



Conference Room D  
14343 Civic Drive  
Victorville, CA  
[www.victorvilleca.gov](http://www.victorvilleca.gov)

## COMMUNITY SERVICES ADVISORY COMMITTEE

**Special Meeting Agenda**  
**Monday, September 19, 2022**

**4:00 p.m. Special Meeting**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the (760) 243-1969 no later than 72 hours prior to the meeting.

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**4:00 p.m. Special Session**

**Call to Order**

**Roll Call**

### **Agenda Items**

1. New Member Welcome & Introduction
2. Discussion and Possible Action - Meeting Time
3. CPRS Member Attendance - April 2023
4. Review and Approval of Meeting Minutes from 8/15/22
5. Discussion and Possible Action – Green Tree Library Layout
6. Project Updates:
  - a. Library Building Forward Grant
  - b. GameTime/CPRS Playground Grant Applications
  - c. Prop 68 Grants – Brentwood & Eva Dell

**Committee Member Reports/Comments**

**Staff Reports/Comments**

**Public Comments**

# Terrance L. Stone's Bio

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Terrance L. Stone is Founder and CEO of Young Visionaries Youth Leadership Academy, and President of The Southern California Black Chamber of Commerce High Desert Chapter is committed to steering young people away from the life that cost him much of his precious youth. In essence, Terrance is allowing his life mistakes to help others discover their personal worth and true-life purpose. Stone's change in heart, spirit and action has resulted in his reaching over 150,000 at-risk youth. He is also working on a to help youth and adults understand that GOD has given them everything they need to succeed it just needs to be located and activated.

Mr. Stone's organization works with students on over 35 campuses in San Bernardino, Rialto and the High Desert as well as visit with students in juvenile hall. He has been very instrumental in diffusing conflicts between gangs. He is also aware that without jobs, young people will take on negative behavior and for that reason, he was able to set up a workforce development program which gave young people training, jobs and a reason to stay focused on their school subjects.

Speaking of schools, Mr. Stone and several of his male career members started a men mob where they would visit middle and high schools at the beginning of the school day. They would stand at the entrance to the school, all decked out with suits, shirts, etc., and greeted each student and encouraged them to have a good day. This has been such a success they are doing this in San Bernardino, Adelanto, Rialto,

# Terrance L. Stone's Bio

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Fontana, Moreno Valley and Riverside. The requests are steadily coming in as their presence have changed the attitudes of many of our youth.

Mr. Stone has made presentations in internationally and several states in the United States. He has an annual gala where he raises funds to provide scholarships to students. On the fun side, he can be seen with busloads of students at the Clippers, Lakers, Dodgers and Angel games. His passion also includes providing food baskets for thousands of families at Thanksgiving and thousands of toys and more food baskets at Christmas.

## Professional Affiliations:

- State and National Certified Gang Intervention and Prevention Specialist
- Past San Bernardino County District Attorney Office Community Commission Member
- San Bernardino City Chief of Police African American Advisory Committee
- San Bernardino County Probation JJCC Executive Sub Committee on DJJ
- San Bernardino County Sheriffs Information Exchange Committee
- San Bernardino County Superior Courts Gang Consultant
- San Bernardino County Community Vital Signs Board Member
- San Bernardino Countywide Gangs and Drugs Taskforce Board Member
- Excelsior Charter School Board Member for San Bernardino & Riverside Counties
- Cooperative Economic Empowerment Movement (CEEM) Board Member
- Southern California Black Chamber of Commerce – High Desert Chapter President
- Inland Economic Growth & Opportunity (IEGO) Coordination Council Member
- San Bernardino County Equity Element Committee (Racism is a Public Health Crises)
- San Bernardino County Workforce Development Board Special Populations Committee
- Young Visionaries President/CEO

# Terrance L. Stone's Bio

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Sincere efforts have resulted in Mr. Stone receiving hundreds of awards

2022 Non Profit of the Year 2022 Children Deserve Success Award from SBCSS 2020 Martin Luther King Community Service Award~ 2019 Distinguished Service in Civic and Community Service Award ~2018 Tom Bradley Community Service & Distinguished Citizen Award ~2018 Todays Leadership Spark Creating Leaders Through Youth Enrichment Award~2018 DVL Icon Award ~2017 Boy Scouts of America Whitney M. Young Jr. Service Award ~2016 Dignity Health Community Service Award ~2015 Model of Excellence Award~2014 Beacon of Light Award~2014 Shine the Light On Child Abuse Award ~2013 Best of the Best for Inland Empire Business ~2013 Sprit of the Entrepreneur Award Winner for Social Entrepreneur 2013~ Inland Empire Unit of National Association of Social Workers Public Citizen of Year Award ~ 2012 Trail Blazer Award~ 2012 Senator Man of the Year Award ~2012 Unforgettable Hearts Award ~2011 Gertude Whetzel Award ~2011 Man of Valor~2010 Community Pillar Award for Fairness ~ 2010 Executive of the Year Award~2010 Time for Change Pioneer Award~2010 San Bernardino County Education Medal of Honor Award~ 2010 CAHPERD Emmett Ashford Community Spirit Award~ 2008 Juvenile Justice & Delinquency Prevention Commission San Bernardino County~2008 Unsung Hero Award~2008 Black Rose Award~2008 Social Lites Community Service Award~2007 Amanda Guruge Lifetime Commitment Award~2007 Man of Valor Award Jubilee House of Praise~2007 Molina Healthcare of California Community Champion Award~2007 People's Choice Inc "Leaders of Youth Award" Recipient~2006 Excellence Award Recipient~2006 Citizens of Achievement Award Recipient~2006 Youth Outreach Award Recipient~2005 "Inspiration to Youth" Good Samaritan Award Recipient~2005 Social Action Trailblazers Award Recipient

# Terrance L. Stone's Bio

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## Published Articles:

Inland Scene Magazine, New York Times, California Wellness Foundation Grantee Magazine, MSNBC, San Bernardino County Sun, Inland Valley News, The Black Voice, Press Enterprise, San Bernardino Police Officers Associations On our Watch Magazine, Inland Living Magazine, Precinct Reporter News, The Inland Empire Weekly, The San Bernardino American Newspaper, The Colton Courier Weekly and more

## Television:

Preachers of LA, Comedy Central, TBN, TCC, PBS, HBO, CNN, TWC, HLN, Channel 54 Azteca Noticias, Channel 3 Public Access, In the Public Interest Talk Show, Channel 11 FOX, Channel 7 News and many more

## Radio:

NPR, Q104.7, Wild 96.1 FM, KCAA Radio 1050, V100FM, Power 106, 99.1 KGGI, KFROG, KLOVE (Bahamas Radio Station) and Australian Radio Station and many more



Join CPRS



Education / CPRS Conference & Expo



## CPRS Conference & Expo

**April 3-6, 2023**

**New Conference days, Monday-Thursday!!!**

**We are excited to see you at 2023 CONNECTIONS at the San Diego Convention Center!**

Early Bird Registration is now open.

\$465/CPRS Member; \$635/non-member by October 27, 2022

[View last year's conference schedule here.](#)

[Call for Sessions](#)

[Expo Hall - General Exhibitor Information & Purchase a Booth](#)

### Thank You 2022 Sacramento Conference Sponsors

Welcome Reception



Opening General Session



Conference Bags-Conference App-Expo Aisle Signs



Closing Keynote Speaker



Thank you CPRS Awards Sponsors



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## Calendar

### CPRS Aging Section Board Meeting 📅

No Registration

Sep 14, 03:00 PM - 04:00 PM (PT)

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### CPRS District & Section Leadership Summit

RSVP Only

Sep 15, 09:00 AM - 04:00 PM (PT)

Burlingame, CA, United States

[View more](#)



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## Community Services Advisory Committee

**Regular Meeting Minutes  
Monday, August 15, 2022**

**5:00 p.m. Regular Meeting**

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**Call to Order:** The regular meeting of the Community Services Advisory Committee was called to order by Chair Pyle at 5:01 p.m.

### Roll Call

**Present:** Chair Pyle, Vice Chair Smith and Committee Member Belcher.

**Absent:** Committee Member Dixon.

### 1. Approval of Minutes

Regular Meeting Minutes of 5/16/2022.

Motion was made to approve regular meeting minutes.

Moved: Vice Chair Smith

Seconded: Committee Member Belcher

Motion passed 3-0.

Ayes: Chair Pyle, Vice Chair Smith and Committee Member Belcher.

Absent: Committee Member Dixon.

### 2. Library Kiosk

Staff presented the Library Kiosk vendor that was selected to install and manufacture a library kiosk to be located at Sunset Ridge Park.

Committee questions ensued.



Motion was made to recommend approval of awarding the Library Kiosk project to the City Council.

Moved: Chair Pyle  
Seconded: Vice Chair Smith

Motion passed 3-0.

Ayes: Chair Pyle, Vice Chair Smith and Committee Member Belcher.

Absent: Committee Member Dixon.

### **3. Project Updates**

Staff provided an overview projects for FY 2022-2023.

No Committee Action Required – Update Only.

### **4. CSAC Meeting – 9/15/22**

Motion was made to cancel the regular meeting scheduled for 5:00 p.m. on 9/15/22 and hold a special meeting at 4:00 p.m. on 9/15/22.

Moved: Vice Chair Smith  
Seconded: Committee Member Belcher

Motion passed 3-0.

Ayes: Chair Pyle, Vice Chair Smith and Committee Member Belcher.

Absent: Committee Member Dixon

### **5. Committee Member Reports/Comments:**

None.

### **6. Staff Reports/Comments**

Recreation Manager Salgado, Environmental Program Manager Armstrong, Library Manager Carter and Deputy City Manager Davidson provided updates.

### **Adjournment**

Chair Pyle adjourned the meeting at 6:10 p.m.



## **Community Services Advisory Committee**

**Meeting of: September 19, 2022**

**Submitted By:**

Joseph Slegers, Building Official

**Subject:**

Green Tree Library Layout

**Recommendation:**

The Community Services Advisory Committee (CSAC) recommends to the City Council moving forward with the proposed Green Tree Library conceptual design.

**Background:**

The Library Master Plan was previously adopted by the City Council on April 20, 2021. The Master Plan recommended that the City move toward providing 0.50 square feet per capita, with the ultimate goal of 73,200 sq. ft. of library facilities within 20 years. The Master Plan consultants recommended a phased approach to reach this square footage of library space and provided phasing options under a Single Library Scenario or a Two Library Scenario.

Under the Single Library Scenario, it was recommended to temporarily lease an interim library space of 20,000 sq. ft. to 25,000 sq. ft. In May 2021, space became available at the Green Tree Golf Course Clubhouse (Clubhouse), prompting staff to investigate the potential for relocating the City Library to the Clubhouse in lieu of a leased space option.

In March 2022, City Council approved a Consultant/Professional Services Provider Agreement with T.R Designs Group, Inc. (TRD) to develop a conceptual design for library services at the Clubhouse.

**Discussion:**

In April 2022, Staff from the Facilities Division, Recreation & Library Division and Golf Course began discussions with TRD working from the preliminary design that was submitted with TRD's proposal. TRD held meetings with library personnel to understand the flow of library programs, services and items they would like to see at the new library location. After meeting with staff, TRD provided a redesign of the original conceptual for staff review in July 2022. After the July 2022 staff revision, staff brought in the IT department and Friends of the Library (FOL) to ensure all technology needs and FOL were met in the new layout.

The draft conceptual plan went through one more revision in August 2022, to ensure all parties involved in the project agree the draft conceptual plan (Attachment A) accomplishes the recommendations from the Library Master Plan and provides the best possible library services for our residents.

If CSAC moves forward with Staff's recommendation, staff will return the draft conceptual to TRD for finalization. Once the final conceptual design is received by staff, it will be presented to Council at the next subsequent meeting for approval.

Staff is available for questions.

**Attachments:**

- A. Draft Conceptual Plan

# ATTACHMENT A



851.742.7179  
 2105 ADAMS STREET  
 SUITE # 112  
 RIVERSIDE, CA 92504

MADE IN THE USA

APPLICANT:



City of Victorville  
 14343 Civic Drive,  
 Victorville, CA 92392

PROJECT:

Victorville Green Tree  
 Library  
 14144 Green Tree Blvd.  
 Victorville, CA 92395

APPROVAL STAMP

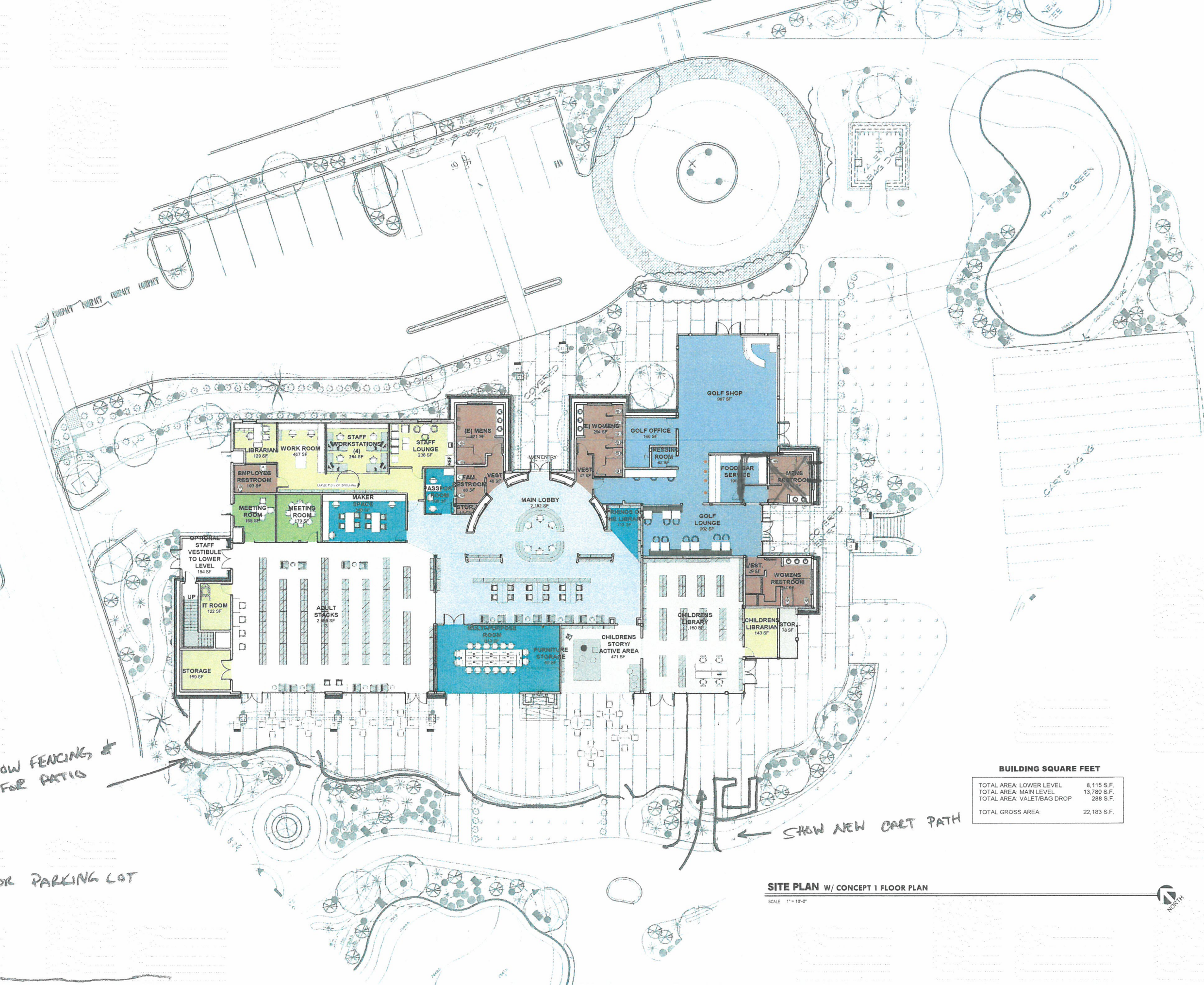
SET REVIEWED BY DATE

APPROVED BY DATE

8/22/2020

FLOOR PLAN W SITE  
 PLAN

JOB#: 21-067  
 © 2022 T8 DESIGN GROUP, INC.  
 ALL RIGHTS RESERVED



SHOW FENCING &  
 ASP FOR PATIOS

GOLF NET FOR PARKING LOT

SHOW NEW CART PATH

BUILDING SQUARE FEET	
TOTAL AREA: LOWER LEVEL	8,115 S.F.
TOTAL AREA: MAIN LEVEL	13,780 S.F.
TOTAL AREA: VALET/BAG DROP	288 S.F.
TOTAL GROSS AREA	22,183 S.F.

SITE PLAN W/ CONCEPT 1 FLOOR PLAN

SCALE 1"=10'-0"



POSSIBLE TO CUT-IN WINDOWS?

HALF DOOR OR HINGED BAR TOP

SMALL STAFF RESTROOM

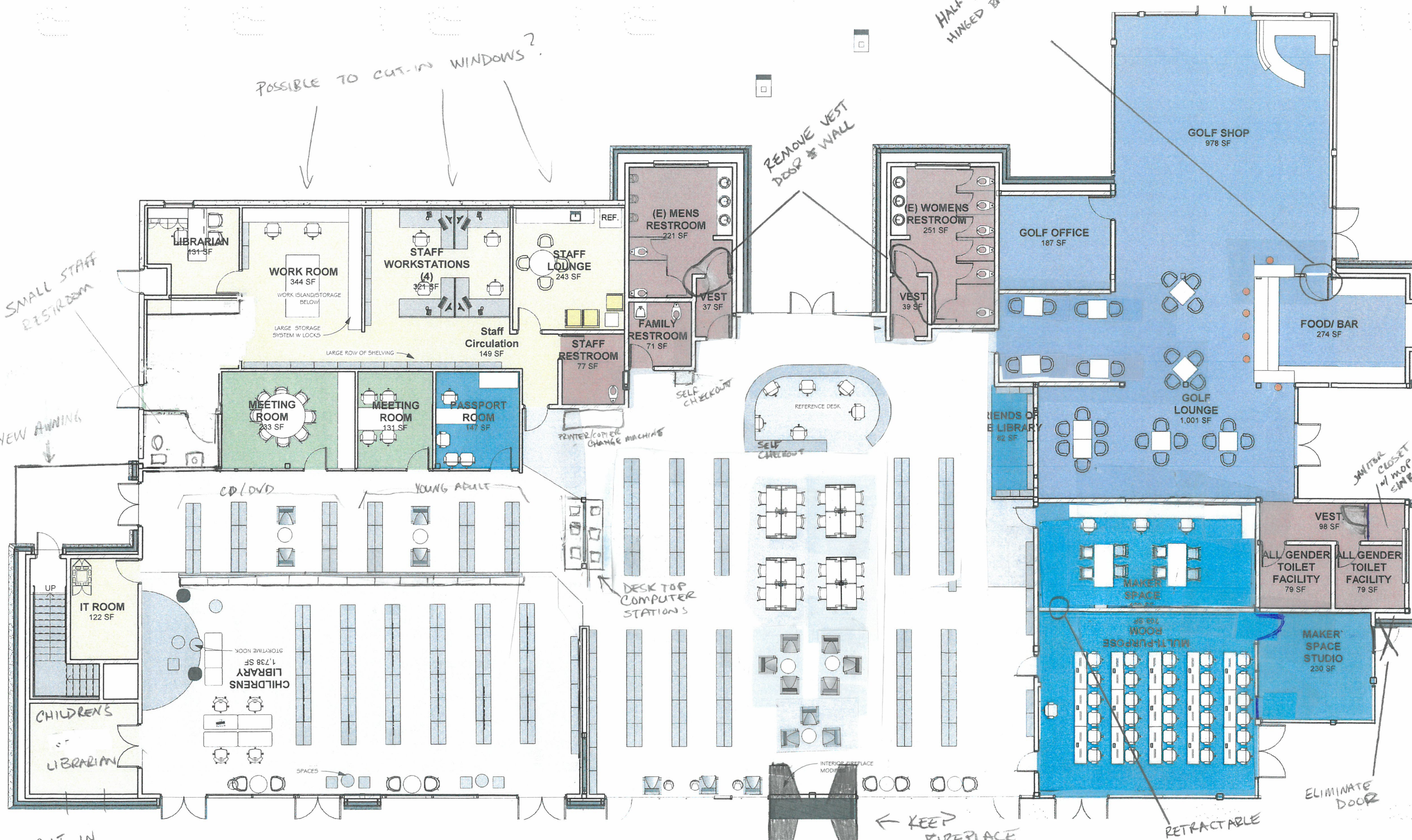
NEW AWNING

CUT IN WINDOW

REMOVE VEST DOOR & WALL

WATER CLOSET w/ MOP SINK

ELIMINATE DOOR





City of Victorville

14343 Civic Drive,  
Victorville, CA 92392

PROJECT:

Victorville Green Tree  
Library

14144 Green Tree Blvd.  
Victorville, CA 92395

APPROVAL STAMP

SET REVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

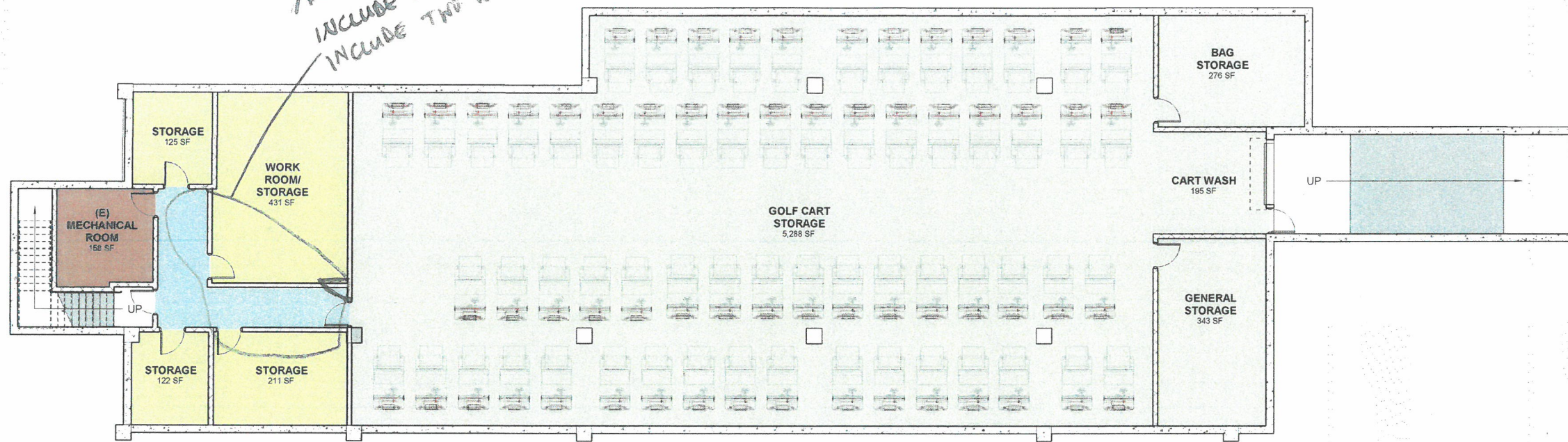
APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

**CONCEPT 1&2 -  
LOWER FLOOR  
PLAN**

JOB #: 21-067

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*NO INTERIOR WALLS.  
INCLUDE DOUBLE DOORS  
INCLUDE TWO WORK STATIONS*



**LOWER LEVEL FLOOR PLAN**

SCALE 1/8" = 1'-0"



**Park & Rec Master Plan Implementation  
PROJECTS**

<b>Project Name</b>	<b>Dollar Amount</b>	<b>Year-to-Date Expense</b>	<b>Project Code</b>	<b>Funding Source</b>	<b>Master Plan Specific Goals</b>	<b>Status</b>
Sports Lighting - Hook Track	\$530,000.00	\$40,723.00	80058	DIF Funding	3.2.b - Address the need for additional rectangular fields by identifying in-fill opportunities in current parks or identifying additional city-owned properties that can fulfill this need.  3.7.f - Add amenities to the parks that increase participation and vigilance	Geo Technical Report is complete.  Soils report complete.  Musco lighting contract will go to Council after quote is received.
New Shade structures - RFI Process to Evaluate and Standardize	\$150,000.00	\$0.00	81005	DIF Funding	3.3.b - Develop an internal plan to address the need to provide shade structures and shade opportunities throughout the system	Memo to City Manager Metzler requesting approval for the purchase for the shade structure, given that it is within his signing authority.
Dog Park - Eva Dell	\$150,000.00	\$0.00	81004	DIF Funding	3.7.f - Add amenities to the parks that increase participation and vigilance: perimeter walking trails, outdoor exercise equipment, dog parks, pump tracks, and skate parks.	Will be incorporated with the Prop 68: Grant Project.



Center Street Park Restrooms (Awarded FY 2020)	\$563,593.00	\$48,554.81	21360	CDBG & Measure P	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	Demo complete Staff report purchasing restroom for Center St. is scheduled for the 9/20/2022 City Council meeting.
Center Street Park ADA Walkways & Swing (Awarded FY2020)	\$20,860.00	\$11,682.60	21361	CDBG	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	ADA Swing Purchased ADA access from parking lot complete.  Pending quotes for ADA bleacher purchase.
Parks parking lot resurfacing	\$70,000.00	\$0.00	81001	General Fund - \$30,000  Measure P - \$40,000	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.  3.1.b - Develop a comprehensive list of deferred maintenance, with cost estimates for significant repairs or replacements.	Request for Bids (RFB) to go out around October/November 2022, with work starting Spring 2023 due to asphalt curing times.  Parks Selected: Center St. Park Mesa Linda Park Liberty Park Brentwood Park

Doris Davies Rec. Facility Roof	\$123,440.00	\$112,640.00	80048	Measure P Funding	<p>3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.</p> <p>3.1.b - Develop a comprehensive list of deferred maintenance, with cost estimates for significant repairs or replacements.</p>	<p>Request for Proposal (RFP) has been completed.</p> <p>Contract awarded, estimated start date: September 2022.</p>
WAC HVAC & Bathrooms, Roof, ADA Improvements (non-restrooms)	\$298,000.24	\$104,000.24	80052	Measure P Funding	<p>3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.</p> <p>3.1.b - Develop a comprehensive list of deferred maintenance, with cost estimates for significant repairs or replacements.</p>	<p>Roof project is complete.</p> <p>Currently working with a renewable energy partnership that is offering incentives on HVAC upgrades. This project is in review for incentive approval.</p>
Brentwood Park - Various amenities and improvements	\$255,293.00	\$0.00	81011   81012	Prop 68 Grant Funding - Per Capita	3.2.a - Evaluate and consider which city-owned properties may be future parks and recreation facilities that can supplement or add to the current Level of Service.	Awarded a matching grant through CPRS, staff are working on ordering the Playground and then will obtain quotes for a shade structure.

Competitive - Eva Dell Park - Various amenities and improvements	\$3,325,171.37	\$0.00	80080	Prop 68 Grant Funding - Competitive Grant	3.2.a - Evaluate and consider which city-owned properties may be future parks and recreation facilities that can supplement or add to the current Level of Service.	Awarded a matching grant through CPRS, staff rescheduled to meet with company and walk the playground area and start designing the structure.  RFP for Civil Design was issued on 9/16/2022.
CPRS/GameTime Grant - Center St. Park	\$100,000.00	\$0.00	80080	BEARS & CPRS	3.2.a - Evaluate and consider which city-owned properties may be future parks and recreation facilities that can supplement or add to the current Level of Service.	Awarded a matching grant through CPRS, staff scheduled to meet with company and walk the playground area and start designing the structure.  Item is on the BEARS agenda for 9/20.
Eagle Ranch Park - Restrooms	\$350,000.00	\$0.00	81034	DIF	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	Added to existing civil design project. Purchase of restroom units is scheduled for November 2022.
Brentwood - Restrooms	\$350,000.00	\$0.00	81033	DIF/ARPA	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	Restroom purchase is scheduled for the 9/20 City Council meeting.
Doris Davies Pool Re-Plaster	\$173,000.00	\$0.00	81014	Measure P Funding	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	Request for Proposal (RFP) was issued, job walk took place the week of 9/12/22.

Desert Landscape - 8th St. Community Center	\$150,000.00	\$0.00	81024	General Fund	N/A	Staff currently working on project scope to meet water conservation guidelines.
8th St. Community Center - HVAC Replacement	\$35,000.00	\$0.00	81017	General Fund	N/A	Scope created, pending SoCalRen feedback for incentive program.
Hook - Gym Floor Replacement	\$75,000.00	\$0.00	81015	Measure P Funding	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	Request for Proposal (RFP) to be issued in November 2022, with work taking place in March-April 2023.
Demo - Storage Building at Doris Davies	\$50,000.00	\$0.00	81029	Measure P Funding	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	Project has to start after the pool season, scheduled to be completed by December 2022.
Victorville Activity Center - HVAC Replacement	\$42,000.00	\$0.00	81020	Measure P Funding	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	Pending review by SoCalRen for incentive qualification.
GreenTree Library	\$3,244,631.25	\$42,631.25	80075	Measure P Funding	Recommendation for an interim library to make progress toward square footage goal for population.	Pending CSAC feedback.
Doris Davies Improvements Design	\$100,000.00	\$0.00	81030	Measure P Funding	3.1.a - Prioritize low scoring amenities in parks and develop a replacement schedule with estimated replacement costs.	Project scheduled for January 2023.

Lighting upgrades - phased existing park walkways	\$30,000.00	\$0.00	80062	O&M and Capital Requests (General Fund)	3.7.b - Continue with park and facility lighting upgrade efforts and identify and implement other improvements that contribute to a more safe and secure system.	Lights purchased; pending install. Facilities evaluating schedule.
Library Kiosk	\$254,500.00	\$0.00	80078	Measure P	LMP - Section 8 Recommendations: Expand library services in the near term.  Section 9: F2 - Consider immediate library service expansion by way of 1+ Library kiosks.	Scheduled for 10/4 City Council meeting; pending draft contract.
Park - ADA Paths of Travel Improvements	\$150,000.00	\$49,590.41	81009	Measure P	3.7.f - Add amenities to the parks that increase participation and vigilance: perimeter walking trails, outdoor exercise equipment, dog parks, pump tracks, and skate parks.	Pending install of restroom at Center St.; project will consist of ADA access to the restroom facility
Citywide Holiday Décor	\$203,180.00	\$85,689.56	80031	General Fund	N/A	Tree Ordered.  Pending St. Light Pole Fixtures & Banners

Maintenance Work Order & Asset Management System - initial purchases (software & equipment; implementation costs)	\$6,500.00	\$0.00	N/A	General Fund	<p>4.2.a - Evaluate the current work order system to determine capability to track costs, schedule routine and preventative maintenance, and allow tracking by facility. Seek alternative system with adequate features if necessary.</p> <p>4.3.a - Establish an asset management system to manage and track equipment and inventory to improve budget planning.</p>	Project has been approved and staff will be working on implementation.
Sports Complex Feasibility Study	\$100,000.00	\$0.00	81032	DIF	3.2. b - Address the need for additional rectangular fields by identifying additional city-owned land that can fulfill this need.	Currently scheduling site visits to other locations. Potential grant opportunity.