent of Streets/City Engineer to issue permits for construction within the rights-of-way of the City streets of Victorville.
5. Construction must conform to the approved plans, Department of Public Works Standard Specifications for Public Improvements of the City of Victorville, and Victorville's Municipal Code and must pass inspection by the City of Victorville Public Works Inspector.
6. All trench backfill and compaction shall be certified by a R.C.E. and in accordance with Victorville Municipal Code.
7. It shall be the Utility and their contractor's responsibility to identify and protect existing surveying monuments in place and the permittee shall be financially responsible for resetting damaged or destroyed monuments.
8. All asphalt cuts must be temporarily patched with asphalt mix. Pavement replacement shall be by the Utility and their contractor.
9. This permit and the approved plans shall be maintained at the job site at all times and made available to the Public Works Inspector upon his/her request
10. This permit is only valid if work is started within 30 days after the granting of the permit and through the expiration date. If the permit expires and the work is not completed, a new permit is required and additional fees shall be required. Work conducted without a valid permit shall result in an issuance of a STOP WORK NOTICE and the enforcement of applicable penalties and fines.
11. This permit may be extended one-time at no cost, if requested prior to the expiration date using the *Request for Permit Extension* form.
12. Information on environmental issues associated with contaminated soils is available through the Victorville Fire Department at (760) 955-5227.

INSPECTION PROCEDURE ACKNOWLEDGEMENT

1. The Utility or their contractor shall call the INSPECTION HOTLINE to schedule all inspections 24-hours in advance at 760.955.5103.
2. Inspections are available Monday through Thursday, 8:00 am through 4:00 pm. AM Inspections are between the hours of 8:00 am and 12:00 pm and PM Inspections are between the hours of 1:00 pm and 4:00 pm.
3. Friday and weekend Inspections are only available if prior arrangements are made with a minimum of a week's advance notice.
4. An inspection must be called in each day that work is being conducted. If not, penalties and fines will be enforced in accordance with the Victorville Municipal Code (VMC) including but not limited to a STOP WORK NOTICE.
5. Prior to beginning construction, a pre-construction meeting shall be scheduled through the INSPECTION HOTLINE. You may leave a message for the Inspector with an approximate time and call-back number.
6. Multiple inspections for the same activity must be scheduled each day prior through the INSPECTION HOTLINE by calling 760.955.5103 after 4:30 pm or use the ROW codes.
7. Should you need assistance with the Inspection Hotline regarding the scheduling of inspections for ENG or WTR Permits, please contact the Engineering Department at 760.955.5158.

SIGNATURES

Utility Signature: _____

Date: _____

Contractor Signature: _____

Date: _____