



# City of Victorville

## Development Department

Planning ♦ Building ♦ Code Enforcement ♦ Business License ♦ Animal Control

14343 Civic Drive  
PO Box 5001  
Victorville, CA 92393-5001  
(760) 955-5100  
Fax (760) 269-0072  
planreview@victorvilleca.gov

### New Multi-Family Plan Submittal Requirements

**Complete sets of plans shall include all items listed below:**

- Architectural and grading plans
- Fully dimensional site plan with APN
- Complete architectural and structural plans (shall incorporate Planning Commission's Conditions of Approval)
- Water isometrics and sizing calculations for the system (pipe size, developed length, meter size, and location)
- Gas isometrics (pipe size, developed length, BTU, CHF, meter size, and location)
- Electrical wiring plan (load calculations, disconnect service, wire size, single line drawing)
- HVAC mechanical plans
- Truss layout
- Landscape and irrigation plans
- Site Utility Plan including sewer and on-site fire protection (hydrant locations, water lines, FDC, and PIV locations)
- Truss calculations (if applicable)
- Energy calculations
- Structural calculations
- Soils report
- Non-Residential Green Code mandatory measures, including Construction Waste Management Plan

**Complete set of Civil improvement plans, shall include all items listed below (if applicable):**

- Street
- Storm Drain
- Sewer (off-site and/or facilities dedicated to the City)
- Water (off-site and/or facilities dedicated to the City)
- Grading/Erosion Control
- A complete set of "check-prints" with the mark-ups from the previous review is required with any resubmittal

**Each of the following is required before permit issuance:**

- Joshua Tree Inspection Report (approved by Parks and Recreation Department)
- Completed copy of Application for MDAQMD Clearance (with approval signature from MDAQMD)
- Fully completed Special Inspector and Testing Agreement
- State of California Notice of Intent (NPDES) with WDID number (if over 1 acre)
- Environmental Health Department approval (if applicable)

**ALL PLANS AND DOCUMENTS SUBMITTED SHALL BE SIGNED  
(signature of architect and/or engineer of record, contractor, or owner)**