



# CITY OF VICTORVILLE

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## *Final Report* Citywide User Fee Study

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# 1. EXECUTIVE SUMMARY

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NBS performed a User Fee Study (Study) for the City of Victorville (City). The purpose of this report is to describe the Study's findings and recommendations, which intend to defensibly update and establish user and regulatory fees for service for the City of Victorville, California.

California cities impose user fees and regulatory fees for services and activities they provide through provisions of the State Constitution. Article XIII C, Section 1. generally states that a fee may not exceed the reasonable costs of providing the service or performing the activity.

The City's chief purposes in conducting this Study are to ensure that existing fees do not exceed the costs of service and to provide an opportunity for the City Council to re-align fee amounts with localized cost recovery policies.

## 1.1 Findings

This Study examined user and regulatory fees managed by the divisions and departments listed below.

- Planning Department
- Land Development Engineering Division
- Building Department
- Fire Prevention Bureau and Community Risk Reduction Division
- Police Department
- Code Compliance and Business License Divisions
- Animal Care and Control Division
- Economic Development
- Recreation Division
- Parks Division
- Victorville Municipal Utility Services (VMUS)
- Water and Solid Waste Customer Services Division
- Water Utility Division
- Finance Department
- City Clerk's Office
- Library Services
- General Plan Maintenance Surcharge
- Technology Surcharge

The following table provides a summary of results for each fee program studied:

**TABLE 1. REPORT SUMMARY**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Planning Division	239,254	476,045	(236,791)	50%
Land Development Engineering Division	540,041	1,115,477	(575,436)	48%
Building Division	1,422,065	2,427,945	(1,005,880)	59%
Fire Prevention/Community Risk Reduction	71,227	123,751	(52,524)	58%
Police Department	43,930	81,777	(37,847)	54%
Code Enforcement and Business Licensing Services	734,273	1,334,288	(600,015)	55%
Animal Care and Control Division	87,500	280,237	(192,737)	31%
Economic Development	3,500	2,267	1,233	154%
Recreation Division	663,972	1,372,904	(708,933)	48%
Parks Division <sup>1</sup>	n/a	n/a	n/a	n/a
Victorville Municipal Utility Services (VMUS)	553	7,142	(6,589)	8%
Water & Solid Waste Customer Services	5,900	12,711	(6,811)	46%
Water Utility Service Fees	555,564	1,009,987	(454,423)	55%
Finance Division <sup>2</sup>	n/a	n/a	n/a	n/a
City Clerk's Office <sup>3</sup>	n/a	n/a	n/a	n/a
Library Division	n/a	n/a	n/a	n/a
General Plan Maintenance Surcharge	-	335,848	(335,848)	0%
Technology Surcharge	175,000	265,655	(90,655)	66%
<b>Total</b>	<b>\$ 4,542,778</b>	<b>\$ 8,846,034</b>	<b>\$ (4,303,256)</b>	<b>51%</b>
<sup>1</sup> Parks Division fees are new as of this Study. No projected revenue information is available				
<sup>2</sup> Finance Division Fees are included in the Water & Solid Waste Customer Services section				
<sup>3</sup> City Clerk fees are limited by State statute and therefore not included in projected revenue analysis				
<sup>1</sup> Parks Division fees are new as of this Study. No projected revenue information is available				

As shown, the Study identified approximately \$4.5 million in annual revenue collected at current fee amounts, versus \$8.8 million of estimated costs eligible for recovery from fees for service. The City is currently recovering approximately 51% of the total costs associated with providing fee related services. Should the Council adopt fee levels at 100% of the calculated full cost recovery fee amounts determined by this Study, an additional \$4.3 million in costs could be recovered.

However, as discussed in Section 2.2.3 of this report, there may be reasons why policy makers chose to adopt fees at less than the calculated full cost recovery amount. The focus of this report is to document the full cost recovery potential of each fee for service studied, and assist with the City Council’s review and consideration for adoption of each fee at either 100% cost recovery, or less, based on local policies.

## 1.2 Report Format

This report documents the analytical methods and data sources used throughout the Study, presents findings regarding current levels of cost recovery achieved from user and regulatory fees, and provides a basic comparative survey of fees to neighboring agencies for similar services.

- Section 2 of the report outlines the foundation of the Study and general approach.
- Sections 3 through 20 discuss the results of the cost of service analysis performed, segmented by category of fee and/or department. The analysis applied to each category/department falls into studies of: the fully burdened hourly rate(s), the calculation of the costs of providing service, the cost recovery policies of each fee category, and the staff-recommended fees for providing services.
- Section 21 provides the grand scope conclusions of the analysis provided in the preceding sections.
- Appendices to this report include the Cost of Service outcomes at the individual fee level for each fee program studied as well as a comparison of fees charged by neighboring agencies for similar services.

## 2. INTRODUCTION AND FUNDAMENTALS

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### 2.1 Scope of Study

The following is a summarized list of fees studied:

- Planning Department
  - Planning Application Review and Approvals
  - Zoning Administrator Application Types
  - Temporary Uses
  - Appeals
- Land Development Engineering Division
  - Issuance, Permitting, and Inspection
  - Concrete Inspections
  - Drainage Inspections
  - Trench and Pavement Inspections
  - Final Map Review
  - Public Improvement Plan Check
  - Public Improvement Inspection
  - Reports, Studies & Document Review
  - Utility Cuts Inspection
  - Specialty, Miscellaneous Permitting, and Inspections
- Building Department
  - Plan Check
  - Inspection and Permitting
  - Mechanical, Plumbing, and Engineering
  - Miscellaneous
- Fire Prevention Bureau and Community Risk Reduction Division
  - Construction Permits
  - Annual Operational Permits
  - Special Event/Temporary Use Permits
  - Mandated or Required Occupancy Inspections
  - Miscellaneous
- Police Department
  - Administrative Tow
  - Clearance Letter
  - Fingerprint Ink Card
  - Live Scan Rolling
- Code Compliance and Business License Divisions
  - Code Compliance
    - Fire Hazard/Weed Abatement
    - Fats, Oils and Grease

- Business Licensing
    - Applications
    - Renewals
- Animal Control Division
  - Returned to Owner
  - Owner Turn In
  - Licenses
  - Impound/Quarantine
  - Permits
- Economic Development Division
  - Tax Equity & Responsibility Act (TEFRA) Applications
- Recreation Division
  - Ballfield Drag
  - Hourly Rate for Full Time and Part Time Staff
  - Overall Cost Recovery Analysis of Services Provided
- Parks Division
  - Joshua Tree Inspections
- Victorville Municipal Utility Services (VMUS)
  - Electric Service
  - Gas Service
- Water Customer and Solid Waste Services Division
  - Customer Account Set-up
  - Administrative Lien Processing
  - Payment Plan Setup
- Water Utility Division
  - Meter Installation
  - Service Call Fees
  - Service Deactivation for Non-Payment
  - Backflow Device Test
  - Cross Connection Plan Check and Initial Inspection
  - Annual Backflow Certification
  - Failed Device Re-Test
- Finance Department
  - See Water Customer Services Division
- City Clerk's Office
  - Public Records Requests
- Library Services
  - Check Out Fees
  - Copy Fees
- General Plan Maintenance Surcharge
  - General Plan Maintenance Surcharge
- Technology Surcharge
  - Technology Surcharge

The fees examined in this Study specifically excluded development impact fees, utility rates, and any special tax assessments, all of which fall under distinct analytical and procedural requirements different from the body of user/regulatory fees analyzed in this effort. Additionally, this Study excluded facility and equipment rental rates, as well as most of fines and penalties imposed by the City for violations to its requirements or codes. (The City is not limited to the costs of service when charging for entrance to or use of government property, or when imposing fines and penalties.)

## 2.2 Methods of Analysis

There are three phases of analysis completed for each City department or program studied:

1. Cost of service analysis
2. Fee establishment
3. Cost recovery evaluation

### 2.2.1 COST OF SERVICE ANALYSIS

This cost of service analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support the provision of services in general but cannot be directly or easily assigned to a singular activity or service.

Direct Costs:

- **Direct personnel costs** – Salary, wages and benefits expenses for personnel specifically involved in the provision of services and activities to the public.
- **Direct non-personnel costs** – Discrete expenses incurred by the Department/Division due to a specific service or activity performed, such as contractor costs, third-party charges, and very specific materials used in the service or activity.

Indirect Costs:

- **Indirect personnel costs** – Personnel expenses supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical support activities related to the direct services provided to the public.
- **Indirect non-personnel costs** – Expenses other than labor involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to individual fee/rate categories.
- **Overhead costs** – These are expenses, both labor and non-labor, related to agency-wide support services. Support services include general administrative services such as City Manager, Finance, Human Resources, etc. The amount of costs attributable to the departments or divisions included in this Study were sourced from the City's Cost Allocation Plan.

All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by the City in the provision of all services and activities agency-wide.

Nearly all of the fees under review in this Study require specific actions on the part of City staff to provide the service or conduct the activity. Because labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculates a composite, fully burdened, hourly rate for each department, division, program, or activity, as applicable to the specific organization and needs of each area studied. The rate serves as the basis for further quantifying the average full cost of providing individual services and activities.

Deriving the fully burdened labor rate for each department, and various functional divisions within a department, requires two figures: the full costs of service and the number of hours available to perform those services. The full costs of service are quantified through the earlier steps described in this analysis. NBS derives the hours available from a complete listing of all City employees and/or hours of service available from contracted professionals.

The City has supplied NBS with the total number of paid labor hours for each employee involved in the delivery of services included in this Study. These available hours represent the amount of productive time available for providing both fee-recoverable and non-fee recoverable services and activities. The productive labor hours divided into the annual full costs of service equals the composite fully burdened labor rate. Some agencies also use the resulting rates for other purposes than setting fees, such as when the need arises to calculate the full cost of general services or structure a cost recovery agreement with another agency or third party.

Fully burdened labor rates applied at the individual fee level estimate an average full cost of providing each service or activity. This step required the development of staff time estimates for the services and activities listed in the City's fee schedule. For all fee programs studied, time tracking records (if available) were useful in identifying time spent providing general categories of service (e.g. division administration, plan review, inspection, public information assistance, etc.). However, the City does not systematically track activity service time for all departments or all individual fee-level services provided. Consequently, interviews and questionnaires were used to develop the necessary data sets describing estimated labor time. In many cases, the City estimated the average amount of time (in minutes and/or hours) it would take to complete a typical occurrence of each service or activity considered.

It should be noted that the development of these time estimates was not a one-step process: estimates received were carefully reviewed by both NBS and departmental management to assess the reasonableness of such estimates. Based on this review, the City reconsidered its time estimates until both parties were comfortable that the fee models reasonably reflected the average service level provided by the City. Then, time estimates were applied to the appropriate fully burdened labor rate to yield an average total cost of the service or activity.

### **2.2.2 FEE ESTABLISHMENT**

Establishing fees includes a range of considerations. The Study's process provided each fee program the opportunity to propose additions and deletions to their fee schedules, as well as rename, reorganize, and clarify fee names and categories. In most cases, the current structure of fees did not change; the focus is to recalibrate the fee amount to match the costs of services. In several cases, however, fee categories and



fee names were simplified or re-structured to increase the likelihood of full cost recovery, or to enhance the fairness of how the fee applies to various types of fee payers.

Many such revisions better conform fees to current practices, as well as improve the calculation of fees owed by an individual, the application of fees, and the collection of revenues. Beyond this, some additions to the fee schedule were simply identification of existing services or activities performed by City staff for which no fee is currently charged.

The City's fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the City Council to approve rates for cost recovery under a "time and materials" approach. It also provides clear publication of those rates, so fee payers of any uniquely determined fee can reference the amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not contemplated by the adopted master fee schedule. These rare instances use the published rates to estimate a flat fee, or bill on an hourly basis, at the discretion of the director of each department.

### **2.2.3 COST RECOVERY EVALUATION**

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. A cost recovery rate of 0% identifies no current recovery of costs from fee revenues (or insufficient information available for evaluation). A rate of 100% means that the fee currently recovers the full cost of service. A rate between 0% and 100% indicates partial recovery of the full cost of service through fees. A rate greater than 100% means that the fee exceeded the full cost of service.

User fees and regulatory fees examined in this Study should not exceed the full cost of service. In other words, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, charging a fee above this threshold could require the consensus of the voters.

Targets and recommendations to establish fees at 100%, or less, than the calculated full cost of service always reflect agency-specific judgments linked to a variety of factors, such as existing policies, agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general means of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question.

- To what degree does the public at large benefit from the service?
- To what degree does the individual or entity requesting, requiring, or causing the service benefit?

When a service or activity completely benefits the public at large, there is generally little to no recommended fee amount (i.e., 0% cost recovery), reflecting that a truly public-benefit service is best funded by the general resources of the City, such as General Fund revenues (e.g., taxes). Conversely, when a service or activity completely benefits an individual or entity, there is generally closer to or equal to 100%

of cost recovery from fees, collected from the individual or entity. An example of a completely private benefit service may be a request for exemption from a City regulation or process.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following other factors and considerations may influence or supplement the public/private benefit perception of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population helped or hindered through the degree of pricing for the activities?
- Does current demand for services support a fee increase without adverse impact to the citizenry served or current revenue levels? (In other words, would fee increases have the unintended consequence of driving away the population served?)
- Is there a good policy basis for differentiating between type of users (e.g., residents and non-residents, residential and commercial, non-profit entities, and business entities)?
- Are there broader City objectives that inform a less than full cost recovery target from fees, such as economic development goals and local social values?

Because this element of the Study is subjective, NBS provides each fee calculation at 100% full cost recovery as well as the framework for the City to adjust recommended fee amounts in accordance with the City's goals as pertains to code compliance, cost recovery, economic development, and social values.

#### **2.2.4 COMPARATIVE FEE SURVEY**

Appendix B presents the results of the Comparative Fee Survey for the City of Victorville. Often policy makers request a comparison of their jurisdiction's fees to surrounding or similar communities. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

NBS worked with the City to choose six comparative agencies: Apple Valley, Fontana, Hesperia, Ontario, and Rialto. The following should be noted about the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about the cost recovery policies or procedures inherent in each comparison agency.
- A "market based" decision to price services below the full cost of service calculation, is the same as making a decision to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis provided for this Study on the comparative agencies' fees.
- Comparative fee survey efforts are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for provision of similar services.

In general, NBS reasonably attempts to source each comparison agency's fee schedule from the Internet, and compile a comparison of fee categories and amounts for the most readily comparable fee items that match the client's existing fee structure.

For departments that did not have comparative fees in the chosen six agencies, NBS selected other agencies that had more comparative fees. For the Economic Development department, the six agencies are Chula Vista, Los Angeles, San Jose, Alameda County, and Palo Alto. For Victorville Municipal Utility Services (VMUS), the six agencies are Long Beach, Colton, Rancho Cucamonga, Moreno Valley, Riverside and Vernon.

### **2.2.5 DATA SOURCES**

The following data sources were used to support the cost of service analysis and fee establishment phases of this Study:

- The City of Victorville's Adopted Budget for Fiscal Year 2019-2020
- A complete listing of all City personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts – provided by the Finance Department.
- Various correspondences with the City staff supporting the adopted budgets and current fees, including budget notes and expenditure detail not shown in the published document.
- Prevailing fee schedules by each involved department/division
- Annual workload data from the prior fiscal year provided by each involved department/division.

The City's adopted budget is the most significant source of information affecting cost of service results. NBS did not audit or validate the City's financial management and budget practices. This Study has accepted the City's budget as a legislatively adopted directive describing the most appropriate and reasonable level of City spending.

### 3. PLANNING DEPARTMENT

The Planning Department is responsible for implementing City policies that direct the physical development and community character of the City. Implementation of City development policies involves analysis and establishing conformance to local implementing plans, including various Specific Plans, the Zoning Code, Planned Unit Developments, and the City’s Design Guidelines. Project development and approvals also involve environmental analysis to determine environmental impacts.

#### 3.1 Cost of Service Analysis

NBS calculated the total estimated annual cost of Planning Department services, segregated between those costs that are eligible for recovery in fees for service, versus those that require another funding source other than fees. Fee-recoverable costs are translated into a fully burdened hourly rate for purposes of individual fee calculations. Table 2 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 2. FULLY BURDENED HOURLY RATE - PLANNING**

Cost Element	Public Counter / General Info	Advanced Planning	Direct Current Planning Services	CDBG	Total
Labor	\$ 216,924	\$ 166,834	\$ 264,332	\$ 15,643	\$ 663,733
Recurring Non-Labor	25,976	19,978	31,653	1,873	79,480
Citywide Overhead	61,774	47,510	75,275	4,455	189,014
Allocated Common Activities	64,506	49,611	78,603	4,652	197,372
<b>Department Total</b>	<b>\$ 369,181</b>	<b>\$ 283,932</b>	<b>\$ 449,863</b>	<b>\$ 26,623</b>	<b>\$ 1,129,599</b>
Cost Recovery Targeted from Fees	50%	0%	100%	0%	56%
Amount Targeted for Consideration in Billings/Fees	184,590	-	449,863	-	634,453
Amount Requiring Another Funding Source	184,590	283,932	-	26,623	495,146
<b>Fully Burdened Hourly Rate</b>	<b>\$ 53</b>	<b>\$ -</b>	<b>\$ 129</b>	<b>\$ -</b>	<b>\$ 182</b>
			<i>Reference: Direct Hours Only</i>		<b>3,480</b>

The total annual cost of the Planning Department per year is approximately \$1.1 million. Approximately 56% of the total costs are eligible and/or targeted for recovery in fees, while approximately \$495,000 require another funding source. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$182** for Planning Department support.

The cost category columns shown in the table above were adapted and summarized from Division staff interviews. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully burdened hourly rate, the following provides summary descriptions of each cost category:

- Public Counter / General Info** – Planning Staff responds to phone calls and general information requests that support the development review process. Costs associated with the provision of general public information and public counter services are not only a basic and expected function of governmental services to the public, but also an overall supportive and beneficial service to active and incoming applications and requests for development approval. Planning staff estimated that approximately 50% of these costs support land use application review

activities and are therefore targeted for recovery in fees for services, while the remaining 50% require another funding source other than fees.

- **Advanced Planning** – Planning staff support the ongoing maintenance and cyclical update of the City’s General Plan and local zoning ordinances. These costs are targeted for recovery through the General Plan Surcharge as provided in Chapter 19.
- **Direct Current Planning Services** – Development review and approval comprises the majority of the Planning Department’s work efforts. 100% of these costs are eligible for recovery from the Division’s fees for service.
- **Community Development Block Grant Program (CDBG)** – Work activities associated with local community development, housing activities, and public services. Funding comes from the Federal Department of Housing and Urban Development (HUD). None of these costs are recoverable in fees for service.

### 3.2 Fee Establishment

The following is a summary of overall changes made to the City’s fee schedule for Planning Department:

- Deletion of fees that are no longer used or not needed, such as:
  - Planned Unit Development/Modification Base Fee and Per Lot
  - Specific Plan Amendment Tentative Tract Map/Modification/Amendment and Vesting Tentative Parcel Map
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.1:
  - Zoning Administrator Application Type
    - Minor Site Plan – Tract
  - Special Use Permit (for Special Events)
    - Initial Application Review
    - Actual Event Support
  - Miscellaneous
    - Re-Noticing – Staff Time and Mailing Costs
    - Pre-Submittal Review

Section 2.2.2, *Fee Establishment*, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

### 3.3 Cost Recovery Evaluation

Appendix A.1 presents the results of the detailed cost recovery analysis for the Planning Department’s fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

Each Cost of Service per Activity calculation is reflective of the Planning Department’s review costs, as well as the Building, Land Development and Engineering, and Fire Prevention Division costs for supportive review as required by the City’s established development review processes.

Planning Department fees currently recover approximately 50% of the total annual cost of providing services. As shown in the following table, the City collects approximately \$239,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$476,000. Should the City Council adopt all fees at 100% of the Cost of Service per Activity amounts shown, revenue will increase by approximately \$237,000 per year.

**TABLE 3. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Planning Division	239,254	476,045	(236,791)	50%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, Planning Department staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS’ overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

## 4. LAND DEVELOPMENT ENGINEERING DIVISION

The Land Development Engineering Division reviews plans for all private developments including residential, commercial, and industrial development to ensure conformance with City standards. Inspection services ensure compliance with city standards on all public and private projects. The sections within the Engineering Division covered by this analysis include Engineering Project Review, Construction management, and Project Plan Checks.

### 4.1 Cost of Service Analysis

NBS calculated the total estimated annual cost of fee related services within the Land Development Engineering Division. Annual costs are translated into a fully burdened hourly rate for purposes of individual fee calculations. Table 4 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 4. FULLY BURDENED HOURLY RATE – LAND DEVELOPMENT ENGINEERING**

Expenditure Type	Other City Services (CIP, Signals, Streetlights, Maint., Traffic)	LDE Direct Services Plan Check	LDE Direct Services Inspection	Total
Labor	\$ 1,219,551	\$ 361,141	\$ 333,552	\$ 1,914,244
Recurring Non-Labor	7,145	2,116	1,954	11,215
City-wide Overhead	334,343	99,008	91,444	524,795
Allocated Common Activities	390,415	115,612	106,780	612,807
<b>Department Total</b>	<b>\$ 1,951,454</b>	<b>\$ 577,876</b>	<b>\$ 533,731</b>	<b>\$ 3,063,061</b>
Cost Recovery Targeted from Fees	0%	100%	100%	36%
Amount Targeted for Consideration in Billings/Fees	-	577,876	533,731	1,111,607
Amount Requiring Another Funding Source	1,951,454	-	-	1,951,454
<b>Fully Burdened Hourly Rate</b>	<b>\$ -</b>	<b>\$ 52</b>	<b>\$ 48</b>	<b>\$ 100</b>
		<i>Reference: Direct Hours Only</i>		<b>11,063</b>

The total annual cost of the Land Development Engineering Division per year is approximately \$3.1 million. Approximately 36% of the total costs are eligible and/or targeted for recovery in fees, while approximately \$2 million requires another funding source. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$100** for Land Development Engineering support.

### 4.2 Fee Establishment

Engineering's fee schedule was significantly restructured through the course of the Fee Study. Many of the fees for inspection services are currently complicated to understand, calculate and administer. For example, the fee for any of the following types of inspection services are currently charged a base fee depending on whether the project falls within the range of one of three project size tiers based on lineal feet, cubic yardage, etc. On top of the base fee, an incremental (and variable) fee per lineal foot, cubic yard, etc. also applies.

- Concrete inspections for Sidewalk and Curb and Gutter projects
- Drainage inspections for Catch Basins/Parkway Culverts, Curb Core/Under Sidewalk Drains, Alley Gutters
- Trench and Pavement Inspections for Open Trench Excavation, Trench/Bore, Bell/Bore/Pot Holes, Pavement Cuts, and Paving

NBS worked with City staff to simplify these types of fees into no more than two basic tiers of fees for purposes of fee calculation. For example, a Sidewalk inspection would now be charged a base fee for inspection of the first 100 lineal feet of the project, and a smaller incremental fee for inspection of each additional 100 lineal feet of the project. Fees for Catch Basins are now based on the number of basins inspected. All of the inspection fees listed above were similarly restructured to encourage easier understanding and administration of the fee tables going forward. Appendix A.2 shows the revised fee structure for consideration.

Concrete Inspection fees for Sidewalk and Curb and Gutter projects were simplified through replacement of the current fee structure. Fees currently called “Subdivision Inspections” on the City’s current fee schedule were also restructured to better reflect services provided. Two fee schedules are now shown separated by type of improvement reviewed, and whether the fee for service recovers costs for plan check or inspection services.

Additionally, several new fee categories were added to the list of Engineering fees to ensure all services provided have an associated fee. For example, the Engineering Fee Schedule does not currently list fees for review of Final Maps. Fees were added accordingly to match the same ranges of lots in the Planning fee schedule for Tentative Map review. Addition of new fee categories are notated as “New” in the Current Fee / Deposit column of Appendix A.2.

Section 2.2.2, Fee Establishment, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

### **4.3 Cost Recovery Evaluation**

Appendix A.2 presents the results of the detailed cost recovery analysis for the Land Development Engineering Division’s fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

Land Development Engineering Division’s fees currently recover approximately 48% of the total annual cost of providing services. As shown in the following table, the City collects approximately \$540,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$1.1 million. Should the City Council adopt all fees at 100% of the Cost of Service per Activity amounts shown, revenue will increase by approximately \$575,000 per year.



**TABLE 5. COST RECOVERY OUTCOME**

<b>Fee Category</b>	<b>Annual Estimated Revenues at Current Fee</b>	<b>Annual Estimated Revenues at Full Cost Recovery Fee</b>	<b>Annual Cost Recovery Surplus/ Deficit</b>	<b>Existing Cost Recovery Percentage</b>
Land Development Engineering Division	540,041	1,115,477	(575,436)	48%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS' overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

## 5. BUILDING DEPARTMENT

The Building Department is responsible for the administration and enforcement of all building code provisions that apply to the construction, alteration, demolition, repair, and use of any building or structure within the City.

### 5.1 Cost of Service Analysis

NBS calculated the total estimated annual cost of Building Department services, segregated between those costs that are eligible for recovery in fees for service, versus those that require another funding source other than fees. Fee-recoverable costs are translated into a fully burdened hourly rate, for purposes of individual fee calculations. Table 6 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 6. FULLY BURDENED HOURLY RATE – BUILDING**

Cost Element	Public Counter / General Info	Building Direct Services - Processing	Building Direct Services - Plan Check	Building Direct Services - Inspection	CDBG	Total
Labor	\$ 112,007	\$ 147,833	\$ 178,684	\$ 450,869	\$ 27,381	\$ 916,774
Recurring Non-Labor	4,306	5,683	6,869	322,493	1,053	340,404
Citywide Overhead	30,830	40,691	49,182	124,101	7,537	252,340
Building Division Admin	39,984	52,772	63,785	243,871	9,774	410,187
<b>Division Total</b>	<b>\$ 187,126</b>	<b>\$ 246,979</b>	<b>\$ 298,521</b>	<b>\$ 1,141,333</b>	<b>\$ 45,745</b>	<b>\$ 1,919,705</b>
Cost Recovery Targeted from Fees	85%	100%	100%	100%	0%	96%
Amount Targeted for Consideration in Billings/Fees	159,057	246,979	298,521	1,141,333	-	1,845,891
Amount Requiring Another Funding Source	28,069	-	-	-	45,745	73,814
<b>Fully Burdened Hourly Rate</b>						<b>\$ 136</b>
					<i>Reference: Direct Hours Only</i>	<b>13,605</b>

The total annual cost of the Building Department per year is approximately \$1.9 million. Approximately 96% of the total costs are eligible for recovery in fees, while approximately \$74,000 require another funding source. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$136** for the Building Department.

The cost category columns shown in the table above were adapted and summarized from Division staff interviews. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully burdened hourly rate, the following provides summary descriptions of each cost category:

- Public Counter / General Info** – Building Department staff respond to phone calls and general information requests at the public counter. Costs associated with the provision of public information and public counter services are not only a basic and expected function of governmental services to the public, but also a supportive service to active and incoming requests for plan check and permitting. Building Department staff estimated that approximately 85% of these costs support the plan check and permitting process and are therefore targeted for recovery in fees for services, while the remaining 15% are pertaining to

general governmental services such as public records requests, or inquiries that do not pertain to an active project or result in an active permit application. General governmental services require another funding source than fees for services.

- **Building Direct Services – Processing** – Work activities associated with active building processing. 100% of these costs are recoverable in fees for service.
- **Building Direct Services – Plan Check** – Work activities associated with active building plan check and permit applications. 100% of these costs are recoverable in fees for service.
- **Building Direct Services – Inspection** – Work activities associated with active building inspection. 100% of these costs are recoverable in fees for service.
- **Community Development Block Grant Program (CDBG)** – Work activities associated with local community development, housing activities, and public services. Funding comes from the Federal Department of Housing and Urban Development (HUD). None of these costs are recoverable in fees for service.

## 5.2 Fee Establishment

The City's current method of charging permit fees for most residential and commercial projects is to first determine a project's construction value as determined by the building valuation data table, and to then apply the corresponding fee amounts as established by the currently adopted fee table, which ties a Plan Review and Permit fee amount to ranges of building construction values. While use of this building valuation data method is one available industry standard used for charging building plan check and inspection fees, the focus of this study at the request of Building Department management was to change the method of calculating fees to an alternate approach which removes use of building valuation data as the basis for establishing fees.

The Building fee schedule underwent a complete transition from a construction valuation-based fee calculation methodology to a calculation methodology dependent on square footage and occupancy classification. Additionally, the Building Department has identified numerous minor common permit types, such as miscellaneous residential improvements and mechanical, plumbing, and engineering permits not associated with larger building permits, which will be charged as a flat fee amount and not be based on a square footage/occupancy classification calculation.

The proposed refinement in fee structure is consistent with refinements being made by jurisdictions throughout the State. While many agencies still successfully use a construction valuation-based fee calculation methodology, many agencies are moving toward fee structures that function similar to the one currently proposed. The rationale is that this type of fee structure results in fees that represent a clearer connection between the service provided and the fee collected.

Additionally, it is important to note that Fire also established separate Building Plan Review fees to recover the cost of services provided when Building Plans are routed to their departments/divisions.

Section 2.2, *Methods of Analysis*, provides additional discussion on the Study's approach to adding, deleting, and revising fee categories.

### 5.3 Cost Recovery Evaluation

Appendix A.3 presents the results of the detailed cost recovery analysis for the Building Department’s fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

Building Department fees currently recover approximately 59% of the total annual cost of providing services. As shown in the following table, the City collects approximately \$1.4 million per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$2.4 million. Should the City Council adopt all fees at 100% of the Cost of Service per Activity amounts shown, cost recovery for services provided will increase by approximately \$1 million per year.

**TABLE 7. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
New Construction Plan Check	\$ 385,322	\$ 391,197	(5,875)	98%
New Construction Inspection	\$ 392,399	\$ 437,374	(44,974)	90%
Miscellaneous Permits	\$ 321,411	\$ 860,012	(538,600)	37%
Mechanical, Plumbing and Electrical Permits	\$ 322,932	\$ 739,362	(416,430)	44%
<b>Total</b>	<b>\$ 1,422,065</b>	<b>\$ 2,427,945</b>	<b>\$ (1,005,880)</b>	<b>59%</b>

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS’ overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

## 6. FIRE PREVENTION BUREAU AND COMMUNITY RISK REDUCTION DEPARTMENT

The Fire Prevention Bureau and Community Risk Reduction Department is responsible for reviewing, updating, and enforcing fire-related codes and ordinances. Activities carried out include code compliance of all occupancies except single-family and duplex dwellings, vegetation management inspections, fire permit review and inspections, the regulation of household and business-related hazardous waste and the enforcement of hazardous material storage.

### 6.1 Cost of Service Analysis

In March 2019, the City re-established its Fire Department after contracting fire services for 10 years. The costs considered for this fee analysis were based on the City’s estimated costs for re-establishing the Fire Department and the Bureau as a separate budgetary unit within the Fire Department. Given cost inputs provided by the City Manager and City Finance departments, NBS calculated the total estimated annual cost of Fire Prevention services, segregated between those costs that are eligible and/or targeted for recovery in fees for service, versus those that are not fee recoverable services. Fee-recoverable costs are also translated into a fully burdened hourly rate, for purposes of individual fee calculations. Table 8 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 8. FULLY BURDENED HOURLY RATE – FIRE PREVENTION**

Cost Element	Prevention - Non Fee Services	Prevention - Plan Check / Permitting / Inspection	Total
Labor	\$ 12,487	\$ 94,226	\$ 106,712
Recurring Non-Labor	789	5,951	6,739
Citywide Overhead	3,871	29,211	33,082
Department Administration	93,507	705,609	799,116
<b>Department Total</b>	<b>\$ 110,653</b>	<b>\$ 834,997</b>	<b>\$ 945,650</b>
<b>Fully Burdened Hourly Rate</b>	<b>N/A</b>	<b>\$ 291</b>	
<i>Reference: Direct Hours Only</i>		<b>2,871</b>	

The total annual cost of the Fire Prevention per year is approximately \$946,000. The annual cost for plan check, permitting and inspection is approximately \$835,000. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$291** for Fire Prevention Division support pertaining to plan check, permitting and inspections.

### 6.2 Fee Establishment

The City’s current fee schedule is based on a copy of the fee structure utilized by the County. Several of the general services listed in the current fee schedule are not provided by the City and have been removed,

including almost all fees for hazardous materials regulation such as CUPA program fees, and ambulance subscription and ambulance/paramedic service fees. Other areas of the current fee schedule were then reviewed and further customized to fit the specific services provided by the City’s Fire Prevention Bureau.

Section 2.2.2, *Fee Establishment*, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

### 6.3 Cost Recovery Evaluation

Appendix A.4 presents the results of the detailed cost recovery analysis for Fire Prevention fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

Each Cost of Service per Activity calculation is reflective of Fire Prevention’s review costs, with the exception of fire sprinkler plan review and inspection services for single family residential, which are processed by the Building Department.

Fire Prevention fees currently recover approximately 58% of the total annual cost of providing services. As shown in the following table, the City collects approximately \$71,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$123,000. Should the City Council adopt all fees at 100% of the Cost of Service per Activity amounts shown, revenue will increase by approximately \$52,000 per year.

**TABLE 9. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Fire Prevention/Community Risk Reduction	71,227	123,751	(52,524)	58%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS’ overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

## 7. POLICE DEPARTMENT

The Police Department contracts with the San Bernardino County Sheriff’s Department for police services. The Department is responsible for providing public safety services to a geographical area of over 74 square miles and to a population of approximately 125,000 residents. The staff of the Department works as a cohesive team comprised of multiple units. In addition to the Patrol and Detective units, the station operates a Gang detail, Traffic detail, Multiple Enforcement Team, School Resource Officers, CPS/APS officers, and a Reserve Deputy unit.

This Study focuses on miscellaneous fees charged by the Department for services such as Administrative Tow, Clearance Letters, Fingerprint Ink Card, Live Scan Rolling, DUI Cost Recovery and other miscellaneous fees.

### 7.1 Cost of Service Analysis

To establish the estimated and total cost of providing these services, NBS first calculated separate fully burdened hourly rates for the Sworn and Non-Sworn Personnel in the Police Department. A single composite rate (cost per hour) was calculated for each personnel group, as shown in Table 10:

**TABLE 10. FULLY BURDENED HOURLY RATE – POLICE DEPARTMENT**

Cost Element	Sworn Direct	Non-Sworn Direct	Total
Labor	\$ 15,154,893	\$ 938,325	\$ 16,093,218
Recurring Non-Labor	4,632,837	286,845	4,919,682
Department and Citywide Overhead	47,387	2,934	50,322
Allocated Common Activities	5,697,503	352,764	6,050,267
<b>Department Total</b>	<b>\$ 25,532,621</b>	<b>\$ 1,580,868</b>	<b>\$ 27,113,489</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 184</b>	<b>\$ 77</b>	
<i>Reference: Direct Hours Only</i>	<b>138,706</b>	<b>20,658</b>	

All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$184** for sworn staff, and **\$77** for non-sworn staff.

### 7.2 Fee Establishment

Changes to the Police Department’s fee schedule include the addition of several new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.5:

- DUI Cost Recovery Billing
- Hourly Rate – Sworn and Non-Sworn
- Overtime Rates – Deputy, Detective, and Sergeant

Section 2.2, *Methods of Analysis*, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

### 7.3 Cost Recovery Evaluation

Appendix A.5 presents the results of the detailed cost recovery analysis for the Police Department’s fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

Police Department fees currently recover approximately 54% of the total annual cost of providing services. As shown in the following table, the City collects approximately \$44,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$82,000. Should the City Council adopt all fees at 100% of the Cost of Service per Activity amounts shown, revenue to recover costs will increase by approximately \$38,000 per year.

**TABLE 11. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Police Department	43,930	81,777	(37,847)	54%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS’ overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.



## 8. CODE COMPLIANCE & BUSINESS LICENSING

Code Enforcement is responsible for providing assistance to residents and business owners in an effort to maintain a comfortable, safe, and clean living and business environment through community awareness and enforcement programs. The Division also investigates complaints pertaining to private property, including but not limited to the storage of inoperative vehicles, junk, and debris, unsecured or unmaintained commercial and residential properties, illegal dumping, violations of zoning, building and business license regulations.

Business Licensing assists businesses with obtaining permits for anyone conducting business with the City, businesses located outside of City limits with the intention to conduct business within City limits, rental properties, renewals, and license changes and cancellations.

### 8.1 Cost of Service Analysis

At the time of this study, Code Compliance and Business Licensing services were combined within the same organizational and accounting unit, and frequently shared staff across their respective areas of responsibility. For purposes of fee analysis, the combined annual costs of Code Compliance and Business License services are translated into a fully burdened hourly rate. Table 12 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 12. FULLY BURDENED HOURLY RATE – CODE COMPLIANCE AND BUSINESS LICENSE**

Cost Element	Direct Services
Labor	\$ 406,252
Recurring Non-Labor	177,405
Citywide Overhead	91,429
Division Administration	397,873
<b>Department Total</b>	<b>\$ 1,072,959</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 191</b>
<i>Reference: Direct Hours Only</i>	<b>5,618</b>

The total annual cost of Code Compliance and Business License Services per year is approximately \$1.1 million. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$191** for Code Enforcement and Business License services.

## 8.2 Fee Establishment

The following is a summary of overall changes made to the City’s fee schedule for Code Compliance and Business License services:

- Deletion of fees that are no longer used or not needed, such as:
  - Code Enforcement
    - NOP Recorded Activity
  - Business Licensing
    - Out-of-City New Application Fees – VMC 080A SFR Rentals, VMC 080B MFR Rentals, VMC 080C Motels/Hotels
    - Renewal Fees – VMC 100 Film/Photography
    - In-City Modification Fees – VMC 100 Film/Photography
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.6:
  - Code Enforcement
    - Cite Dismissal – Processing
    - Property Compliance Inspection
    - Business License Revocation Action
  - Fire Hazard / Weed Abatement Program
    - Inspection
    - Notification
    - Compliance Inspection
    - Compliance Inspection – Contiguous Parcels
    - Case Closure Inspection
    - Case Closure Inspection – Contiguous Parcels
    - Commitment Letter Processing
    - Public Request for Vehicle Abatement and Removal
    - Warrant Procurement and Processing
    - Expedited Processing Fee (NOPWDS)
  - Fats, Oils and Grease (FOG) Program
    - New Application
    - Renewal
    - Penalty for Expired FOG Permit (Initial and Every 30 Days)

Section 2.2.2, *Fee Establishment*, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

## 8.3 Cost Recovery Evaluation

Appendix A.6 presents the results of the detailed cost recovery analysis for the Code Enforcement and Business License Services fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the

“Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

Code Enforcement and Business Licensing Services fees currently recover approximately 55% of the total annual cost of providing services. As shown in the following table, the City collects approximately \$734,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$1.3 million. Should the City Council adopt all fees at 100% of the Cost of Service per Activity amounts shown, revenue will increase by approximately \$600,000 per year.

It should be noted that Code Compliance and Business License activities periodically require assistance from other City departments, including Building, Planning, Sanitation, Police, Engineering, and Fire. The support costs from those departments are factored into the Cost of Service per Activity outcomes shown in the Appendix.

**TABLE 13. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Code Enforcement and Business Licensing Services	734,273	1,334,288	(600,015)	55%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS’ overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

## 9. ANIMAL CARE AND CONTROL DIVISION

The Animal Care and Control Division helps the City’s residents provide the best possible care for their animal. Through pet licensing, pet owner animal care resources, microchipping and pet owner information, Animal Control staff help residents ensure their pets live a long prosperous life that can be enjoyed by all.

### 9.1 Cost of Service Analysis

NBS calculated the total estimated annual cost of fee related services within Animal Care and Control, and translated costs into a fully burdened hourly rate, for purposes of individual fee calculations. Table 15 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 15. FULLY BURDENED HOURLY RATE – ANIMAL CARE AND CONTROL DIVISION**

Expenditure Type	AS - Direct
Labor	\$ 355,829
Recurring Non-Labor	286,943
Department/Citywide Overhead	259,446
Allocated Common Activities	588,827
<b>Department Total</b>	<b>\$ 1,491,044</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 190</b>
<i>Reference: Direct Hours Only</i>	<b>7,844</b>

The total annual cost of the Animal Care and Control Division per year is approximately \$1.5 million. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$190** for animal services support.

### 9.2 Fee Establishment

The following is a summary of overall changes made to the City’s fee schedule for Animal Care and Control Division:

- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.7:
  - New Licenses for Unaltered Animals
    - Vouchers for Sterility
  - Vaccination
  - After Hours Call Out
  - Animal Compliance Inspection

### 9.3 Cost Recovery Evaluation

Appendix A.7 presents the results of the detailed cost recovery analysis for the Animal Care and Control Division’s fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

The Animal Care and Control Division currently recovers approximately 31% of the total annual cost of providing services. As shown in the following table, the City collects approximately \$88,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$280,000. Should the City Council adopt all fees at 100% of the Cost of Service per Activity amounts shown, revenue to recover service costs will increase by approximately \$193,000 per year.

**TABLE 16. COST RECOVERY OUTCOMES**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Animal Care and Control Division	87,500	280,237	(192,737)	31%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS’ overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

## 10. ECONOMIC DEVELOPMENT DEPARTMENT

The Economic Development Department is responsible for attracting new business investment and encouraging the expansion of existing industry, retail, and small businesses. The goal is to align the needs of the City with the goals of the residents by creating new jobs, fostering, and expanding affordable housing, and enhancing the quality of life in Victorville.

The focus of the study is on one fee charged by the Department, the Tax Equity and Financial Responsibility Act (TEFRA) application fee.

### 10.1 Cost of Service Analysis

NBS calculated the total estimated annual cost of fee related services within the Economic Development Division, and translated costs into a fully burdened hourly rate for purposes of individual fee calculations. Table 17 shows the summary of outcomes from the Cost of Service Analysis:

**Table 17. FULLY BURDENED HOURLY RATE – ECONOMIC DEVELOPMENT DEPARTMENT**

Cost Element	Econ Dev Direct Services
Labor	\$ 36,865
Recurring Non-Labor	864
Division Administration	31,433
<b>Department Total</b>	<b>\$ 69,162</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 177</b>
<i>Reference: Direct Hours Only</i>	<b>392</b>

### 10.2 Fee Establishment

There were no changes made to the fee schedule for Economic Development’s TEFRA application fee.

### 10.3 Cost Recovery Evaluation

Appendix A.8 presents the results of the detailed cost recovery analysis for the Economic Development Department’s TEFRA fee. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

Economic Development Department fees currently recover approximately 154% of the total annual cost of providing services. As shown in the following table, the City collects approximately \$3,500 per year in

revenues at current fee amounts. At full cost recovery, including the support costs from Building and Planning, demand for these services should recover approximately \$2,266. The fee for TEFRA applications would need to decrease by approximately \$1,200.

**TABLE 18. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Economic Development	3,500	2,267	1,233	154%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS' overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

# 11. RECREATION DIVISION

The Recreation Division offers a wide array of programs for children, adults, and families throughout the year. From art and music classes, to martial arts, to sports, special events, day camp programs, and volunteering, there is something for everyone in the City.

## 11.1 Cost of Service Analysis

For purposes of fee analysis, NBS developed composite, fully burdened, hourly rates for full-time and part-time personnel. Evaluation of hourly rates in this manner reflects how the division typically staffs services and activities. Table 19 provides a summary of the hourly rate outcomes:

**TABLE 19. FULLY BURDENED HOURLY RATE – RECREATION DIVISION**

Cost Element	Full-Time	Part-Time	TOTAL
Salaries	\$ 154,596	\$ 314,341	\$ 468,937
Benefits	63,477	35,910	99,387
Recurring Non-Labor	85,791	174,439	260,230
Citywide Overhead	6,910	14,050	20,960
Division Administration	190,491	387,326	577,817
<b>Total</b>	<b>\$ 501,265</b>	<b>\$ 926,065</b>	<b>\$ 1,427,331</b>
Available Direct Hours	4,335	18,491	
<b>Fully Burdened Hourly Rate</b>	<b>\$ 116</b>	<b>\$ 50</b>	
Overtime Rate	\$ 133	\$ 59	

All subsequent cost of service calculations at the individual fee level assumes a fully burdened hourly rate of **\$116** for full-time employees and **\$50** for part-time employees. When work is performed after hours, a rate of **\$133** can be used for Full-Time staff and **\$59** for Part-Time staff.

The Recreation Division also facilitates the rentals of recreation and park facilities. The City has numerous spaces available, which are utilized for meetings and events. The Division also coordinates the usage of its sports fields to the many local sports organizations.

Categorization of the Division’s primary services are briefly described as follows:

- **Ballfields** – Rental of the ballfield with and without lights.
- **Courts** – Includes use of tennis and racquetball courts.
- **Rooms** – Rental of a large auditorium, small auditorium, and a small meeting room.
- **Gymnasiums** – Rental of Hook Community Center, Westwinds Sports Center, and Westwinds Activity Center.
- **Pool Rentals** – Rental of the Doris Davies Pool.



- **Reserved Picnic Areas** – Rental of Rockview Nature Park and Schmidt Park.

Victorville is a Charter City, allowing the City to charge for use/rental of facilities without the burden of calculating cost of service. Appendix B.10 provides a comparative analysis of fees and services, which shows the City’s fees for use/rental of facilities are on the low end compared to surrounding cities.

## 11.2 Fee Establishment

Due to the seasonal nature of recreation program offerings, the scope of this Study did not focus on a precise list of fee names and categories. Rather, the Study provides an evaluation of the estimated annual cost recovery performance of the programs offered by Recreation.

## 11.3 Cost Recovery Evaluation

The scope of the Study was for NBS to evaluate each program’s estimated annual cost recovery performance by comparing the most recent fiscal year of revenues collected, to the total program costs established through the Study. The table below summarizes results of the total program cost analysis. As shown, the City recovers approximately 48% of the full cost of recreation services per year through fees, and the cost recovery performance of the each individual program varies.

**TABLE 20. COST RECOVERY OUTCOME**

Program	Direct Labor	Non-Labor	Citywide Overhead	Division Admin	Total Program Costs	Annual Estimated Revenues at Current Fees	Annual Surplus / (Deficit)	Current Cost Recovery %
Preschool	\$ 121,165	\$ 13,339	\$ 1,335	92,394	\$ 228,233	\$ 139,431	\$ (88,802)	61%
Youth Sports	\$ 67,550	\$ 46,008	\$ 2,765	79,120	\$ 195,444	\$ 75,851	\$ (119,593)	39%
Youth Programs	\$ 101,959	\$ 20,008	\$ 3,398	85,270	\$ 210,635	\$ 24,547	\$ (186,088)	12%
Adult Sports	\$ 66,495	\$ 7,965	\$ 613	60,519	\$ 135,593	\$ 45,895	\$ (89,698)	34%
Aquatics Programs	\$ 66,495	\$ 7,965	\$ 613	51,064	\$ 126,138	\$ 59,948	\$ (66,190)	48%
Contract Classes	\$ 28,855	\$ 98,674	\$ 1,147	87,522	\$ 216,198	\$ 120,823	\$ (95,375)	56%
City-Sponsored Events	\$ 51,357	\$ 653	\$ 204	45,665	\$ 97,879	\$ 61,950	\$ (35,929)	63%
Facility Rental/Use	\$ 74,113	\$ 17,355	\$ 5,417	65,899	\$ 162,784	\$ 135,527	\$ (27,257)	83%
<b>Total Recreation</b>	<b>\$ 577,990</b>	<b>\$ 211,968</b>	<b>\$ 15,494</b>	<b>\$ 567,453</b>	<b>\$ 1,372,904</b>	<b>\$ 663,972</b>	<b>\$ (708,933)</b>	<b>48%</b>

There are several unique attributes regarding the services provided by Recreation that influence how best to use the Cost Recovery Evaluation results toward updating individual fee amounts within each program. It is uncommon for recreation programs, especially those for seniors and youth, to recover 100% of the costs of providing services. These programs are generally seen by both elected officials and residents as a service beneficial to the community that should remain affordable. The Division and Council may want to consider an overall percentage increase to existing fee amounts “across the board” to come closer to, but not completely achieve, 100% cost recovery for any given program. For more discussion on factors influencing policy decisions to recover 100%, or less, of any given service through fees for service, see *Section 2.2.3, Cost Recovery Evaluation*, of this Report. NBS provides the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, Division staff and City Council, can utilize this information to recommend and adopt fees at appropriate cost recovery levels equal

to or below the full cost calculation. The Division's staff report should provide recommended changes to fees for the Council's consideration.

Appendix A.9 includes a small list of fees associated with individual service requests, support for facility use on an hourly basis from staff, and requests to drag ballfields for practice or sporting events. For these fees, an evaluation of the cost of service for individual fees was performed.

## 12. PARKS DIVISION

The Parks Division is responsible for general parks maintenance services within the City.

### 12.1 Cost of Service Analysis

NBS calculated the total estimated annual cost of fee related services within the Parks Division, and translated costs into a fully burdened hourly rate for purposes of individual fee calculations. Table 21 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 21. FULLY BURDENED HOURLY RATE – PARKS DIVISION**

Cost Element	Tree Inspection Services	Other Maintenance Services	Total
Labor	\$ 18,997	\$ 1,340,870	\$ 1,359,867
Recurring Non-Labor	4,797	315,793	320,590
Division Administration	660	39,879	40,539
<b>Department Total</b>	<b>\$ 33,091</b>	<b>\$ 1,999,565</b>	<b>\$ 1,720,996</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 136</b>		
<i>Reference: Direct Hours Only</i>	<b>244</b>		

The total annual cost of the Parks Division per year is approximately \$1.7 million. For the purposes of this study, costs were separated between Tree Inspection Services and all other maintenance services provided by the Parks Division. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$136**.

### 12.2 Fee Establishment

Prior to this Study, the Parks Division did not have a fee for Joshua Tree Inspections that can be used to recover costs of inspection services. Joshua Tree Inspections is the only new fee category, notated as “New” in the Current Fee / Deposit column of Appendix A.10. Section 2.2.2, *Fee Establishment*, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

### 12.3 Cost Recovery Evaluation

As discussed above, the Parks Division did not have a list of Joshua Tree Inspection fees or an active fee program in place prior to this Study, therefore the Parks Division currently recovers \$0 costs from fees for services. Because the Joshua Tree Inspection program will be a new program, no annual permit activity information was available to perform annual revenue projections. City Council may utilize the information included in this report to consider adoption of the Joshua Tree Inspection fee either at or below 100% cost recovery level established by the Fee Study.

## 13. VICTORVILLE MUNICIPAL UTILITY SERVICES (VMUS)

The Victorville Municipal Utility Services (VMUS) currently offers electric and natural gas service for commercial and industrial customers at Foxborough Industrial Park and Southern California Logistics Airport (SCLA). Traditionally, VMUS sets its rates lower than the local Investor Owned Utility companies. VMUS does not provide utility services in residential areas.

### 13.1 Cost of Service Analysis

The majority of services provided by VMUS are associated with the general operations of the utility, and those costs are covered by the rates charged for use of electricity and natural gas. Utility rates fall under separate legal and procedural requirements that the fees documented in this report and were not evaluated by NBS. However, VMUS does have a small schedule of service-request based fees. For purposes of evaluating these fees, NBS calculated the total estimated annual cost of VMUS services, and translated costs into an average fully burdened hourly rate. Table 22 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 22. FULLY BURDENED HOURLY RATE – VMUS**

Cost Element	Direct Services
Labor	\$ 335,492
Recurring Non-Labor	153,445
Citywide Overhead	107,375
Department Administration	908,655
<b>Department Total</b>	<b>\$ 1,504,966</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 265</b>
<i>Reference: Direct Hours Only</i>	<b>5,690</b>

All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of \$265 for VMUS.

### 13.2 Fee Establishment

The following is a summary of overall changes made to the City’s fee schedule for VMUS Division:

- Deletion of fees that are no longer used or not needed, such as:
  - Service Connection Charge – Tier 1: Base
  - Fund Verification
  - Reconnection Charge
  - Damaged Steel Locking Ring
  - Damaged Aluminum Meter Ring

- Meter Replacement
- Commercial/Industrial Service
- Temporary Power
- Street Lighting
- Reimbursement for Access Request Evaluation
- Reproduction Copies
- Copy of City Standards
- Assignment Transfer
- Reimbursement for Copies of Rules and Regulations/Tariff Pages
- Capacity
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.11:
  - Turn on Service
    - Transfer – Service Turn On
    - Existing Service Turn On
    - Existing Service Turn On / After Hours
    - New Service Turn On
    - New Service Turn On / After Hours
  - Plan Check – Administrative
  - Meter Test

Section 2.2.2, *Fee Establishment*, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

### 13.3 Cost Recovery Evaluation

Appendix A.11 presents the results of the detailed cost recovery analysis for VMUS fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

**TABLE 23. COST RECOVERY EVALUATION – VMUS**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Victorville Municipal Utility Services (VMUS)	553	7,142	(6,589)	8%

As shown, the City’s current fees recover approximately 8% of the full cost of providing VMUS’ fee related services. The City collects approximately \$550 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$7,000. If the City were to

charge 100% full cost recovery for these services, of the cost of providing each service, an additional \$6,600 in costs could be recovered.

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS' overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

# 14. WATER & SOLID WASTE CUSTOMER SERVICE DIVISIONS

The Water and Solid Waste Customer Services Divisions oversee account setups, administrative lien processing, payment plans and other account level setups for utility service accounts.

## 14.1 Cost of Service Analysis

The majority of services provided by the Water and Solid Waste Customer Service divisions are dedicated to general administrative support for operations of the utility, and those costs are covered by the utility rates for use of those services. Utility rates fall under separate legal and procedural requirements that the fees documented in this report, and were not evaluated by NBS.

However, these divisions have a small schedule of account set up and maintenance fees. For purposes of evaluating these fees, NBS calculated the total estimated annual cost of services for these divisions, and translated costs into an average fully burdened hourly rate. Table 24 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 24. FULLY BURDENED HOURLY RATES – WATER CUSTOMER SERVICE**

<u>Expenditure Type</u>	Customer Service Direct Services
Labor	\$ 1,473,597
Recurring Non-Labor	191,224
City-wide Overhead	478,888
Allocated Common Activities	1,076,862
<b>Division Total</b>	<b>\$ 3,220,571</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 108</b>
<i>Reference: Direct Hours Only</i>	<b>29,899</b>

The total annual cost of the Customer Service divisions per year is approximately \$3.2 million. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$108**.

## 14.2 Fee Establishment

The following is a summary of overall changes made to the City’s fee schedule for the Water Customer Service Division:

- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.12:

- Each Additional Returned Check
- Payment Plan Setup Fee

Section 2.2.2, *Fee Establishment*, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

### 14.3 Cost Recovery Evaluation

Appendix A.12 presents the results of the detailed cost recovery analysis for the Customer Service fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

**TABLE 25. COST RECOVERY OUTCOMES**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Water & Solid Waste Customer Services	5,900	12,711	(6,811)	46%

As shown, the City’s current fees recover approximately 46% of the full cost of providing fee related services. The City collects approximately \$6,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$13,000. If the City were to charge 100% full cost recovery for these services, of the cost of providing each service, an additional \$7,000 in costs could be recovered.

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS’ overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.



## 15. WATER UTILITY DIVISION

The Water Utility Division maintains water distribution and water quality within the City and provides various necessary field maintenance services for the water infrastructure.

### 15.1 Cost of Service Analysis

The majority of services provided by the Water Utility are associated with the general operations of the utility, and those costs are covered by the rates charged for use of water. Utility rates fall under separate legal and procedural requirements that the fees documented in this report and were not evaluated by NBS. However, the Water Utility does have a small schedule of service-request based fees. For purposes of evaluating these fees, NBS calculated the total estimated annual cost of relevant Water services, and translated costs into an average fully burdened hourly rate. Table 26 shows the summary of outcomes from the Cost of Service Analysis:

**TABLE 26. FULLY BURDENED HOURLY RATES – WATER UTILITY**

<u>Expenditure Type</u>	Water Direct Services
Labor	\$ 2,688,142
Recurring Non-Labor	1,707,414
City-wide Overhead	2,251,393
Allocated Common Activities	895,724
<b>Division Total</b>	<b>\$ 7,542,672</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 147</b>
<i>Reference: Direct Hours Only</i>	<b>51,392</b>

The total annual cost of the Water Utility Division per year is approximately \$7.5 million. However, it should be noted that the majority of this \$7.5 million in annual costs is associated with non-fee related activities such as the day to day maintenance of City infrastructure, etc. As discussed further below, the costs of providing fee for service activities is a small percentage of the total annual costs of the division as a whole. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$147**.

### 15.2 Fee Establishment

The following is a summary of overall changes made to the City’s fee schedule for the Water Utility Division:

- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.13:

- Meter Install Service
  - ¾-inch, 1-inch, 1.5-inch, and 2-inch meters
- Cross Connection Initial Inspection
- Failed Device Re-Test
- Cross Connection Plan Check

Section 2.2.2, *Fee Establishment*, provides additional discussion on the Study’s approach to adding, deleting, and revising fee categories.

### 15.3 Cost Recovery Evaluation

Appendix A.13 presents the results of the detailed cost recovery analysis for the Water Utility’s fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list. The “Cost of Service Per Activity” for each fee item is compared to the City’s current fee for each service, and the “Existing Cost Recovery %” shows whether each fee is under, over, or approximately equal to the cost of providing the service.

Water Utility Division’s fees currently recover approximately 55% of the total annual cost of providing fee-related services. As shown in the following table, the City collects approximately \$556,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$1 million. Should the City Council adopt all fees at 100% of the Cost of Service per Activity amounts shown, revenue will increase by approximately \$454,000 per year.

**TABLE 27. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Water Utility Service Fees	555,564	1,009,987	(454,423)	55%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, City staff and City Council, will consider appropriate cost recovery levels at or below that full cost.

For more discussion on NBS’ overall approach to the Cost Recovery Evaluation, consult section 2.2.3 of the Report.

## 16. FINANCE DEPARTMENT

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The Finance Department oversees Accounting, Accounts Payable, Accounts Receivable, Budget, Water Customer Service, Payroll, and Purchasing activities for the City.

Upon review of the City's current published fee schedule, it was determined that fees charged by the Finance Department mostly pertain to utility service account administration and maintenance. Section 14, *Water Customer Service Division*, already provides discussion regarding the Finance Department's fees.

In addition to the utility service account fees, the Finance Department charges Demand Research fees, which are set by the State.

## 17. CITY CLERK'S OFFICE

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The City Clerk's Office provides a variety of administrative services in support of the City Council, including preparing City Council and other agency agendas and minutes, maintaining the City's official records, recruiting for City Council appointed boards and commissions, administering City elections, and serving as Filing Officer for the Fair Political Practices Commission.

The City Clerk does not charge fees for services other than for copies of public records. Government Code 6253 states a public record may recover the "direct cost of duplication," which includes printing costs and the personnel expense of producing the copy. California Civil Code 1798.33 states, "each agency may establish fees to be charged, if any, to an individual for making copies of a record. Such fees shall exclude the cost of any search for and review of the record and shall not exceed ten cents (\$0.10) per page unless the agency fee for copying is established by statute."

The City's current Public Record Request copy fees are \$1.00 for the first page and \$0.25 thereafter for 8.5 x 11 and 8.5 x 14, and 11 x 17 is \$0.30 thereafter. NBS recommends that the City lower its copy charges for public records to no more than \$0.10 per page.

## 18. LIBRARY SERVICES

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Library Services provides residents with accessibility to library cards, digital media, education resources and passports, along with options to enroll their children in seasonal library programs.

The Library currently charges fees for late material returns, check out of DVD materials, copying services, and passport processing. Fees on the Library Services' fee schedule were not evaluated by NBS for the following reasons:

- The Library Division surveyed local agencies and set their own fees for printing charges.
- Late fees are fines for overdue books. Fines and penalties are not required to be substantiated by a cost of service analysis per Article XIIC of the California Constitution.
- Check Out fees for DVD's fall under Article XIC's designation of fee for entrance to or use of government property. As a Charter City Victorville can charge use/rental of materials without a cost of service analysis.
- Copy Fees – NBS recommends a charge not to exceed \$0.10 per page.
- Passport fees are set by State law, not to exceed the cap set by the State.

NBS also conducted a comparative survey of different local agencies. Appendix B.16 provides NBS's comparative analysis of fees and services.

## 19. GENERAL PLAN SURCHARGE

The Planning Department is responsible for updating the City’s General Plan on a routine basis. This Plan helps to guide the growth of the community in a consistent manner. Government Code 66014 (b) allows local agencies to, “...include the costs reasonably necessary to prepare and revise the plans and policies that a local agency is required to adopt before it can make any necessary findings and determinations.” This section of the Government Code supports the inclusion of costs for general plan maintenance and updates in fees for service.

### 19.1 Cost of Service Analysis

As shown in Table 28 below, the cost of a comprehensive General Plan update and its associated implementation is approximately \$336,000 per year. This amount is based on the Department’s estimate of the consulting and staff costs required for comprehensive updates performed on a periodic basis.

**TABLE 28. GENERAL PLAN UPDATE COSTS**

Item	Total Cost	Amortization Period (Yrs)	Annual Cost
Contract Services <sup>1</sup>			
General	\$ 6,495	10	\$ 650
Housing Element	\$ 76,640	8	\$ 9,580
Land Use Element	\$ 43,990	10	\$ 4,399
Finalize Housing and Land Use	\$ 165,707	10	\$ 16,571
Environmental Assessment	\$ 160,613	10	\$ 16,061
Environmental Justice and Safety Elements	\$ 46,555	10	\$ 4,656
City Staff - Annual <sup>2</sup>	\$ 283,932	1	\$ 283,932
<b>Total</b>	<b>\$ 783,932</b>		<b>\$ 335,848</b>

<sup>1</sup> Provided by City Planning Staff

<sup>2</sup> Calculated by NBS fee model

### 19.2 Fee Establishment

The City does not currently charge a fee for funding of comprehensive General Plan updates. The most common method cities use to charge for this service is as a surcharge on top of various permit types. The reason for establishing a surcharge is to designate the resulting surcharge’s revenue to a fund dedicated for the purpose of updating the General Plan.

To establish a surcharge, the City should first establish a reasonable cost recovery target that is less than 100% cost recovery. While the City’s General Plan and Housing Element are the key plans, policies, and legal parameters required for the approval of development project, it is also recognized that the General Plan has other applications which the City uses in its continued efforts to serve its existing residents and businesses. Therefore, when developing a reasonable surcharge, the City must decide to what degree new development reasonably impacts the revision and maintenance efforts of the General Plan, and to what

degree the General Plan is required for approval of new development projects. For jurisdictions with large amounts of undeveloped land available, the cost recovery target (and impact) is typically higher than for jurisdictions that are closer to the “build-out” of available land resources.

In addition to an appropriate and reasonable cost recovery target, the surcharge should apply only to fees for development projects that have a significant impact on the update of the General Plan, or that are subject to more review and approval pertaining to the policies and requirements therein. The resulting surcharge is a percentage charged on top of the fee collected by the Building Department for new construction, additions, and major remodels (See appendices A.3.1 and A.3.2).

The following table provides options for surcharge amounts based on various cost recovery targets for the City’s consideration:

**TABLE 29. SURCHARGE CALCULATION**

Cost Recovery Target	Annual Cost @ Target	% of Full Cost Recovery Fee Revenue
100%	\$ 335,848	40.5%
75%	\$ 251,886	30.4%
50%	\$ 167,924	20.3%
25%	\$ 83,962	10.1%

  

<b>Annual Building Plan Check and Permit Fee Revenue for New Construction, Additions, and Major Remodels</b>	<b>\$ 828,571</b>
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To recover 100% of the costs shown in Table 28 for updating and maintaining the City’s General Plan, a 40.5% surcharge fee would need to be added to each Building fee for projects that are impacted by the General Plan. The City can use the table above to decide upon a general plan surcharge amount that best fits the City’s current development climate and cost recovery target considerations.

### 19.3 Cost Recovery Evaluation

As discussed, the proposed surcharge would apply on top of specific types of building plan check and permit fees. At full cost recovery, the surcharge would recover approximately \$335,000 annually.

**TABLE 30. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
General Plan Maintenance Surcharge	-	335,848	(335,848)	0%

## 20. TECHNOLOGY SURCHARGE

Routine investment in the City’s land management software and systems are key in promoting efficient development approval and processing services. The basic premise behind implementation of a Technology Surcharge is that a separate fund is created and is self-sustaining in meeting the ongoing technology maintenance and enhancement needs of the Department.

### 20.1 Cost of Service Analysis

Table 31 shows the City’s costs for ongoing technology expenses, as well as anticipated one-time technology replacements and/or enhancements that will be needed. The City’s annual technology funding requirements are approximately \$266,000.

**TABLE 31. ANNUAL COST OF SERVICE CALCULATION**

Item	Cost	Amortization Period (Yrs)	Average Annual Cost
Verizon Wireless	\$ 13,210	1	\$ 13,210
Bluebeam	\$ 10,535	1	\$ 10,535
Energov Annual Subscription	\$ 130,000	1	\$ 130,000
Energov Coordinator	\$ 103,542	1	\$ 103,542
Aerial Imagery Upgrade	\$ 50,000	7	\$ 7,143
Ipad Replacement Plan	\$ 25,000	3	\$ 8,333
Energov Document Storage	\$ 182,905	5	\$ 36,581
Fund 111 Cash Balance	\$ (305,827)	7	\$ (43,690)
<b>Total</b>			<b>\$ 265,655</b>

### 20.2 Fee Establishment

In 2015, the City established a Technology Fee to cover costs associated with updates to permitting and licensing automation software. The current fee amount charged today is 4.8% applied on top of permit revenue charged for the following services:

- Building Permits
- Building Plan Check
- Mobile Home Installation
- Certificate of Occupancy
- Business License Application and Fees
- Code Enforcement Fees and Citations
- Grease Trap and Interceptor permits
- Planning Fees
- Temporary Use Permits
- Home Occupation Permits
- Engineering Permits



- Final Map Check fees
- Water Permits
- Fire Permits
- Animal License Fees
- Animal Control Case Management Fees

Based on NBS' evaluation of the surcharge, the updated surcharge amount is 4.6%, which is very close to the current fee amount. However, per City staff, the list of permits to which the fees apply has changed slightly.

**TABLE 32. SURCHARGE CALCULATION**

Annual Applicable Fee Revenue	Amount (\$)
Building Plan Check and Permit Fees	\$ 2,427,945
Business Licenses	\$ 1,251,448
Planning Fees	\$ 476,045
Land Development Fees (omit fees 42 - 51)	\$ 1,114,230
Fire Prevention	\$ 123,751
Water: Cross-Connection Plan Check Fee	\$ -
Code Enforcement Fees (omit FOG permit and administrative citations/penalties)	\$ 82,841
Animal Control - Fees 1 - 10 and call out inspection	\$ 280,237
<b>TOTAL</b>	<b>\$ 5,756,496</b>
Surcharge	4.6%

### 20.3 Cost Recovery Evaluation

As shown in the following table, the City collects approximately \$175,000 per year on average in revenues at current fee amounts. At full cost recovery, the updated surcharge would recover approximately \$266,000 annually. Should the City Council the revised technology fee at 100% full cost recovery, an additional \$91,000 in costs could be recovered per year.

**TABLE 33. COST RECOVERY OUTCOME**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage
Technology Surcharge	175,000	265,655	(90,655)	66%

## 21. CONCLUSION

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Based on the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation outcomes presented in this Study, the proposed Master Fee Schedule has been formatted for implementation and included in the accompanying Staff Report.

As discussed throughout this report, the proposed fee schedule intends to improve the City's recovery of costs incurred to provide individual services, as well as to adjust fees downward where fees charged exceed the average costs incurred. Predicting the amount to which any adopted fee increases will affect City revenues is difficult to quantify. For the near-term, the City should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at the City, proposed fee amendments should enhance the City's cost recovery performance, over time, providing it the ability to stretch other resources further for the benefit of the public at large.

The City's Master Fee Schedule should become a living document but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the City. Once adopted by the Council, the fee schedule is the final word on the amount and way fees should be charged. Old fee schedules should be superseded by the new master document. If the master document is found to be missing fees, those fees need eventually to be added to the master schedule and should not continue to exist outside the consolidated, master framework.
- The City should consider adjusting these user fees and regulatory fees on an annual basis to keep pace at least with cost inflation. For all fees and charges, the City could a Consumer Price Index adjustment, which is a standard industry practice. Conducting a comprehensive User Fee Study is not an annual requirement; it becomes worthwhile only over time as significant shifts in organization, local practices, legislative values, or legal requirements change.

As a final note in this Study, it is worth acknowledging the path that fees in general have taken in California. The public demands ever more precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are charged. It is inevitable in the not too distant future, that user fees and regulatory fees will demand an even greater level of analysis and supporting data to meet the public's evolving expectations. Technology systems will play an increased and significant role in an agency's ability to accomplish this. Continuous improvement and refinement of time tracking abilities will greatly enhance the City's ability to set fees for service and identify unfunded activities in years to come.

*Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including the City's budgets, time estimate data, and workload information from City staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.*

## ***APPENDIX A.1***

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### ***Cost of Service Analysis – Planning Department***

City of Victorville  
 Planning - User Fee Study FY 2020  
 Cost of Service Estimate for Fee Related Services and Activities

APPENDIX A.1

Fee No.	Fee Name	Fee Type (Flat / Deposit / Hourly)	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Total Estimated Average Labor Time Per Activity (hours)	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>Planning Commission Application Types and Fees</b>										
1	Conditional Use Permit/Application	flat		13.33	\$ 2,523	\$ 2,266.96	90%	14	\$ 31,737	\$ 35,327
2	Development Agreement									
	Base Fee	base		21.50	\$ 3,920	\$ 4,533.92	116%	-	\$ -	\$ -
	Revision	flat		10.50	\$ 1,914	\$ 566.74	30%	-	\$ -	\$ -
3	Environmental Assessment									
	Categorical Exemption	flat		0.95	\$ 173	\$ 113.35	65%	27	\$ 3,060	\$ 4,676
	Initial Study/Negative Declaration - Minor	flat	[5]	7.00	\$ 1,276	\$ 1,133.48	89%	10	\$ 11,335	\$ 12,762
	Initial Study/Negative Declaration - City Staff Review of Contractor	flat	[1]	16.75	\$ 3,054	\$ 1,133.48	37%	-	\$ -	\$ -
	Environmental Impact Report		[2]							
	City Staff Review	flat		26.25	\$ 4,786	Actual Cost	%	-	\$ -	\$ -
	Contractor	Actual Cost				Actual Cost				
4	General Plan Amendment	flat		18.58	\$ 3,372	\$ 1,700.22	50%	3	\$ 5,101	\$ 10,116
5	Home Occupation Permit	flat		6.75	\$ 1,231	\$ 226.70	18%	-	\$ -	\$ -
6	Interim Use Permit	flat		12.33	\$ 2,233	\$ 2,266.96	102%	9	\$ 20,403	\$ 20,093
7	Planned Unit Development/Modification		[6]							
	Parcel (4 lots or less)	flat		21.00	\$ 3,844	\$ 1,700.22	44%	-	\$ -	\$ -
	5 - 25 lots	flat		26.00	\$ 4,771	\$ 1,955.22	41%	-	\$ -	\$ -
	26 - 100 lots	flat		31.00	\$ 5,697	\$ 2,329.22	41%	-	\$ -	\$ -
	>100 lots, per each additional 100 lots	flat		27.00	\$ 4,938	\$ 1,700.00	34%	-	\$ -	\$ -
8	Site Plan/Modification	flat		13.33	\$ 2,523	\$ 2,266.96	90%	30	\$ 68,009	\$ 75,701
9	Specific Plan	flat		49.00	\$ 8,933	\$ 5,667.39	63%	4	\$ 22,670	\$ 35,734
10	Specific Plan Amendment	flat		12.25	\$ 2,233	\$ 2,833.70	127%	-	\$ -	\$ -
11	Tentative Parcel Map/Mod./Amend and Vesting Tentative Parcel Map									\$ -
	Parcel (4 lots or less)	flat		45.50	\$ 5,926	\$ 1,133.48	19%	1	\$ 1,133	\$ 5,926
	5 - 25 lots	flat		48.75	\$ 6,615	\$ 1,955.22	30%	-	\$ -	\$ -
	26 - 100 lots	flat		52.00	\$ 7,304	\$ 2,329.22	32%	-	\$ -	\$ -
	>100 lots, per each additional 100 lots	flat		51.25	\$ 6,986	\$ 1,700.00	24%	-	\$ -	\$ -
12	Variance	flat		13.58	\$ 2,347	\$ 1,133.48	48%	-	\$ -	\$ -
13	Zone Change/Code Amendment	flat		18.25	\$ 3,327	\$ 1,700.22	51%	-	\$ -	\$ -

City of Victorville  
 Planning - User Fee Study FY 2020  
 Cost of Service Estimate for Fee Related Services and Activities

APPENDIX A.1

Fee No.	Fee Name	Fee Type (Flat / Deposit / Hourly)	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Total Estimated Average Labor Time Per Activity (hours)	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>Zoning Administrator Application Types and Fees</b>										
14	Certificate of Compliance	flat		18.00	\$ 1,972	\$ 600	30%	2	\$ 1,200	\$ 3,945
15	Environmental Assessment									
	Categorical Exemption	flat		0.95	\$ 173	\$ 113.35	65%	104	\$ 11,788	\$ 18,013
	Initial Study/Negative Declaration - Minor	flat	[5]							
	Initial Study/Negative Declaration - City Staff Review of Contractor	flat	[1]	16.75	\$ 3,054	\$ 1,133.49	37%	1	\$ 1,133	\$ 3,054
16	Finding of Public Convenience or Necessity	flat		1.50	\$ 273	\$ 113.35	41%	2	\$ 227	\$ 547
17	Minor Interim Use Permit	flat		4.50	\$ 820	\$ 396.72	48%	9	\$ 3,570	\$ 7,384
18	Lot Line Adjustment	flat		2.25	\$ 410	\$ 283.37	69%	2	\$ 567	\$ 820
19	Lot Merger	flat		14.25	\$ 1,616	\$ 283.37	18%	1	\$ 283	\$ 1,616
20	Master Sign Program	flat		3.00	\$ 547	\$ 566.74	104%	1	\$ 567	\$ 547
21	Minor Conditional Use Permit	flat		4.50	\$ 820	\$ 396.72	48%	14	\$ 5,554	\$ 11,486
22	Minor Site Plan	flat		4.83	\$ 865	\$ 453.39	52%	70	\$ 31,737	\$ 60,563
23	Minor Site Plan - Tract	per floor plan		2.00	\$ 365	new	%	-	\$ -	
24	Minor Variance	flat		9.58	\$ 1,617	\$ 821.77	51%	6	\$ 4,931	\$ 9,704
25	Model Home Complex	flat		3.75	\$ 684	\$ 340.04	50%	3	\$ 1,020	\$ 2,051
26	Minor Deviation									
	Fence height adjustment	flat		3.25	\$ 593	\$ 238.37	40%	5	\$ 1,192	\$ 2,963
	Lot coverage	flat		3.25	\$ 593	\$ 238.37	40%	-	\$ -	\$ -
	Parking space reduction	flat		3.25	\$ 593	\$ 238.37	40%	-	\$ -	\$ -
	Stock Plan Change	flat		3.25	\$ 593	\$ 238.37	40%	-	\$ -	\$ -
	Yard dimension	flat		3.25	\$ 593	\$ 238.37	40%	1	\$ 238	\$ 593
27	Pet Permit	flat		1.00	\$ 182	\$ 28.34	16%	-	\$ -	\$ -
28	Storage Container(s)	flat		0.50	\$ 91	\$ 56.67	62%	-	\$ -	\$ -
29	Tentative Tract/Parcel Map Mod	flat		4.83	\$ 865	\$ 453.39	52%	1	\$ 453	\$ 865
30	Wireless Communication Facility (WCF)									
	Co-location on existing (WCF)	flat		4.50	\$ 820	\$ 453.39	55%	13	\$ 5,894	\$ 10,665
	New location	flat		9.33	\$ 1,686	\$ 821.78	49%	2	\$ 1,644	\$ 3,371
	<b>Special Studies and Deposit Fees</b>	see engineering fee schedule								

Fee No.	Fee Name	Fee Type (Flat / Deposit / Hourly)	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Total Estimated Average Labor Time Per Activity (hours)	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>Temporary Uses</b>										
31	Temporary Use Permit (Planning Review Only)	flat		0.50	\$ 91	\$ 17	19%	1	\$ 17	\$ 91
32	Temporary Sign Permit	flat		0.25	\$ 46	\$ 11.33	25%	-	\$ -	\$ -
33	Special Use Permit (for Special Events)		[3]							\$ -
	Initial Application Review	flat		2.00	\$ 365	new	%	-	\$ -	
	Actual Event Support	Actual Cost				new				
<b>Appeals</b>										
34	Appeal to Planning Commission	per appeal		4.00	\$ 729	\$ 226.70	31%	-	\$ -	\$ -
35	Appeal to City Council	per appeal		10.00	\$ 1,823	\$ 226.70	12%	-	\$ -	\$ -
<b>Yard Sale</b>										
36	Yard/Garage Sale	flat		0.10	\$ 18	\$ 5.67	31%	606	\$ 3,436	\$ 11,048
<b>Miscellaneous</b>										
37	Zoning Verification Letter	flat		0.50	\$ 91	\$ 59.00	65%	6	\$ 354	\$ 547
38	Initial Noticing - Mailing Costs	Actual Cost				Actual Cost of Postage				
39	Re-Noticing - Staff Time and Mailing Costs	Actual Cost		0.50	\$ 91	new	%	-	\$ -	\$ -
40	Pre-submittal Review	flat	[4]	4.25	\$ 775	new	%	208	\$ -	\$ 161,166
<b>TOTAL</b>									\$ 239,254	\$ 476,045

[Notes]

- [1] Costs of contract services provider apply separately
- [2] City staff time will and costs of contract services provider will be billed to applicant as needed
- [3] Other department fees apply as needed for initial application review; costs for actual event support charged as needed on an actual cost basis
- [4] Costs/fees for other department review may apply separately
- [5] Minor means does not require technical studies.
- [6] Lot counts exclude remainder lots and lots intended for public purposes.

## ***APPENDIX A.2***

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### ***Cost of Service Analysis – Land Development Engineering***

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>I</b>	<b>Issuance, Permitting, &amp; Inspection</b>										
1	Pre-Inspection/Right-of-Way Investigation	each	[1]	0.75	\$ 100	\$ 75	\$ 30.81	41%	1	\$ 31	\$ 75
2	ROW Permit Issuance	each		2.00	\$ 100	\$ 201	\$ 61.62	31%	531	\$ 32,720	\$ 106,713
3	Re-Inspection	each		1.62	\$ 100	\$ 163	\$ 138.65	85%	-	\$ -	\$ -
4	Violation/Non-Compliance	each	[3]				Refer to Victorville Municipal Code Chapters 1.04 and 1.05				
5	Inspections Outside Normal Hours Overtime - 4-hours min	hourly		1.00	\$ 116	\$ 116	\$ 133.51	115%	319	\$ 42,554	\$ 37,108
<b>II</b>	<b>Concrete Inspections</b>		[2]								
6	Residential Drive Approach	each		3.00	\$ 100	\$ 301	\$ 96.54	32%	138	\$ 13,323	\$ 41,600
7	Commercial/Industrial Drive Approach	each		5.00	\$ 100	\$ 502	\$ 129.41	26%	5	\$ 647	\$ 2,512
8	Sidewalk 0-100LF	base		2.50	\$ 100	\$ 251	\$ 78.00	31%	63	\$ 4,909	\$ 15,811
	additional charge per 100LF	each		0.50	\$ 100	\$ 50	\$ 0.24	0%	-	\$ -	\$ -
9	Curb & Gutter 0-100LF	base		2.50	\$ 100	\$ 251	\$ 78.00	31%	1	\$ 78	\$ 251
	additional charge per 100LF	each		0.50	\$ 100	\$ 50	\$ 0.24	0%	-	\$ -	\$ -
<b>III</b>	<b>Drainage Inspections</b>		[2]								
10	Catch Basin/ <del>Parkway Culvert</del>										
	1 - 4 Basins	base		3.50	\$ 100	\$ 352	\$ 78.00	22%	-	\$ -	\$ -
	each additional 4 Basins	each		1.00	\$ 100	\$ 100	\$ 78.00	78%	-	\$ -	\$ -
11	Curb Core/Under Sidewalk Drain										



Land Development and Engineering - User Fee Study FY 2020  
 Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	1 - 5 Basins	base		2.00	\$ 100	\$ 201	\$ 78.00	39%	1	\$ 78	\$ 201
	each additional 5 Basins	each		1.00	\$ 100	\$ 100	\$ 78.00	78%	-	\$ -	\$ -
<b>12</b>	<b>Alley/Ribbon Gutter</b>										
	0-100LF	base		2.00	\$ 100	\$ 201	\$ 78.00	39%	-	\$ -	\$ -
	additional charge per 100LF	each		0.50	\$ 100	\$ 50	\$ 0.24	0%	-	\$ -	\$ -
<b>13</b>	<b>SWPPP</b>										
	City Staff Review	each		13.00	\$ 100	\$ 1,306	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
<b>14</b>	<b>WQMP / NPDES</b>										
	Subdivision Review										
	City Staff Review	each		13.00	\$ 100	\$ 1,306	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
	Multi/Commercial/Industrial Review										
	City Staff Review	each		13.00	\$ 100	\$ 1,306	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
<b>15</b>	<b>MS4 Inspections</b>		[2]								
	Minor Construction 2.5AC or Less & In-Fill Lots	each		5.50	\$ 100	\$ 553	\$ 26.02	5%	4	\$ 104	\$ 2,211
	Commercial/Industrial/Multi or Projects Greater than 2.5AC	each		8.50	\$ 100	\$ 854	\$ 462.15	54%	4	\$ 1,849	\$ 3,416
	Subdivisions	each		53.00	\$ 100	\$ 5,326	\$ 3,331.59	63%	6	\$ 19,990	\$ 31,954
<b>IV</b>	<b>Trench &amp; Pavement Inspections</b>		[2]								
<b>16</b>	<b>Open Trench Excavation</b>										
	0-100LF	base		3.00	\$ 100	\$ 301	\$ 78.00	26%	-	\$ -	\$ -
	additional charge per 100LF	each		1.00	\$ 100	\$ 100	\$ 0.24	0%	-	\$ -	\$ -
<b>17</b>	<b>Trench/Bore</b>		[2]								
	0-100LF	base		3.00	\$ 100	\$ 301	\$ 78.00	26%	192	\$ 14,947	\$ 57,767
	additional charge per 100LF	each		1.00	\$ 100	\$ 100	\$ 0.24	0%	663	\$ 159	\$ 66,620
<b>18</b>	<b>Bell Holes/Bore Holes/Pot Holes/Slice Pits</b>		[2]								
	0-8 EA	base		1.08	\$ 100	\$ 109	\$ 78.00	72%	147	\$ 11,466	\$ 15,997

Land Development and Engineering - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	9-16 EA	base		1.08	\$ 100	\$ 109	\$ 78.00	72%	22	\$ 1,716	\$ 2,394
	additional charge for each	each		0.003	\$ 100	\$ 0.34	\$ 6.50	1937%	75	\$ 488	\$ 25
	17 EA+	base		1.08	\$ 100	\$ 109	\$ 132.00	121%	4	\$ 528	\$ 435
	additional charge for each	each		0.003	\$ 100	\$ 0.34	\$ 3.25	968%	40	\$ 130	\$ 13
<b>19</b>	<b>Pavement Cuts</b>		[2]								
	0-300LF	base		2.00	\$ 100	\$ 201	\$ 94.00	47%	-	\$ -	\$ -
	additional charge per LF	each		1.00	\$ 100	\$ 100	\$ 0.16	0%	-	\$ -	\$ -
<b>20</b>	<b>Paving</b>										
	0-100 SQFT	base		3.00	\$ 100	\$ 301	\$ 94.00	31%	36	\$ 3,422	\$ 10,974
	additional charge per 100 SQFT	each		1.50	\$ 100	\$ 151	\$ 0.16	0%	-	\$ -	\$ -
<b>V</b>	<b>Final Map Review Fees</b>										
<b>21</b>	Tentative Parcel Map/Mod./Amend	flat									
	Parcel (4 lots or less)	flat		32.50	\$ 100	\$ 3,266	new	%	-	\$ -	\$ -
	5 - 25 lots	flat		57.50	\$ 100	\$ 5,778	new	%	-	\$ -	\$ -
	26 - 100 lots	flat		97.50	\$ 100	\$ 9,797	new	%	-	\$ -	\$ -
	>100 lots, per each additional 100 lots	flat		160.00	\$ 100	\$ 16,077	new	%	-	\$ -	\$ -
<b>VI</b>	<b>Public Improvement - Plan Check</b>		[2]								
<b>22</b>	Commercial/Residential Subdivision										
	\$ 50,000	base fee up to \$50,000		9.50	\$ 100	\$ 955	\$ 2,500.00	262%	-	\$ -	\$ -
	\$ 50,001	base fee at \$50,001		28.50	\$ 100	\$ 2,864	\$ 2,500.05	87%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		1.9500	n/a	\$ 196	\$ 400.00	204%	-	\$ -	\$ -
	\$ 250,000	base fee at \$250,000		67.50	\$ 100	\$ 6,783	\$ 10,000.00	147%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		1.5000	n/a	\$ 151	\$ 300.00	199%	-	\$ -	\$ -



Land Development and Engineering - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	\$ 500,000	base fee at \$500,000		105.00	\$ 100	\$ 10,551	\$ 15,000.00	142%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		1.6000	n/a	\$ 161	\$ 300.00	187%	-	\$ -	\$ -
	\$ 1,000,000	base fee at \$1,000,000		185.00	\$ 100	\$ 18,589	\$ 30,000.00	161%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		0.1625	n/a	\$ 16	\$ 300.00	1837%	-	\$ -	\$ -
	\$ 5,000,000	base fee at \$5,000,000	[8]	250.00	\$ 100	\$ 25,121	\$ 150,000.00	597%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		0.5000	n/a	\$ 50	\$ -	0%	-	\$ -	\$ -
<b>23</b>	Construction Excavation (Single/In-Fill)										
	\$ 50,000	base fee up to \$50,000		10.00	\$ 100	\$ 1,005	\$ 2,500.00	249%		\$ -	\$ -
	\$ 50,001	base fee at \$50,001		40.00	\$ 100	\$ 4,019	\$ 2,500.05	62%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		2.3750	n/a	\$ 239	\$ 400.00	168%	-	\$ -	\$ -
	\$ 250,000	base fee at \$250,000		87.50	\$ 100	\$ 8,792	\$ 10,000.00	114%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		3.2000	n/a	\$ 322	\$ 300.00	93%	-	\$ -	\$ -
	\$ 500,000	base fee at \$500,000		167.50	\$ 100	\$ 16,831	\$ 15,000.00	89%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		1.6500	n/a	\$ 166	\$ 300.00	181%	-	\$ -	\$ -
	\$ 1,000,000	base fee at \$1,000,000		250.00	\$ 100	\$ 25,121	\$ 30,000.00	119%	-	\$ -	\$ -

Land Development and Engineering - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
		each add'l \$10,000 or fraction thereof		0.9688	n/a	\$ 97	\$ 300.00	308%	-	\$ -	\$ -
	\$ 5,000,000	base fee at \$5,000,000	[8]	637.50	\$ 100	\$ 64,058	\$ 150,000.00	234%	-	\$ -	\$ -
<b>24</b>	<b>Water Improvements</b>										
	\$ 50,000	base fee up to \$50,000		9.50	\$ 100	\$ 955	\$ 2,500.00	262%	1	\$ 2,500	\$ 955
	\$ 50,001	base fee at \$50,001		28.50	\$ 100	\$ 2,864	\$ 2,500.05	87%	0.1	\$ 232	\$ 266
		each add'l \$10,000 or fraction thereof		1.9500	n/a	\$ 196	\$ 400.00	204%	-	\$ -	\$ -
	\$ 250,000	base fee at \$250,000		67.50	\$ 100	\$ 6,783	\$ 10,000.00	147%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		1.9000	n/a	\$ 191	\$ 300.00	157%	-	\$ -	\$ -
	\$ 500,000	base fee at \$500,000		115.00	\$ 100	\$ 11,556	\$ 15,000.00	130%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		2.1000	n/a	\$ 211	\$ 300.00	142%	-	\$ -	\$ -
	\$ 1,000,000	base fee at \$1,000,000		220.00	\$ 100	\$ 22,106	\$ 30,000.00	136%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		0.2000	n/a	\$ 20	\$ 300.00	1493%	-	\$ -	\$ -
	\$ 5,000,000	base fee at \$5,000,000	[8]	300.00	\$ 100	\$ 30,145	\$ 150,000.00	498%	-	\$ -	\$ -
<b>25</b>	<b>Sewer Improvements</b>										
	\$ 50,000	base fee up to \$50,000		9.50	\$ 100	\$ 955	\$ 2,500.00	262%	1	\$ 2,500	\$ 955

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Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	\$ 50,001	base fee at \$50,001		28.50	\$ 100	\$ 2,864	\$ 2,500.05	87%	0.1	\$ 232	\$ 266
		each add'l \$10,000 or fraction thereof		1.9500	n/a	\$ 196	\$ 400.00	204%	-	\$ -	\$ -
	\$ 250,000	base fee at \$250,000		67.50	\$ 100	\$ 6,783	\$ 10,000.00	147%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		1.9000	n/a	\$ 191	\$ 300.00	157%	-	\$ -	\$ -
	\$ 500,000	base fee at \$500,000		115.00	\$ 100	\$ 11,556	\$ 15,000.00	130%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		2.1000	n/a	\$ 211	\$ 300.00	142%	-	\$ -	\$ -
	\$ 1,000,000	base fee at \$1,000,000		220.00	\$ 100	\$ 22,106	\$ 30,000.00	136%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		0.2000	n/a	\$ 20	\$ 300.00	1493%	-	\$ -	\$ -
	\$ 5,000,000	base fee at \$5,000,000	[8]	300.00	\$ 100	\$ 30,145	\$ 150,000.00	498%	-	\$ -	\$ -
<b>VII</b>	<b>Public Improvement - Inspection</b>										
<b>26</b>	Commercial/Residential Subdivision										
	\$ 50,000	base fee up to \$50,000		10.00	\$ 100	\$ 1,005	\$ 2,500.00	249%	-	\$ -	\$ -
	\$ 50,001	base fee at \$50,001		40.00	\$ 100	\$ 4,019	\$ 2,500.05	62%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		2.3750	n/a	\$ 239	\$ 400.00	168%	-	\$ -	\$ -
	\$ 250,000	base fee at \$250,000		87.50	\$ 100	\$ 8,792	\$ 10,000.00	114%	1	\$ 10,000	\$ 8,792

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Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
		each add'l \$10,000 or fraction thereof		3.2000	n/a	\$ 322	\$ 300.00	93%	16	\$ 4,848	\$ 5,196
	\$ 500,000	base fee at \$500,000		167.50	\$ 100	\$ 16,831	\$ 15,000.00	89%	2	\$ 30,000	\$ 33,662
		each add'l \$10,000 or fraction thereof		9.4000	n/a	\$ 945	\$ 300.00	32%	3	\$ 772	\$ 2,431
	\$ 1,000,000	base fee at \$1,000,000		637.50	\$ 100	\$ 64,058	\$ 30,000.00	47%	4	\$ 120,000	\$ 256,231
		each add'l \$10,000 or fraction thereof		1.0313	n/a	\$ 104	\$ 300.00	290%	13	\$ 3,946	\$ 1,363
	\$ 5,000,000	base fee at \$5,000,000	[8]	1050.00	\$ 100	\$ 105,507	\$ 150,000.00	142%	-	\$ -	\$ -
<b>27</b>	Construction Excavation (Single/In-Fill)										
	\$ 50,000	base fee up to \$50,000		10.00	\$ 100	\$ 1,005	\$ 2,500.00	249%	-	\$ -	\$ -
	\$ 50,001	base fee at \$50,001		40.00	\$ 100	\$ 4,019	\$ 2,500.05	62%	1	\$ 2,500	\$ 4,019
		each add'l \$10,000 or fraction thereof		2.3750	n/a	\$ 239	\$ 400.00	168%	13	\$ 5,294	\$ 3,158
	\$ 250,000	base fee at \$250,000		87.50	\$ 100	\$ 8,792	\$ 10,000.00	114%	-	\$ -	\$ -
		each add'l \$10,000 or fraction thereof		3.2000	n/a	\$ 322	\$ 300.00	93%	-	\$ -	\$ -
	\$ 500,000	base fee at \$500,000		167.50	\$ 100	\$ 16,831	\$ 15,000.00	89%	5	\$ 75,000	\$ 84,154
		each add'l \$10,000 or fraction thereof		9.4000	n/a	\$ 945	\$ 300.00	32%	-	\$ -	\$ -



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 Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
		\$ 1,000,000	base fee at \$1,000,000	637.50	\$ 100	\$ 64,058	\$ 30,000.00	47%	1	\$ 30,000	\$ 64,058
			each add'l \$10,000 or fraction thereof	1.0313	n/a	\$ 104	\$ 300.00	290%	-	\$ -	\$ -
		\$ 5,000,000	base fee at \$5,000,000	[8] 1050.00	\$ 100	\$ 105,507	\$ 150,000.00	142%	-	\$ -	\$ -
<b>28</b>	Traffic Signal/Signage&Striping										
	First Signal	each		2.25	\$ 100	\$ 226	\$ -	0%	1	\$ -	\$ 226
	Each add'l Signal Under the Same Project	each		1.50	\$ 100	\$ 151	\$ -	0%	-	\$ -	\$ -
<b>29</b>	Water Improvements										
		\$ 50,000	base fee up to \$50,000	10.00	\$ 100	\$ 1,005	\$ 2,500.00	249%	2	\$ 5,000	\$ 2,010
		\$ 50,001	base fee at \$50,001	40.00	\$ 100	\$ 4,019	\$ 2,500.05	62%	2	\$ 5,000	\$ 8,039
			each add'l \$10,000 or fraction thereof	2.3750	n/a	\$ 239	\$ 400.00	168%	7	\$ 2,698	\$ 1,610
		\$ 250,000	base fee at \$250,000	87.50	\$ 100	\$ 8,792	\$ 10,000.00	114%	1	\$ 10,000	\$ 8,792
			each add'l \$10,000 or fraction thereof	3.2000	n/a	\$ 322	\$ 300.00	93%	19	\$ 5,724	\$ 6,135
		\$ 500,000	base fee at \$500,000	167.50	\$ 100	\$ 16,831	\$ 15,000.00	89%	-	\$ -	\$ -
			each add'l \$10,000 or fraction thereof	9.4000	n/a	\$ 945	\$ 300.00	32%	-	\$ -	\$ -
		\$ 1,000,000	base fee at \$1,000,000	637.50	\$ 100	\$ 64,058	\$ 30,000.00	47%	-	\$ -	\$ -
			each add'l \$10,000 or fraction thereof	1.0313	n/a	\$ 104	\$ 300.00	290%	-	\$ -	\$ -

Land Development and Engineering - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	
		\$ 5,000,000	base fee at \$5,000,000	[8]	1050.00	\$ 100	\$ 105,507	\$ 150,000.00	142%	-	\$ -	\$ -
<b>30</b>	Sewer Improvements											
		\$ 50,000	base fee up to \$50,000		10.00	\$ 100	\$ 1,005	\$ 2,500.00	249%	2	\$ 5,000	\$ 2,010
		\$ 50,001	base fee at \$50,001		40.00	\$ 100	\$ 4,019	\$ 2,500.05	62%	2	\$ 5,000	\$ 8,039
			each add'l \$10,000 or fraction thereof		2.3750	n/a	\$ 239	\$ 400.00	168%	7	\$ 2,698	\$ 1,610
		\$ 250,000	base fee at \$250,000		87.50	\$ 100	\$ 8,792	\$ 10,000.00	114%	1	\$ 10,000	\$ 8,792
			each add'l \$10,000 or fraction thereof		3.2000	n/a	\$ 322	\$ 300.00	93%	19	\$ 5,724	\$ 6,135
		\$ 500,000	base fee at \$500,000		167.50	\$ 100	\$ 16,831	\$ 15,000.00	89%	-	\$ -	\$ -
			each add'l \$10,000 or fraction thereof		9.4000	n/a	\$ 945	\$ 300.00	32%	-	\$ -	\$ -
		\$ 1,000,000	base fee at \$1,000,000		637.50	\$ 100	\$ 64,058	\$ 30,000.00	47%	-	\$ -	\$ -
			each add'l \$10,000 or fraction thereof		1.0313	n/a	\$ 104	\$ 300.00	290%	-	\$ -	\$ -
		\$ 5,000,000	base fee at \$5,000,000	[8]	1050.00	\$ 100	\$ 105,507	\$ 150,000.00	142%	-	\$ -	\$ -
<b>31</b>	Traffic Control											
	Plan Check	each			1.00	\$ 100	\$ 100	\$ 33.90	34%	-	\$ -	\$ -
	Inspection/Monitoring	daily			0.75	\$ 100	\$ 75	new	%	1,491	\$ -	\$ 112,365
<b>32</b>	Subdivision Street Signage											
	A. Sign Installation											



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Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	1. 36" Stop Sign, 1-Base, 1-Pole & 2-Street Name Signs with labor	per location		2.00	\$ 100	\$ 201	\$ 231.08	115%	1	\$ 231	\$ 201
	2. 30" Stop Sign, 1-Base, 1-Pole & 2-Street Name Signs with labor	per location		2.00	\$ 100	\$ 201	\$ 215.67	107%	1	\$ 216	\$ 201
	3. 1-Base, 1-Pole & 2- Street Name Signs with labor	per location		2.00	\$ 100	\$ 201	\$ 164.32	82%	-	\$ -	\$ -
	<b>B. Street Signage Individual Pricing</b>										
	1. Street Name Sign	each					\$ 41.08				
	2. Pole	each					\$ 25.69				
	3. Base Anchor	each					\$ 10.27				
	4. Stop Sign (R1) 30"	each					\$ 51.35				
	5. Stop Sign (R1) 36"	each					\$ 66.76				
	6. Labor Installation & Fabrication	per location					\$ 46.22				
<b>New</b>	7. Sign Truck	each					new				
<b>New</b>	8. Sign Cap & Cross	each					new				
<b>33</b>	Monumentation & Centerline Ties		[2]								
	0-100 Lots	base		4.00	\$ 100	\$ 402	\$ 246.48	61%	4	\$ 986	\$ 1,608
	101 - 200 Lots	base		6.00	\$ 100	\$ 603	\$ 246.48	41%	4	\$ 941	\$ 2,301
	201+ Lots	base		8.00	\$ 100	\$ 804	\$ 411.48	51%	1	\$ 433	\$ 846
<b>34</b>	Security Release/Substitution	each		2.42	\$ 100	\$ 243	\$ 154.05	63%	3	\$ 462	\$ 728
<b>VIII</b>	<b>Reports, Studies &amp; Document Review</b>										
<b>35</b>	Hydrology Study										
	Preliminary										
	City Staff Review	each		10.00	\$ 100	\$ 1,005	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
	Final										
	City Staff Review	each		26.25	\$ 100	\$ 2,638	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
<b>36</b>	WQMP										
	Preliminary								-		



Land Development and Engineering - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	City Staff Review	each		22.50	\$ 100	\$ 2,261	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
	Final										
	City Staff Review	each		6.50	\$ 100	\$ 653	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
37	Sewer Study										
	City Staff Review	each		11.50	\$ 100	\$ 1,156	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
38	Preliminary Traffic Study										
	City Staff Review	each		25.00	\$ 100	\$ 2,512	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
39	Water Feasibility Study										
	City Staff Review	each		11.50	\$ 100	\$ 1,156	\$ 5,500.00	476%	1	\$ 5,500	\$ 1,156
	Consultant Cost	each					Actual Cost				
40	Water Supply Assessment								-		
	City Staff Review	each		25.00	\$ 100	\$ 2,512	new	%	-	\$ -	\$ -
	Consultant Cost	each					Actual Cost				
41	Research										
		base					See Finance Fee Schedule for Public Records Request				
	First 2 hours										
	After 2 hours	hourly		1.00	\$ 100	\$ 100	\$ 57.52	57%	-	\$ -	\$ -
	Reproduction Costs	each					Actual Cost				
42	Vacations, Right-of-Way, Easements, or Dedications										
	Processing Fee	each		3.50	\$ 100	\$ 352	\$ 82.16	23%	-	\$ -	\$ -
	Recording	each					Per County				
	Checking Minor	each		2.41	\$ 100	\$ 243	\$ 154.05	64%	1	\$ 154	\$ 243
	Checking Major (Metes and Bounds)	each		4.00	\$ 100	\$ 402	\$ 256.75	64%	-	\$ -	\$ -

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 Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Prepared by City										
	Minor	each		2.08	\$ 100	\$ 209	\$ 191.03	91%	-	\$ -	\$ -
	Major	each		9.00	\$ 100	\$ 904	\$ 513.50	57%	-	\$ -	\$ -
<b>43</b>	<b>Agreements</b>										
	Subdivision, Development, & Utility Surety Agreement	each	[4]	3.00	\$ 100	\$ 301	\$ 164.32	55%	2	\$ 329	\$ 603
	Set UUA, UUSA & LDIC	each		0.00	\$ 100	\$ -	\$ 256.75	%	-	\$ -	\$ -
	Subdivision Extension of Time	each		0.00	\$ 100	\$ -	\$ 154.05	%	-	\$ -	\$ -
<b>44</b>	<b>Assessment District Formation</b>	each					\$ 164.32				
<b>45</b>	<b>Lien Agreement Processing Fee</b>	each	[4]	3.50	\$ 100	\$ 352	\$ 650.00	185%	-	\$ -	\$ -
<b>46</b>	<b>Lien Agreement Reversion to Acreage Deposit</b>	deposit per tract map	[4]	3.50	\$ 100	\$ 352	\$ 12,000.00	3412%	-	\$ -	\$ -
<b>47</b>	<b>Lien Agreement Maintenance/Dust Mitigation Deposit</b>	deposit per lot	[4]	3.50	\$ 100	\$ 352	\$ 25.00	7%	-	\$ -	\$ -
<b>48</b>	<b>Release, or Partial Release of Recorded Agreements</b>	each	[4]	2.00	\$ 100	\$ 201	\$ 179.73	89%	2	\$ 359	\$ 402
<b>49</b>	<b>Reimbursement Agreements</b>	each	[4]	6.00	\$ 100	\$ 603	\$ 770.25	128%	-	\$ -	\$ -
<b>50</b>	<b>Agreement Re-Assignment</b>	each	[4]	5.00	\$ 100	\$ 502	\$ 256.75	51%	-	\$ -	\$ -
<b>51</b>	<b>Variance</b>	each					\$ 154.05		-	\$ -	\$ -
<b>IX</b>	<b>(Permit) Engineering - Utility Cuts Inspection Fee</b>										
<b>52</b>	<b>Utility Cuts</b>		[2]								
	0-300LF	base		2.00	\$ 100	\$ 201	\$ 94.00	47%	24	\$ 2,299	\$ 4,915
	additional charge for each add'l 300 LF	each		1.00	\$ 100	\$ 100	\$ 24.00	24%	19	\$ 463	\$ 1,938
<b>53</b>	<b>Utility Trench/Bore</b>		[2]								
	0-300LF	base		2.00	\$ 100	\$ 201	\$ 78.00	39%	229	\$ 17,881	\$ 46,071
	additional charge for each add'l 300 LF	each		1.00	\$ 100	\$ 100	\$ 72.00	72%	2	\$ 159	\$ 222

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
54	Utility Structures		[2]								
	0-8 EA	base		1.44	\$ 100	\$ 145	\$ 78.00	54%	142	\$ 11,076	\$ 20,604
	9-16 EA	base		1.44	\$ 100	\$ 145	\$ 78.00	54%	2	\$ 156	\$ 290
	additional charge for each	each		0.06	\$ 100	\$ 6	\$ 6.50	116%	8	\$ 52	\$ 45
	17 EA+	base		1.44	\$ 100	\$ 145	\$ 132.00	91%	4	\$ 528	\$ 580
	additional charge for each	each		0.06	\$ 100	\$ 6	\$ 3.25	58%	74	\$ 241	\$ 414
55	Undergrounding Utilities		[2]								
	0-300LF	base		2.00	\$ 100	\$ 201	\$ 94.00	47%	24	\$ 2,229	\$ 4,765
	additional charge for each add'l 300LF	each		1.00	\$ 100	\$ 100.48	\$ 48.00	48%	-	\$ -	\$ -
<b>X</b>	<b>Specialty &amp; Miscellaneous Permitting &amp; Inspections</b>										
56	Parade	each	[5]	3.91	\$ 100	\$ 393	\$ 256.75	65%	-	\$ -	\$ -
57	Special Use Permit	each	[5]				\$ 256.75		6	\$ 1,541	\$ -
58	Filming	each	[6]	3.91	\$ 100	\$ 393	\$ 375.88	96%	-	\$ -	\$ -

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Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>X</b>	<b>Transportation &amp; Permitting</b>										
59	Transportation Issuance	each	[9]				\$ 16.00				
60	Recreational Vehicle	each	[9]				\$ 10.00				
61	Oversize Load - Purple	each	[9]				\$ 16.00				
62	Single - Oversize Load (Green)	per trip	[9]				\$ 16.00				
63	Repetitive - Oversize Load (Green)	each	[9]				\$ 16.00				
64	Moving	each	[7]				Actual Cost				
<b>TOTAL</b>										540,041	1,115,477

**Notes**

- [1] Credit for fee amount will be applied toward permit issuance.
- [2] ROW Permit Issuance Fee applies separately; as well as charge based on accumulative Linear Feet (LF).
- [3] Not evaluated by NBS.
- [4] Attorney fees are charged in addition to the fee listed.
- [5] Costs Reasonably Borne and Insurance Required as Determined by Risk Management are charged in addition to the fee listed.
- [6] Costs Reasonably Borne, Insurance Required as Determined by Risk Management, Film Business License, and San Bernardino County Fire Dept. Permit fees are charged in addition to the fee listed.
- [7] Costs Reasonably Borne, Surety, and Insurance Requirements as Determined by Risk Management are charged.
- [8] Projects significantly in excess of \$5MM will be evaluated by the Engineer; potential deposit may be required.
- [9] Set by State. Not evaluated by NBS.

## **APPENDIX A.3**

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### ***Cost of Service Analysis – Building Department***

- A.3.1 – New Construction, Additions and Major Remodels – Plan Check Fees*
- A.3.2 - New Construction, Additions and Major Remodels – Inspection/Permit Fees*
- A.3.3 – Minor/Miscellaneous Residential and Commercial Improvements Fees*
- A.3.4 – Plumbing, Mechanical, and Electrical Permit Fees for Projects not Associated with a Building Permit*

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>BUILDING PLAN CHECK</b>											
<b>I. NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS</b>			[1]								
1	<b>Commercial/Industrial Uses</b> - (All newly constructed or added space for non-residential occupancies classified as commercial or industrial that are not specifically addressed elsewhere in this Fee Schedule)										
	500	base fee up to 500 s.f.		15.25	\$ 136	\$ 2,069	\$ 202	10%	1	\$ 202	\$ 2,069
		each add'l s.f.		0.000944	n/a	\$ 0.13	\$ 0.58	n/a	-	\$ -	\$ -
	5,000	base fee up to 5,000 s.f.		19.50	\$ 136	\$ 2,646	\$ 3,013	114%	3	\$ 9,038	\$ 7,937
		each add'l s.f.		0.000900	n/a	\$ 0.12	\$ 0.43	n/a	5,993	\$ 2,580	\$ 732
	10,000	base fee up to 10,000 s.f.		24.00	\$ 136	\$ 3,256	\$ 3,709	114%	1	\$ 3,709	\$ 3,256
		each add'l s.f.		0.000163	n/a	\$ 0.02	\$ 0.17	n/a	11,567	\$ 1,989	\$ 255
	50,000	base fee up to 50,000 s.f.		30.50	\$ 136	\$ 4,138	\$ 5,267	127%	1	\$ 5,267	\$ 4,138
		each add'l s.f.		0.000135	n/a	\$ 0.02	\$ 0.09	n/a	7,910	\$ 719	\$ 145
	100,000	base fee up to 100,000 s.f.		37.25	\$ 136	\$ 5,054	\$ 46,576	922%	1	\$ 46,576	\$ 5,054
		each add'l s.f.		0.000016	n/a	\$ 0.002	\$ 0.10	n/a	366,255	\$ 36,587	\$ 807
	500,000	base fee up to 500,000 s.f.		43.75	\$ 136	\$ 5,936	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000014	n/a	\$ 0.002	\$ -	n/a	-	\$ -	\$ -
	1,000,000	base fee up to 1,000,000 s.f.		50.50	\$ 136	\$ 6,852	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000051	n/a	\$ 0.007	\$ -	n/a	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
2	<b>Commercial Residential and Multifamily Residential Uses - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)</b>										
	500	base fee up to 500 s.f.		9.75	\$ 136	\$ 1,323	\$ 292	22%	9	\$ 2,624	\$ 11,905
		each add'l s.f.		0.002722	n/a	\$ 0.39	\$ -	n/a	-	\$ -	\$ -
	2,500	base fee up to 2,500 s.f.		15.50	\$ 136	\$ 2,103	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.002600	n/a	\$ 0.35	\$ -	n/a	-	\$ -	\$ -
	5,000	base fee up to 5,000 s.f.		22.00	\$ 136	\$ 2,985	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001300	n/a	\$ 0.18	\$ -	n/a	-	\$ -	\$ -
	10,000	base fee up to 10,000 s.f.		28.50	\$ 136	\$ 3,867	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000163	n/a	\$ 0.02	\$ -	n/a	-	\$ -	\$ -
	50,000	base fee up to 50,000 s.f.		35.00	\$ 136	\$ 4,749	\$ -	0%	-	\$ -	\$ -
	each add'l s.f.		0.000110	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -	
100,000	base fee up to 100,000 s.f.		40.50	\$ 136	\$ 5,495	\$ -	0%	-	\$ -	\$ -	
	each add'l s.f.		0.000405	n/a	\$ 0.05	\$ -	n/a	-	\$ -	\$ -	
3	<b>Accessory and Utility Uses - (All newly constructed, added or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)</b>										
	200	base fee up to 200 s.f.		2.00	\$ 136	\$ 271	\$ 240	88%	1	\$ 240	\$ 271
		each add'l s.f.		0.000000	n/a	\$ -	\$ -	n/a	-	\$ -	\$ -
	400	base fee up to 400 s.f.		2.00	\$ 136	\$ 271	\$ -	0%	-	\$ -	\$ -



Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
		each add'l s.f.		0.005000	n/a	\$ 0.68	\$ -	n/a	-	\$ -	\$ -
	600	base fee up to 600 s.f.		3.00	\$ 136	\$ 407	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.002500	n/a	\$ 0.34	\$ -	n/a	-	\$ -	\$ -
	1,000	base fee up to 1,000 s.f.		4.00	\$ 136	\$ 543	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000500	n/a	\$ 0.07	\$ -	n/a	-	\$ -	\$ -
	3,000	base fee up to 3,000 s.f.		5.00	\$ 136	\$ 678	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001667	n/a	\$ 0.23	\$ -	n/a	-	\$ -	\$ -
<b>4</b>	<b>Shell Buildings for all Commercial/Industrial Uses - (The enclosure for all newly constructed or added space for non-residential occupancies classified as commercial or industrial that are not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)</b>										
	500	base fee up to 500 s.f.		12.75	\$ 136	\$ 1,730	\$ 256	15%	7	\$ 1,793	\$ 12,109
		each add'l s.f.		0.000722	n/a	\$ 0.10	\$ 0.38	n/a	2,654	\$ 1,016	\$ 260
	5,000	base fee up to 5,000 s.f.		16.00	\$ 136	\$ 2,171	\$ 1,093	50%	3	\$ 3,280	\$ 6,512
		each add'l s.f.		0.000650	n/a	\$ 0.09	\$ 0.15	n/a	6,374	\$ 977	\$ 562
	10,000	base fee up to 10,000 s.f.		19.25	\$ 136	\$ 2,612	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000138	n/a	\$ 0.02	\$ -	n/a	-	\$ -	\$ -
	50,000	base fee up to 50,000 s.f.		24.75	\$ 136	\$ 3,358	\$ 164	5%	1	\$ 164	\$ 3,358
		each add'l s.f.		0.000110	n/a	\$ 0.01	\$ 0.00	n/a	7,910	\$ 22	\$ 118
	100,000	base fee up to 100,000 s.f.		30.25	\$ 136	\$ 4,104	\$ 164	4%	1	\$ 164	\$ 4,104
		each add'l s.f.		0.000011	n/a	\$ 0.00	\$ 0.00	n/a	366,255	\$ 129	\$ 559
	500,000	base fee up to 500,000 s.f.		34.75	\$ 136	\$ 4,715	\$ -	0%	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
		each add'l s.f.		0.000011	n/a	\$ 0.00	\$ -	n/a	-	\$ -	\$ -
	1,000,000	base fee up to 1,000,000 s.f.		40.25	\$ 136	\$ 5,461	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000040	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -
<b>5</b>	<b>Commercial/Industrial Tenant Improvement</b> -(All modifications or improvements to existing square footage for occupancies classified as CBC commercial types)										
	500	base fee up to 500 s.f.		7.25	\$ 136	\$ 984	\$ 276.07	28%	55	\$ 15,184	\$ 54,100
		each add'l s.f.		0.000889	n/a	\$ 0.12	\$ 0.58	n/a	8,663	\$ 5,068	\$ 1,045
	5,000	base fee up to 5,000 s.f.		11.25	\$ 136	\$ 1,526	\$ 472.55	31%	1	\$ 473	\$ 1,526
		each add'l s.f.		0.000700	n/a	\$ 0.09	\$ 0.09	n/a	340	\$ 30	\$ 32
	10,000	base fee up to 10,000 s.f.		14.75	\$ 136	\$ 2,001	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000094	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -
	50,000	base fee up to 50,000 s.f.		18.50	\$ 136	\$ 2,510	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000100	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -
	100,000	base fee up to 100,000 s.f.		23.50	\$ 136	\$ 3,188	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000235	n/a	\$ 0.03	\$ -	n/a	-	\$ -	\$ -
<b>6</b>	<b>Commercial Residential and Multifamily Residential Remodels</b> - (All modifications or improvements to existing square footage for residential occupancies classified as CBC Group R (except R-3))										
	500	base fee up to 500 s.f.		7.25	\$ 136	\$ 984	\$ 79	8%	2	\$ 158	\$ 1,967
		each add'l s.f.		0.000889	n/a	\$ 0.17	\$ -	n/a	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	2,500	base fee up to 2,500 s.f.		9.75	\$ 136	\$ 1,323	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000600	n/a	\$ 0.08	\$ -	n/a	-	\$ -	\$ -
	5,000	base fee up to 5,000 s.f.		11.25	\$ 136	\$ 1,526	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000700	n/a	\$ 0.09	\$ -	n/a	-	\$ -	\$ -
	10,000	base fee up to 10,000 s.f.		14.75	\$ 136	\$ 2,001	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000094	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -
	50,000	base fee up to 50,000 s.f.		18.50	\$ 136	\$ 2,510	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000100	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -
	100,000	base fee up to 100,000 s.f.		23.50	\$ 136	\$ 3,188	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000235	n/a	\$ 0.03	\$ -	n/a	-	\$ -	\$ -
<b>7</b>	<b>Master Plotting Plan Review</b>										
	Parcel (4 lots or less)	each		2.00	\$ 136	\$ 271	\$ -	0%	-	\$ -	\$ -
	5 - 25 lots	each		4.00	\$ 136	\$ 543	\$ -	0%	-	\$ -	\$ -
	26 - 100 lots	each		6.00	\$ 136	\$ 814	\$ -	0%	-	\$ -	\$ -
	>100 lots, per each additional 100 lots	each		2.00	\$ 136	\$ 271	\$ -	0%	-	\$ -	\$ -
<b>8</b>	<b>Single Family Dwellings and Duplexes - (All newly constructed or added space for residential occupancies classified as CBC Group R-3, including custom builds and model homes for tract master plans, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)</b>										
	500	base fee up to 500 s.f.		5.00	\$ 136	\$ 678	\$ 597.15	88%	41	\$ 24,483	\$ 27,813
		each add'l s.f.		0.001250	n/a	\$ 0.17	\$ 0.03	n/a	317,713	\$ 9,607	\$ 53,882
	2,500	base fee up to 2,500 s.f.		7.50	\$ 136	\$ 1,018	\$ 965.09	95%	87	\$ 83,962	\$ 88,528
		each add'l s.f.		0.000600	n/a	\$ 0.08	\$ 0.33	n/a	16,926	\$ 5,614	\$ 1,378

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	5,000	base fee up to 4,000 s.f.		9.00	\$ 136	\$ 1,221	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001800	n/a	\$ 0.24	\$ -	n/a	-	\$ -	\$ -
<b>9</b>	<b>Duplicate Floor Plan Review - Single Family Dwellings and Duplexes</b>										
	500	base fee up to 1,000 s.f.		3.50	\$ 136	\$ 475	\$ 597.15	126%	41	\$ 24,483	\$ 19,469
		each add'l s.f.		0.000525	n/a	\$ 0.07	\$ 0.03	n/a	317,713	\$ 9,607	\$ 22,631
	2,500	base fee up to 2,500 s.f.		4.55	\$ 136	\$ 617	\$ 965.09	156%	87	\$ 83,962	\$ 53,707
		each add'l s.f.		0.000420	n/a	\$ 0.06	\$ 0.33	n/a	16,926	\$ 5,614	\$ 965
	5,000	base fee up to 4,000 s.f.		5.60	\$ 136	\$ 760	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001120	n/a	\$ 0.15	\$ -	n/a	-	\$ -	\$ -
<b>TOTAL</b>										\$ 385,322	\$ 391,197

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>BUILDING PERMIT/INSPECTION</b>											
<b>I. NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS</b>											
1	<b>Commercial/Industrial Uses</b> - (All newly constructed or added space for non-residential occupancies classified as commercial or industrial that are not specifically addressed elsewhere in this Fee Schedule)		[1]								
	500	base fee up to 500 s.f.		15.00	\$ 136	\$ 2,035	\$ 311	15%	1	\$ 311	\$ 2,035
		each add'l s.f.		0.002444	n/a	\$ 0.33	\$ 0.90	n/a	-	\$ -	\$ -
	5,000	base fee up to 5,000 s.f.		26.00	\$ 136	\$ 3,528	\$ 2,548	72%	3	\$ 7,643	\$ 10,583
		each add'l s.f.		0.000800	n/a	\$ 0.11	\$ 0.36	n/a	5,993	\$ 2,182	\$ 650
	10,000	base fee up to 10,000 s.f.		30.00	\$ 136	\$ 4,070	\$ 5,706	140%	1	\$ 5,706	\$ 4,070
		each add'l s.f.		0.000300	n/a	\$ 0.04	\$ 0.26	n/a	11,567	\$ 3,060	\$ 471
	50,000	base fee up to 50,000 s.f.		42.00	\$ 136	\$ 5,698	\$ 8,104	142%	1	\$ 8,104	\$ 5,698
		each add'l s.f.		0.000280	n/a	\$ 0.04	\$ 0.15	n/a	7,910	\$ 1,152	\$ 300
	100,000	base fee up to 100,000 s.f.		56.00	\$ 136	\$ 7,598	\$ 71,656	943%	1	\$ 71,656	\$ 7,598
		each add'l s.f.		0.000035	n/a	\$ 0.00	\$ 0.16	n/a	366,255	\$ 59,652	\$ 1,739
	500,000	base fee up to 500,000 s.f.		70.00	\$ 136	\$ 9,497	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000050	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -
	1,000,000	base fee up to 1,000,000 s.f.		95.00	\$ 136	\$ 12,889	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000095	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -

Building Inspection - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
2	<b>Commercial Residential and Multifamily Residential Uses - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)</b>										
	500	base fee up to 500 s.f.		14.00	\$ 136	\$ 1,899	\$ 454	24%	8	\$ 3,634	\$ 15,196
		each add'l s.f.		0.003556	n/a	\$ 0.54	\$ -	n/a	-	\$ -	\$ -
	2,500	base fee up to 2,500 s.f.		22.00	\$ 136	\$ 2,985	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.003200	n/a	\$ 0.43	\$ -	n/a	-	\$ -	\$ -
	5,000	base fee up to 5,000 s.f.		30.00	\$ 136	\$ 4,070	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.003000	n/a	\$ 0.41	\$ -	n/a	-	\$ -	\$ -
	10,000	base fee up to 10,000 s.f.		45.00	\$ 136	\$ 6,105	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000875	n/a	\$ 0.12	\$ -	n/a	-	\$ -	\$ -
	50,000	base fee up to 50,000 s.f.		80.00	\$ 136	\$ 10,854	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000900	n/a	\$ 0.12	\$ -	n/a	-	\$ -	\$ -
	100,000	base fee up to 100,000 s.f.		125.00	\$ 136	\$ 16,959	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001250	n/a	\$ 0.17	\$ -	n/a	-	\$ -	\$ -
	3	<b>Accessory and Utility Uses - (All newly constructed, added or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)</b>									
200		base fee up to 200 s.f.		1.50	\$ 136	\$ 204	\$ 369	181%	1	\$ 369	\$ 204
		each add'l s.f.		0.002500	n/a	\$ 0.34	\$ -	n/a	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
		400 base fee up to 400 s.f.		2.00	\$ 136	\$ 271	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.002500	n/a	\$ 0.34	\$ -	n/a	-	\$ -	\$ -
		600 base fee up to 600 s.f.		2.50	\$ 136	\$ 339	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001250	n/a	\$ 0.17	\$ -	n/a	-	\$ -	\$ -
		1,000 base fee up to 1,000 s.f.		3.00	\$ 136	\$ 407	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000500	n/a	\$ 0.07	\$ -	n/a	-	\$ -	\$ -
		3,000 base fee up to 3,000 s.f.		4.00	\$ 136	\$ 543	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001333	n/a	\$ 0.18	\$ -	n/a	-	\$ -	\$ -
4	Shell Buildings for all Commercial/Industrial Uses - (The enclosure for all newly constructed or added space for non-residential occupancies classified as commercial or industrial that are not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)										
		500 base fee up to 500 s.f.		12.00	\$ 136	\$ 1,628	\$ 469	29%	2	\$ 937	\$ 3,256
		each add'l s.f.		0.002000	n/a	\$ 0.27	\$ 0.59	n/a	2,654	\$ 1,563	\$ 720
		5,000 base fee up to 5,000 s.f.		21.00	\$ 136	\$ 2,849	\$ 1,680	59%	3	\$ 5,041	\$ 8,548
		each add'l s.f.		0.000600	n/a	\$ 0.08	\$ 0.15	n/a	6,374	\$ 977	\$ 519
		10,000 base fee up to 10,000 s.f.		24.00	\$ 136	\$ 3,256	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000250	n/a	\$ 0.03	\$ -	n/a	-	\$ -	\$ -
		50,000 base fee up to 50,000 s.f.		34.00	\$ 136	\$ 4,613	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000220	n/a	\$ 0.03	\$ -	n/a	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	100,000	base fee up to 100,000 s.f.		45.00	\$ 136	\$ 6,105	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000028	n/a	\$ 0.00	\$ -	n/a	-	\$ -	\$ -
	500,000	base fee up to 500,000 s.f.		56.00	\$ 136	\$ 7,598	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000040	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -
	1,000,000	base fee up to 1,000,000 s.f.		76.00	\$ 136	\$ 10,311	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000076	n/a	\$ 0.01	\$ -	n/a	-	\$ -	\$ -
5	<b>Commercial/Industrial Tenant Improvement</b> -(All modifications or improvements to existing square footage)										
	500	base fee up to 500 s.f.		7.00	\$ 136	\$ 950	\$ 212.14	22%	106	\$ 22,487	\$ 100,671
		each add'l s.f.		0.001111	n/a	\$ 0.15	\$ 0.90	n/a	345	\$ 311	\$ 52
	5,000	base fee up to 5,000 s.f.		12.00	\$ 136	\$ 1,628	\$ 680.08	42%	5	\$ 3,400	\$ 8,141
		each add'l s.f.		0.000600	n/a	\$ 0.08	\$ 0.14	n/a	340	\$ 46	\$ 28
	10,000	base fee up to 10,000 s.f.		15.00	\$ 136	\$ 2,035	\$ 3,171	156%	1	\$ 3,171	\$ 2,035
		each add'l s.f.		0.000250	n/a	\$ 0.03	\$ 0.08	n/a	36,218	\$ 2,786	\$ 1,228
	50,000	base fee up to 50,000 s.f.		25.00	\$ 136	\$ 3,392	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000200	n/a	\$ 0.03	\$ -	n/a	-	\$ -	\$ -
	100,000	base fee up to 100,000 s.f.		35.00	\$ 136	\$ 4,749	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000350	n/a	\$ 0.05	\$ -	n/a	-	\$ -	\$ -



Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
6	<b>Commercial Residential and Multifamily Residential Remodels - (All modifications or improvements to existing square footage for residential occupancies classified as CBC Group R (except R-3))</b>										
	500	base fee up to 500 s.f.		5.00	\$ 136	\$ 678	\$ 600	88%	8	\$ 4,800	\$ 5,427
		each add'l s.f.		0.001556	n/a	\$ 0.27	\$ -	n/a	-	\$ -	\$ -
	2,500	base fee up to 2,500 s.f.		9.00	\$ 136	\$ 1,221	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001200	n/a	\$ 0.16	\$ -	n/a	-	\$ -	\$ -
	5,000	base fee up to 5,000 s.f.		12.00	\$ 136	\$ 1,628	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.001200	n/a	\$ 0.16	\$ -	n/a	-	\$ -	\$ -
	10,000	base fee up to 10,000 s.f.		18.00	\$ 136	\$ 2,442	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000250	n/a	\$ 0.03	\$ -	n/a	-	\$ -	\$ -
	50,000	base fee up to 50,000 s.f.		28.00	\$ 136	\$ 3,799	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000200	n/a	\$ 0.03	\$ -	n/a	-	\$ -	\$ -
	100,000	base fee up to 100,000 s.f.		38.00	\$ 136	\$ 5,156	\$ -	0%	-	\$ -	\$ -
		each add'l s.f.		0.000380	n/a	\$ 0.05	\$ -	n/a	-	\$ -	\$ -
	7	<b>Master Plotting Plan Review</b>									
	Parcel (4 lots or less)	each	2.00	\$ 136	\$ 271	\$ -	0%	-	\$ -	\$ -	
	5 - 25 lots	each	4.00	\$ 136	\$ 543	\$ -	0%	-	\$ -	\$ -	
	26 - 100 lots	each	6.00	\$ 136	\$ 814	\$ -	0%	-	\$ -	\$ -	
	>100 lots, per each additional 100 lots	each	2.00	\$ 136	\$ 271	\$ -	0%	-	\$ -	\$ -	

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
8	Single Family Dwellings and Duplexes - (All newly constructed or added space for residential occupancies classified as CBC Group R-3, including custom builds and model homes for tract master plans, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)										
	500	base fee up to 500 s.f.		9.00	\$ 136	\$ 1,221	\$ 1,028.06	84%	41	\$ 42,151	\$ 50,064
		each add'l s.f.		0.001500	n/a	\$ 0.20	\$ 0.00	n/a	317,713	\$ 1,028	\$ 64,659
	2,500	base fee up to 2,500 s.f.		12.00	\$ 136	\$ 1,628	\$ 1,342.31	82%	87	\$ 116,781	\$ 141,645
		each add'l s.f.		0.000800	n/a	\$ 0.11	\$ 0.08	n/a	16,926	\$ 1,342	\$ 1,837
	5,000	base fee up to 5,000 s.f.		14.00	\$ 136	\$ 1,899	\$ -	0%		\$ -	\$ -
		each add'l s.f.		0.002800	n/a	\$ 0.38	\$ -	n/a	-	\$ -	\$ -
<b>TOTAL</b>				<b>1,184</b>						<b>\$ 392,399</b>	<b>\$ 437,374</b>

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit[2]	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>II. MINOR/MISCELLANEOUS RESIDENTIAL &amp; COMMERCIAL IMPROVEMENTS</b>											
	Above Ground Storage Tank	per permit		5.50	\$ 136	\$ 746	\$ 120	16%	-	\$ -	\$ -
	Battery Storage System										
New	Residential Battery Storage System	per permit		0.50	\$ 136	\$ 68	new	%	-	\$ -	\$ -
New	Commercial Battery Storage System	per permit		1.00	\$ 136	\$ 136	new	%	-	\$ -	\$ -
	Cell Site										
	New Cell Site Including Tower & Enclosure	each		5.50	\$ 136	\$ 746	\$ 400	54%	16	\$ 6,400	\$ 11,939
	Retrofit of Existing Cell Site	each		2.75	\$ 136	\$ 373	n/a	%	-	\$ -	\$ -
	Awning or Canopy	per permit		0.00	\$ 136	\$ -	\$ 200	%	-	\$ -	\$ -
	Up to 1,000 s.f.	each		8.00	\$ 136	\$ 1,085	\$ 200	18%	1	\$ 200	\$ 1,085
	Over 1,000 s.f.	each		5.50	\$ 136	\$ 746	\$ 200	27%	2	\$ 400	\$ 1,492
	Certificate of Occupancy	per permit		2.50	\$ 136	\$ 339	\$ 50	15%	286	\$ 14,300	\$ 97,008
	Temporary Certificate of Occupancy										
	Application	each		9.00	\$ 136	\$ 1,221	new	%	1	\$ -	\$ 1,221
	Deposit - currently \$5,000, refundable if permanent C of O issued within 30 days	each					new				
	Decks / Balcony	each		5.50	\$ 136	\$ 746	\$ 550	74%	1	\$ 550	\$ 746
	Demolition of Building	each		5.50	\$ 136	\$ 746	\$ 200	27%	25	\$ 5,000	\$ 18,655
	Fence or Freestanding Wall-up to 100'			0.00	\$ 136	\$ -	\$ 70	%	5	\$ 379	\$ -
	Up to 500 s.f.	each		2.00	\$ 136	\$ 271	\$ 70	26%	35	\$ 2,450	\$ 9,497
	500-5,000 s.f.	each		3.00	\$ 136	\$ 407	\$ 70	17%	-	\$ -	\$ -
	Over 5,000 s.f.	each		4.60	\$ 136	\$ 624	\$ 70	11%	-	\$ -	\$ -
	Fire Damage Repair - Residential										
	Minor	per permit		5.50	\$ 136	\$ 746	\$ 350	47%	15	\$ 5,250	\$ 11,193
	Major	per permit		10.00	\$ 136	\$ 1,357	\$ 600	44%	20	\$ 12,000	\$ 27,135
	New Fireplace Installation	per permit		1.50	\$ 136	\$ 204	\$ 350	172%	1	\$ 350	\$ 204
	Investigational	per permit		4.00	\$ 136	\$ 543	\$ 100	18%	-	\$ -	\$ -
	Manufactured House / Building										
	New Commercial	per permit		6.25	\$ 136	\$ 848	n/a	%	-	\$ -	\$ -
	New Residential	per permit		6.25	\$ 136	\$ 848	n/a	%	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit[2]	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Residential Conversion to Permanent Foundation	per permit		4.75	\$ 136	\$ 644	\$ 207	32%	6	\$ 1,242	\$ 3,867
	Mobile Home (Within a park, per current edition of Title 25, published by California Division of Housing and Community Development.) Not to exceed Title 25 maximums: \$196 sedown, \$41/accessory structure	per permit		5.00	\$ 136	\$ 678	\$ 196	29%	3	\$ 588	\$ 2,035
	Partition/ Wall - Interior/Non-Structural <100'	per permit		3.50	\$ 136	\$ 475	\$ 300	63%	1	\$ 300	\$ 475
	Patio Cover										
	Wood Frame	each		5.50	\$ 136	\$ 746	\$ 200	27%	52	\$ 10,400	\$ 38,803
	Wood Frame with Cover & Electrical	each		6.25	\$ 136	\$ 848	\$ 230	27%	2	\$ 460	\$ 1,696
	Pre-Engineered Non-Wood Frame	each		4.00	\$ 136	\$ 543	\$ 200	37%	122	\$ 24,360	\$ 66,101
	Pre-Engineered Non-Wood Frame with Electrical	each		4.25	\$ 136	\$ 577	\$ 230	40%	-	\$ -	\$ -
	Patio Enclosure										
	Wood Frame	each		6.00	\$ 136	\$ 814	\$ 250	31%	1	\$ 250	\$ 814
	Wood Frame with Electrical	each		6.25	\$ 136	\$ 848	\$ 286	34%	1	\$ 286	\$ 848
	Pre-Engineered Non-Wood Frame	each		4.00	\$ 136	\$ 543	\$ 250	46%	-	\$ -	\$ -
	Pre-Engineered Non-Wood Frame with Electrical	each		4.25	\$ 136	\$ 577	\$ 286	50%	-	\$ -	\$ -
	Photovoltaic Residential System (up to 15kW)	per permit		2.50	\$ 136	\$ 339	\$ 200	59%	850	\$ 170,000	\$ 288,310
	For each kw over 15 kW	per kW		0.17	\$ 136	\$ 23	n/a	%	-	\$ -	\$ -
	Photovoltaic Residential Thermal Systems (Up to 15kW)	per permit		2.50	\$ 136	\$ 339	n/a	%	-	\$ -	\$ -
	For each kW over 10 kW	per kW		0.17	\$ 136	\$ 23	n/a	%	-	\$ -	\$ -
	Photovoltaic Commercial Systems (Up to 50kW)	per permit		7.00	\$ 136	\$ 950	\$ 250	26%	4	\$ 1,000	\$ 3,799
	For each kw between 51-250 kW	per kWth		0.06	\$ 136	\$ 8	n/a	%	-	\$ -	\$ -
	Photovoltaic Commercial Systems (250kW)	per permit		18.50	\$ 136	\$ 2,510	n/a	%	-	\$ -	\$ -
	Plus (for each kw over 250 kW)	per kWth		0.07	\$ 136	\$ 10	n/a	%	-	\$ -	\$ -
	Photovoltaic Commercial Thermal Systems (Up to 30kWth))	per permit		7.00	\$ 136	\$ 950	n/a	%	-	\$ -	\$ -
	For each kw between 30-260 kWth	per kWth		0.05	\$ 136	\$ 7	n/a	%	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit[2]	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Photovoltaic Commercial Thermal Systems (260kW)	per permit		18.50	\$ 136	\$ 2,510	n/a	%	-	\$ -	\$ -
	Plus (for each kWth over 260 kWth)	per kWth		0.07	\$ 136	\$ 10	n/a	%	-	\$ -	\$ -
	Remodel - Residential										
	Up to 500 s.f.	each		4.50	\$ 136	\$ 611	\$ 350	57%	7	\$ 2,450	\$ 4,274
	Over 500 s.f.	each		6.00	\$ 136	\$ 814	\$ 600	74%	-	\$ -	\$ -
	Retaining or Block Wall										
	Up to 500 s.f.	each		2.75	\$ 136	\$ 373	\$ 161	43%	5	\$ 805	\$ 1,866
	500-5,000 s.f.	each		5.00	\$ 136	\$ 678	\$ 161	24%	27	\$ 4,347	\$ 18,316
	Reroofing										
	Commercial	per permit		0.00	\$ 136	\$ -	\$ 70	%		\$ -	\$ -
	0-10,000 squares			4.00	\$ 136	\$ 543	\$ 70	13%	2	\$ 140	\$ 1,085
	10,000-50,000 squares			6.00	\$ 136	\$ 814	\$ 70	9%	-	\$ -	\$ -
	Over 50,000 squares			8.00	\$ 136	\$ 1,085	\$ 70	6%	-	\$ -	\$ -
	Residential	per permit		4.00	\$ 136	\$ 543	\$ 70	13%	40	\$ 2,800	\$ 21,708
	Roof Structure Repair / Reinforcement										
	Commercial	each		6.00	\$ 136	\$ 814	\$ 70	9%	9	\$ 630	\$ 7,326
	Residential	each		6.00	\$ 136	\$ 814	\$ 70	9%	107	\$ 7,490	\$ 87,103
	Shed	per permit		4.00	\$ 136	\$ 543	\$ 120	22%	8	\$ 960	\$ 4,342
	Sign										
	Wall Mount										
	Single	per permit		5.00	\$ 136	\$ 678	\$ 250	37%	34	\$ 8,500	\$ 23,065
	Multiple	per permit		6.00	\$ 136	\$ 814	\$ 300	37%	28	\$ 8,478	\$ 23,004
	Freestanding	per permit									
	Single	per permit		6.00	\$ 136	\$ 814	\$ 250	31%	3	\$ 750	\$ 2,442
	Multiple	per permit		7.00	\$ 136	\$ 950	\$ 300	32%	2	\$ 600	\$ 1,899
	Electrical Circuits	per permit		0.50	\$ 136	\$ 68	\$ 48	70%	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit[2]	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Site Improvements - This includes substantial development of private parking lots which are processed separate of the structure and include any combination of the following: Underground utilities, parking lot lighting, accessible path of travel analysis and compliance with the City's parking and driveway standards.	moved from new construction									
New	Up to 1 acre	per permit		6.00	\$ 136	\$ 814	new	%	-	\$ -	\$ -
New	1-5 acres-2 - 10 acres	per permit		10.00	\$ 136	\$ 1,357	new	%	-	\$ -	\$ -
New	Over 5 acres-Over 10 acres	per permit		6.00	\$ 136	\$ 814	new	%	-	\$ -	\$ -
New	Each additional 10 acres or fraction thereof	per permit		0.60	\$ 136	\$ 81	new	%	-	\$ -	\$ -
	Slab with Footings	per permit		3.00	\$ 136	\$ 407	n/a	%	-	\$ -	\$ -
	Spray Booth Install / Clean Room	per permit		7.00	\$ 136	\$ 950	n/a	%	-	\$ -	\$ -
	Siding/Stucco	each		6.00	\$ 136	\$ 814	\$ 250	31%	4	\$ 1,000	\$ 3,256
	Storage Racks										
	<8 ft, first 100 lf	per permit		4.00	\$ 136	\$ 543	\$ 847	156%	1	\$ 847	\$ 543
	each add'l. 100 lf	per permit		0.20	\$ 136	\$ 27	n/a	%	-	\$ -	\$ -
	>8 ft, first 100 lf	per permit		5.50	\$ 136	\$ 746	n/a	%	-	\$ -	\$ -
	>8 ft, ea. Add'l 100 lf	per permit		0.30	\$ 136	\$ 41	n/a	%	-	\$ -	\$ -
	Swimming Pool										
	Above Ground Pool/Spa	per permit		5.00	\$ 136	\$ 678	\$ 200	29%	4	\$ 800	\$ 2,714
	In Ground	per permit		8.00	\$ 136	\$ 1,085	\$ 450	41%	38	\$ 17,100	\$ 41,245
	Trash Enclosure Install	per permit		7.00	\$ 136	\$ 950	\$ 200	21%	7	\$ 1,400	\$ 6,648
	Windows / Door										
	First 10 Windows	each		4.00	\$ 136	\$ 543	\$ 150	28%	41	\$ 6,150	\$ 22,251
	Each Additional 10 Windows	each		0.25	\$ 136	\$ 34	\$ -	0%	-	\$ -	\$ -
	<b>Other Inspections (Per Hour)</b>										
	Inspections outside of normal business hours (minimum charge: two hours)	per hour		1.00	\$ 157	\$ 157	n/a	%	-	\$ -	\$ -
	Re-inspection fees	per hour		1.00	\$ 136	\$ 136	n/a	%	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit[2]	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Inspections for which no fee is specifically indicated (minimum charge: one half-hour)	per hour		1.00	\$ 136	\$ 136	n/a	%	-	\$ -	\$ -
	Additional plan review required by changes, additions or revisions to approved plans (minimum charge: one half-hour)	per hour	[3]	1.00	\$ 136	\$ 136	n/a	%	-	\$ -	\$ -
	Addressing	per application		0.50	\$ 136	\$ 68	\$ 50	74%	-	\$ -	\$ -
	Application for Special Inspection	per application		0.50	\$ 136	\$ 68	\$ 50	74%	-	\$ -	\$ -
<b>Other Building Fees</b>											
	Building Permit Revision, Fee + Third Party Hourly Charge	per hour		n/a	\$ 136	n/a	n/a	%	-	\$ -	\$ -
	Green Building Standards Plan Check and Inspection	each		n/a	\$ 136	n/a	n/a	%	-	\$ -	\$ -
	Green Building State Standards Fee (SB1473)	each	[1]	n/a	\$ 136	n/a	\$1.00 per every \$25,000 in building valuation or fraction thereof (minimum fee \$1.00)	%	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit[2]	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Residential	each	[1]	n/a	\$ 136	n/a	Pass through from State: \$13.00 per \$100,000 valuation (minimum \$0.50 fee)	%	-	\$ -	\$ -
	Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Commercial	each	[1]	n/a	\$ 136	n/a	Pass through from State: \$28.00 per \$100,000 valuation (minimum \$0.50 fee)	%	-	\$ -	\$ -
	Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided.	per hour		1.00	\$ 136	\$ 136	new	%		\$ -	\$ -
<b>TOTAL</b>										\$ 321,411	\$ 860,012

**[Notes]**

- [1] Set per City policy / NBS did not evaluate.
- [2] Current fees are from Stand Alone Fee Kit.pdf and BuildingChargedFeesMatrixFY1819.xlsx.
- [3] Fee can be assessed for additional reviews beyond the third review, for any review where plans were resubmitted without addressing all corrections.



Building Plan Check - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
			Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>III. PLUMBING, MECHANICAL AND ELECTRICAL PERMITS - NOT ASSOCIATED WITH A BUILDING PERMIT</b>										
<b>1</b>	<b>Combination Stand Alone MPE Permit</b>									
	Tier 1: 2 - 3 items from the list below		3.50	\$ 136	\$ 475	n/a	%	-	\$ -	\$ -
	Tier 2: 4 - 6 items		6.00	\$ 136	\$ 814	n/a	%	-	\$ -	\$ -
	Tier 3: Greater than 6 items - please see Alterations Permit			\$ 136	\$ -	n/a	%	-	\$ -	\$ -
<b>2</b>	<b>Singular Mechanical Permits</b>	per permit								
	FAU less than 100,000 Btu/h		1.50	\$ 136	\$ 204	\$ 98	48%	542	\$ 53,018	\$ 110,304
	FAU greater than 100,000 Btu/h		2.50	\$ 136	\$ 339	\$ 173	51%	17	\$ 2,933	\$ 5,766
	Mechanical Alteration / Repair Minor (1 inspection assumed)		2.00	\$ 136	\$ 271	\$ 240	88%	1	\$ 240	\$ 271
	Mechanical Alteration / Repair Major (2 or more inspection assumed)		4.00	\$ 136	\$ 543	n/a	%	-	\$ -	\$ -
	Hood/Vent System		5.00	\$ 136	\$ 678	\$ 240	35%	1	\$ 240	\$ 678
<b>3</b>	<b>Singular Electrical Permits</b>	per permit								
	Generator	each	4.00	\$ 136	\$ 543	n/a	%	-	\$ -	\$ -
	Services of 600 volts or less and over 400 amperes to 1000 amperes in rating	each	4.00	\$ 136	\$ 543	\$ 229	42%	938	\$ 214,699	\$ 509,053
	Services over 600 volts or over 1000 amperes in rating	each	5.00	\$ 136	\$ 678	\$ 268	39%	34	\$ 9,097	\$ 23,065
	Services under 600 volts, 400 amps or less		2.50	\$ 136	\$ 339	\$ 150	44%	1	\$ 150	\$ 339
	Electric Meter Reset		2.00	\$ 136	\$ 271	\$ 150	55%	22	\$ 3,300	\$ 5,970
	Subpanel		2.50	\$ 136	\$ 339	\$ 270	80%	6	\$ 1,620	\$ 2,035
	Temporary Power		2.50	\$ 136	\$ 339	\$ 85	25%	8	\$ 680	\$ 2,714
	Lighting Poles									
	First pole	each	3.50	\$ 136	\$ 475	new	%	-	\$ -	\$ -
	Each additional	each	0.15	\$ 136	\$ 20	new	%	-	\$ -	\$ -
	Other Minor Electrical Alteration/Repair (1 inspection assumed)		2.00	\$ 136	\$ 271	n/a	%	-	\$ -	\$ -

Building Plan Check - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
			Estimated Average Labor Time Per Activity (hours)	FBHR	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Other Major Electrical Alteration/Repair (2 or more inspections assumed)		4.00	\$ 136	\$ 543	n/a	%	-	\$ -	\$ -
<b>4</b>	<b>Plumbing Permits</b>	per permit								
	Water Heater		1.50	\$ 136	\$ 204	\$ 95	47%	389	\$ 36,955	\$ 79,166
	Water Service		1.50	\$ 136	\$ 204	new	%	-	\$ -	\$ -
	Sewer/Septic		2.50	\$ 136	\$ 339	new	%	-	\$ -	\$ -
	Trap/Interceptor		3.00	\$ 136	\$ 407	new	%	-	\$ -	\$ -
	Gas Line Air Test		2.00	\$ 136	\$ 271	new	%	-	\$ -	\$ -
	Other Minor Plumbing Alteration/Repair (1 inspection assumed)		2.00	\$ 136	\$ 271	new	%	-	\$ -	\$ -
	Other Major Plumbing Alteration/Repair (2 or more inspections assumed)		4.00	\$ 136	\$ 543	new	%	-	\$ -	\$ -
<b>TOTAL</b>									\$ 322,932	\$ 739,362

## **APPENDIX A.4**

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### ***Cost of Service Analysis – Fire Prevention Bureau and Community Risk Reduction Division***

Fire Prevention - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>Section A - Construction Permits</b>										
<b>1</b>	<b>Fire Sprinkler Systems:</b>		[3]							
A	Commercial/Industrial National Fire Protection Association (NFPA) 13 Fire Sprinkler System - Modifications:									
a.	Plan Review	flat		2.00	\$ 582	\$ 164	28%	22	\$ 3,608	\$ 12,797
b.	Inspection, 1-5 fire sprinkler heads, per riser	per riser		1.50	\$ 436	\$ 184	42%	-	\$ -	\$ -
c.	Inspection, 6-19 fire sprinkler heads, per riser	per riser		2.00	\$ 582	\$ 307	53%	-	\$ -	\$ -
d.	Inspection, 20-50 fire sprinkler heads, per riser	per riser		3.00	\$ 873	\$ 368	42%	-	\$ -	\$ -
e.	Inspection, 51-100 fire sprinkler heads, per riser	per riser		3.65	\$ 1,062	\$ 460	43%	-	\$ -	\$ -
f.	Inspection, 101-350 fire sprinkler heads, per riser	per riser		5.00	\$ 1,454	\$ 537	37%	-	\$ -	\$ -
g.	Inspection, >350 fire sprinkler heads, per riser	per riser		6.75	\$ 1,963	\$ 613	31%	-	\$ -	\$ -
B	Commercial/Industrial NFPA 13 Fire Sprinkler System - New First Riser (Per Building)									
a.	Plan Review	flat		2.00	\$ 582	\$ 574	99%	7	\$ 4,018	\$ 4,072
b.	Inspection, 1-20 fire sprinkler heads, first riser	first riser		2.00	\$ 582	\$ 307	53%	-	\$ -	\$ -
c.	Inspection, 21-50 fire sprinkler heads, first riser	first riser		3.00	\$ 873	\$ 368	42%	-	\$ -	\$ -
d.	Inspection, 51-100 fire sprinkler heads, first riser	first riser		3.65	\$ 1,062	\$ 460	43%	-	\$ -	\$ -
e.	Inspection, 101-350 fire sprinkler heads, first riser	first riser		5.00	\$ 1,454	\$ 537	37%	-	\$ -	\$ -
f.	Each additional riser (same hazard class)	per riser		0.25	\$ 73	\$ 184	253%	-	\$ -	\$ -
C	Commercial Fire Pump									
a.	Plan Review	flat		3.00	\$ 873	\$ 738	85%	-	\$ -	\$ -
b.	Inspection	flat		1.25	\$ 364	\$ 613	169%	-	\$ -	\$ -
D	Single Family Residential - NFPA 13D Fire Sprinkler									
a.	Plan Review	flat		2.00	\$ 271	\$ 369	136%	56	\$ 20,664	\$ 15,196
b.	Inspection, 1-3,600 sq. ft.	flat		0.75	\$ 102	\$ 429	422%	-	\$ -	\$ -
c.	Inspection, 3,601-5,000 sq. ft.	flat		0.75	\$ 102	\$ 552	542%	-	\$ -	\$ -
d.	Inspection, >5,000 sq. ft.	flat		0.75	\$ 102	\$ 674	662%	-	\$ -	\$ -
e.	Inspection, Tract Homes	flat		0.50	\$ 68	\$ 337	497%	-	\$ -	\$ -
f.	Modifications to existing system (per riser)	per riser		0.25	\$ 34	\$ 245	722%	-	\$ -	\$ -
g.	Manufactured Home-Factory Installed Sprinklers	flat		0.25	\$ 34	\$ 293	864%	-	\$ -	\$ -
h.	Tank or well supply, bucket test or pump test	flat		0.25	\$ 34	\$ 153	451%	-	\$ -	\$ -

Fire Prevention - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
E	Multi-Family Residential Fire Sprinkler, NFPA 13R (per riser)									
a.	Plan Review	flat		2.00	\$ 582	\$ 656	113%	-	\$ -	\$ -
b.	Inspection, 1-50 fire sprinkler heads, per riser	per riser		2.50	\$ 727	\$ 491	68%	-	\$ -	\$ -
c.	Inspection, 51-100 fire sprinkler heads, per riser	per riser		3.25	\$ 945	\$ 613	65%	-	\$ -	\$ -
d.	Inspection, >100 fire sprinkler heads, per riser	per riser		4.00	\$ 1,163	\$ 981	84%	-	\$ -	\$ -
e.	Modification to existing system	flat		2.25	\$ 654	\$ 613	94%	-	\$ -	\$ -
F	Private Underground Fire Line:									
a.	Plan Review	flat		2.00	\$ 582	\$ 410	70%	6	\$ 2,460	\$ 3,490
b.	Inspection, 1-10 risers/hydrants, per system	per system		2.75	\$ 800	\$ 552	69%	-	\$ -	\$ -
c.	Inspection, 11-20 risers/hydrants, per system	per system		4.00	\$ 1,163	\$ 674	58%	-	\$ -	\$ -
d.	Inspection, >20 risers/hydrants, per system	per system		5.75	\$ 1,672	\$ 858	51%	-	\$ -	\$ -
G	In-Rack Sprinklers:									
b.	Inspection, 1-10 sprinkler heads, per system	per system		2.00	\$ 582	\$ 368	63%	-	\$ -	\$ -
c.	Inspection, 11-20 sprinkler heads, per system	per system		2.75	\$ 800	\$ 491	61%	-	\$ -	\$ -
d.	Inspection, 21-30 sprinkler heads, per system	per system		3.50	\$ 1,018	\$ 674	66%	-	\$ -	\$ -
e.	Inspection, >30 sprinkler heads, per system	per system		4.50	\$ 1,309	\$ 858	66%	-	\$ -	\$ -
2	Pre-Engineered Systems/Equipment		[3]							
A	Plan Review	flat		2.00	\$ 582	\$ 410	70%	6	\$ 2,460	\$ 3,490
B	Inspection, Spray/Dipping/Power coating booths	flat		1.00	\$ 291	\$ 460	158%	-	\$ -	\$ -
C	Inspection, Industrial Ovens, per system	per system		1.00	\$ 291	\$ 215	74%	-	\$ -	\$ -
D	Inspection, Vapor Recovery, per system	per system		1.00	\$ 291	\$ 215	74%	-	\$ -	\$ -
E	Inspection, Refrigeration, per system	per system		1.00	\$ 291	\$ 460	158%	-	\$ -	\$ -
F	Inspection, Dust Collection, per system	per system		1.50	\$ 436	\$ 460	105%	-	\$ -	\$ -
G	Inspection, Hood and Duct Extinguishing System, per system	per system		2.25	\$ 654	\$ 399	61%	6	\$ 2,394	\$ 3,926
H	Inspection, Gas System, per system	per system		1.50	\$ 436	\$ 460	105%	-	\$ -	\$ -
I	Inspection, Smoke Control System, per system	per system		1.50	\$ 436	\$ 705	162%	-	\$ -	\$ -
J	Inspection, Battery System, per system	per system		1.00	\$ 291	\$ 337	116%	-	\$ -	\$ -
K	Inspection, Special Extinguishing System, per system	per system		1.50	\$ 436	\$ 582	133%	-	\$ -	\$ -
L	Inspection, Commercial Solar Power Generating Station	flat		1.50	\$ 436	\$ 337	77%	6	\$ 2,022	\$ 2,618
M	Inspection, Commercial Structure-Mounted Photovoltaic System	flat		2.00	\$ 582	\$ 337	58%	6	\$ 2,022	\$ 3,490
N	Inspection, Emergency Responder Radio Coverage	flat		1.00	\$ 291	\$ 582	200%	-	\$ -	\$ -
Ø	Inspection, Marinas with Fueling (serving 5 or more vessels)	flat		0.00	\$ -	\$ 460	%	-	\$ -	\$ -

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Cost of Service Estimate for Fee Related Services and Activities

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				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>3</b>	<b>High-Piled Combustible Storage:</b>		[3]							
A	Plan Review	flat		2.00	\$ 582	\$ 410	70%	2	\$ 820	\$ 1,163
B	Inspection, 500-10,000 sq.ft.	flat		2.25	\$ 654	\$ 337	51%	-	\$ -	\$ -
C	Inspection, 10,001-50,000 sq.ft.	flat		3.75	\$ 1,091	\$ 460	42%	-	\$ -	\$ -
D	Inspection, 50,001-100,000 sq.ft.	flat		5.25	\$ 1,527	\$ 582	38%	-	\$ -	\$ -
E	Inspection, each add'l 100,000 sq.ft.	per 100K s.f.		5.25	\$ 1,527	\$ 337	22%	-	\$ -	\$ -
<b>4</b>	<b>Hose Rack/Standpipe Systems:</b>		[3]							
B	Inspection, 1-5 Hose Racks/Standpipes	flat		2.00	\$ 582	\$ 368	63%	-	\$ -	\$ -
C	Inspection, 6-10 Hose Racks/Standpipes	flat		3.00	\$ 873	\$ 491	56%	-	\$ -	\$ -
D	Inspection, each add'l hose rack/standpipe (over 10)	per add'l		2.00	\$ 582	\$ 61	10%	-	\$ -	\$ -
<b>5</b>	<b>Fire Alarm - New System (Per System)</b>		[3]							
A	Waterflow Monitoring System Plan Review	flat		2.00	\$ 582	\$ 328	56%	-	\$ -	\$ -
B	Manual/Automatic Fire Alarm System Plan Review	flat		2.00	\$ 582	\$ 492	85%	-	\$ -	\$ -
C	Inspection, 1-10 initiating devices	flat		2.25	\$ 654	\$ 491	75%	-	\$ -	\$ -
D	Inspection, 11-50 initiating devices	flat		2.50	\$ 727	\$ 674	93%	-	\$ -	\$ -
E	Inspection, 51 or more initiating devices	flat		3.25	\$ 945	\$ 920	97%	-	\$ -	\$ -
<b>6</b>	<b>Fire Alarm System Modifications (All Types)(Per System)</b>		[3]							
A	Plan Review	flat		2.00	\$ 582	\$ 328	56%	25	\$ 8,200	\$ 14,542
B	Inspection, 10 initiating devices	flat		2.00	\$ 582	\$ 368	63%	-	\$ -	\$ -
C	Inspection, each add'l 10 initiating devices	per add'l.		2.50	\$ 727	\$ 184	25%	-	\$ -	\$ -
D	Inspection, Fire Alarm Control Panel Upgrade	flat		2.00	\$ 582	\$ 184	32%	-	\$ -	\$ -
<b>7</b>	<b>Aboveground Storage Tank</b>		[3]							
A	Plan Review	flat		2.00	\$ 582	\$ 328	56%	-	\$ -	\$ -
B	Inspection, 1st tank at location	flat		0.25	\$ 73	\$ 368	506%	-	\$ -	\$ -
C	Inspection, each add'l tank	per add'l.		1.00	\$ 291	\$ 184	63%	-	\$ -	\$ -
<b>8</b>	<b>Multi-Family Residential Construction Projects</b>		[3]							
A	Plan Review	flat		2.00	\$ 582	\$ 492	85%	-	\$ -	\$ -
B	Inspection, 1-10,000 sq.ft.	flat		2.25	\$ 654	\$ 552	84%	-	\$ -	\$ -
C	Inspection, 10,001-25,000 sq.ft.	flat		3.00	\$ 873	\$ 690	79%	-	\$ -	\$ -
D	Inspection, 25,001-50,000 sq.ft.	flat		4.00	\$ 1,163	\$ 828	71%	-	\$ -	\$ -
E	Inspection, >50,000 sq.ft. each add'l 1,000 sq.ft.	per add'l.		5.00	\$ 1,454	\$ 31	2%	-	\$ -	\$ -

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Cost of Service Estimate for Fee Related Services and Activities

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				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>9</b>	<b>Commercial/Industrial New Construction Projects</b>		[3]							
A	Plan Review	flat		2.00	\$ 582	\$ 492	85%	-	\$ -	\$ -
B	Inspection, 1-10,000 sq.ft.	flat		2.00	\$ 582	\$ 368	63%	-	\$ -	\$ -
C	Inspection, 10,001-50,000 sq.ft.	flat		3.00	\$ 873	\$ 628	72%	-	\$ -	\$ -
D	Inspection, 50,001-100,000 sq.ft.	flat		4.00	\$ 1,163	\$ 766	66%	-	\$ -	\$ -
E	Inspection, 100,001-500,000 sq.ft.	flat		4.75	\$ 1,381	\$ 843	61%	-	\$ -	\$ -
F	Inspection, 500,001-1,000,000 sq.ft.	flat		8.00	\$ 2,327	\$ 981	42%	-	\$ -	\$ -
G	Inspection, >1,000,000 sq.ft., each add'l 100,000 sq.ft.	per add'l.		3.75	\$ 1,091	\$ 429	39%	-	\$ -	\$ -
<b>10</b>	<b>Commercial Tenant Improvements</b>		[3]							
A	Plan Review	flat		2.00	\$ 582	\$ 369	63%	-	\$ -	\$ -
B	Inspection, 1-10,000 sq.ft.	flat		2.00	\$ 582	\$ 307	53%	-	\$ -	\$ -
C	Inspection, 10,001-50,000 sq.ft.	flat		3.00	\$ 873	\$ 567	65%	-	\$ -	\$ -
D	Inspection, 50,001-100,000 sq.ft.	flat		4.00	\$ 1,163	\$ 705	61%	-	\$ -	\$ -
E	Inspection, >100,000 sq.ft., each add'l 10,000 sq.ft.	per add'l.		3.75	\$ 1,091	\$ 245	22%	-	\$ -	\$ -
<b>11</b>	<b>Planning Projects</b>		[3]							
A	Site Plan Review	flat		1.00	\$ 291	\$ 738	254%	-	\$ -	\$ -
B	Revision to an Approved Action	flat		1.00	\$ 291	\$ 492	169%	-	\$ -	\$ -
C	Conditional Use Permit (CUP)	flat		1.00	\$ 291	\$ 902	310%	-	\$ -	\$ -
D	CUP-Cell Site Permit	flat		1.00	\$ 291	\$ 492	169%	-	\$ -	\$ -
E	Minor Use Permit	flat		1.00	\$ 291	\$ 492	169%	-	\$ -	\$ -
F	Fuel Modification Plan (per hour)	hourly		1.00	\$ 291	\$ 109	37%	-	\$ -	\$ -
G	Specific Plans	flat		1.00	\$ 291	\$ 902	310%	-	\$ -	\$ -
H	Environmental Impact Report (EIR) per hour	flat		4.00	\$ 1,163	\$ 109	9%	-	\$ -	\$ -
I	Subdivisions/Tract Maps/Mobile home Parks									
a.	Parcel (4 lots or less)	flat		1.00	\$ 291	\$ 328	113%	-	\$ -	\$ -
b.	5 - 25 lots	flat		2.00	\$ 582	\$ 656	113%	-	\$ -	\$ -
c.	>100 lots, per each additional 100 lots	flat		3.00	\$ 873	\$ 820	94%	-	\$ -	\$ -
d.	Mobile home Park Site Plan Review	flat		1.00	\$ 291	\$ 738	254%	-	\$ -	\$ -
e.	Tenant Review (per hour)	flat		1.00	\$ 291	\$ 109	37%	-	\$ -	\$ -
J	School Site Review	flat		1.00	\$ 291	\$ 164	56%	-	\$ -	\$ -
K	Pre-Submittal Review	flat	[4]	1.00	\$ 291	new	%	1	\$ -	\$ 291

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Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>12</b>	<b>Water Improvement - Public Water Line (Plan Review)</b>		[3]							
A	First 1-10 hydrants	flat		2.00	\$ 582	\$ 328	56%	-	\$ -	\$ -
B	>10 hydrants, each add'l 10 hydrants	per add'l.		3.25	\$ 945	\$ 164	17%	-	\$ -	\$ -
<b>13</b>	<b>Other Miscellaneous Development Review Fees</b>		[3]							
A	Hazardous Material Review - per hour	hourly		1.00	\$ 291	\$ 109	37%	-	\$ -	\$ -
B	Technical Analysis/Opinion Report - per hour	hourly		1.00	\$ 291	\$ 109	37%	-	\$ -	\$ -
C	Alternate Materials and Methods Request - per hour	hourly		1.00	\$ 291	\$ 109	37%	-	\$ -	\$ -
<b>14</b>	<b>Revision of a previously approved plan or As-Builts</b>	flat	[3]	2.50	\$ 727	\$ 246	34%	-	\$ -	\$ -
<b>15</b>	<b>Plan re-submittal; each subsequent submittal after 2nd/miscellaneous plan check (per hour)</b>	hourly	[3]	1.00	\$ 291	\$ 109	37%	-	\$ -	\$ -
<b>Section B - Annual Operational Permits</b>										
<b>1</b>	<b>Base Permit Fee - Facility Size</b>		[1]							
A	0 - 5,000 sq.ft.	flat		1.25	\$ 364	\$ 170	47%	-	\$ -	\$ -
B	5,001 - 10,000 sq.ft.	flat		1.50	\$ 436	\$ 222	51%	-	\$ -	\$ -
C	10,001 - 50,000 sq.ft.	flat		2.00	\$ 582	\$ 275	47%	-	\$ -	\$ -
D	50,001 - 100,000 sq.ft.	flat		2.25	\$ 654	\$ 419	64%	-	\$ -	\$ -
E	100,001 - 500,000 sq.ft.	flat		2.50	\$ 727	\$ 534	73%	-	\$ -	\$ -
F	500,000 - 1,000,000 sq.ft.	flat		3.00	\$ 873	\$ 739	85%	-	\$ -	\$ -
G	> 1,000,000 sq.ft.	flat		0.50	\$ 145	\$ 1,123	772%	-	\$ -	\$ -
<b>2</b>	<b>Annual Operational Permit - per Permit</b>									
A	Low Hazard		[1]							
a.	Automobile Wrecking Yards	flat		0.25	\$ 73	\$ 35	48%	4	\$ 140	\$ 291
b.	Cellulose Nitrate Film	flat		0.25	\$ 73	\$ 35	48%	6	\$ 210	\$ 436
c.	Open Flames and Candles	flat		0.25	\$ 73	\$ 35	48%	5	\$ 175	\$ 364
d.	Places of Assembly 50-299	flat		0.25	\$ 73	\$ 35	48%	-	\$ -	\$ -
B	Medium Hazard		[1]							
a.	Carbon Dioxide Enrichment Systems	flat		0.25	\$ 73	\$ 70	96%	3	\$ 210	\$ 218
b.	Carbon Dioxide Systems In Beverage Dispensing	flat		0.25	\$ 73	\$ 70	96%	32	\$ 2,240	\$ 2,327
c.	Combustible Fibers	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -



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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
d.	Dry Cleaning	flat		0.25	\$ 73	\$ 70	96%	5	\$ 350	\$ 364
e.	Fixed Hood & Duct Extinguishing Systems	flat		0.25	\$ 73	\$ 70	96%	5	\$ 350	\$ 364
f.	Industrial Ovens	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -
g.	Liquid or Gas Fuel Equipment in Assembly Buildings	flat		0.25	\$ 73	\$ 70	96%	5	\$ 350	\$ 364
h.	Lumber Yards and Woodworking	flat		0.25	\$ 73	\$ 70	96%	2	\$ 140	\$ 145
i.	Miscellaneous Combustible Storage	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -
j.	Motor Vehicle Fuel Dispensing	flat		0.25	\$ 73	\$ 70	96%	2	\$ 140	\$ 145
k.	Pyroxylin Plastics	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -
l.	Places of Assembly 300-999 Occupants	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -
m.	Production Facilities	flat		0.25	\$ 73	\$ 70	96%	1	\$ 70	\$ 73
n.	Refrigeration Equipment	flat		0.25	\$ 73	\$ 70	96%	5	\$ 350	\$ 364
o.	Rooftop Heliports	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -
p.	Storage of Scrap Tires and Tire Byproducts	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -
q.	Waste Handling	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -
r.	Wood, Manure, and Organic Product Storage	flat		0.25	\$ 73	\$ 70	96%	-	\$ -	\$ -
C	High Hazard		[1]							
a.	Aerosol Products	flat		0.25	\$ 73	\$ 105	144%	2	\$ 210	\$ 145
b.	Aviation Facilities	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
c.	Battery Systems	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
d.	Combustible Dust Producing Operations	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
e.	Compressed Gases	flat		0.25	\$ 73	\$ 105	144%	2	\$ 210	\$ 145
f.	Cryogenic Fluids	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
g.	Explosives	flat		0.25	\$ 73	\$ 105	144%	1	\$ 105	\$ 73
h.	Flammable and Combustible Liquids	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
i.	High-piled Combustible Storage	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
j.	Hot Works Operations	flat		0.25	\$ 73	\$ 105	144%	6	\$ 630	\$ 436
k.	HPM Facilities	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
l.	Liquefied Petroleum Gasses	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
m.	Magnesium	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
n.	Organic Coatings	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
o.	Pallet Yards	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
p.	Places of Assembly 1,000+ Occupants	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
q.	Plant Extraction Systems	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
r.	Repair Garages	flat		0.25	\$ 73	\$ 105	144%	3	\$ 315	\$ 218
s.	Spraying or Dipping	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -
t.	Tire Rebuilding Plants	flat		0.25	\$ 73	\$ 105	144%	-	\$ -	\$ -

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D	Reinspection	per inspection		0.25	\$ 73	new	%	-	\$ -	\$ -
<b>Section C - Special Event/Temporary Use Permits</b>										
1	Miscellaneous Counter Permit (No inspection req'd)	flat	[3,4]	1.00	\$ 291	\$ 51	18%	-	\$ -	\$ -
2	Application Review		[3]							
A	Minor Special Event/Temporary Use Application	flat		2.75	\$ 800	\$ 103	13%	-	\$ -	\$ -
B	Major Special Event/Temporary Use/Film Permit Application	flat		4.00	\$ 1,163	\$ 161	14%	-	\$ -	\$ -
3	Minor Special Event/Temporary Uses - inspection		[3]							
A	Miscellaneous Minor Event (up to 500 attendees)	flat		2.25	\$ 654	\$ 152	23%	-	\$ -	\$ -
B	Seasonal Sales Lot	flat		1.50	\$ 436	\$ 152	35%	-	\$ -	\$ -
C	Rocket Launching (high powered or experimental)	flat		3.75	\$ 1,091	\$ 152	14%	-	\$ -	\$ -
D	Haunted House/Fun House/Maze	flat		2.75	\$ 800	\$ 152	19%	-	\$ -	\$ -
E	Bonfire	flat		3.25	\$ 945	\$ 152	16%	-	\$ -	\$ -
F	Tents, canopies and temporary membrane structure	flat		2.25	\$ 654	\$ 152	23%	-	\$ -	\$ -
a.	Each add'l structure	flat		0.25	\$ 73	\$ 19	26%	-	\$ -	\$ -
4	Major Special Event/Temporary Uses - Inspection		[3]							
A	Miscellaneous Major Event (501+ attendees)	Actual Cost				Actual Cost				
B	Film Shoot with Hazards	Actual Cost				Actual Cost				
5	Fireworks Public Display		[3]							
A	First Two Hours	first 2 hours		2.25	\$ 654	\$ 437	67%	-	\$ -	\$ -
B	Each additional hour after two hours	hourly		1.00	\$ 291	\$ 779	268%	2	\$ 1,558	\$ 582
6	Inspection - each add'l hour	per hour	[3]	1.00	\$ 291	\$ 114	39%	-	\$ -	\$ -
7	Cost Recovery During Event	Actual Cost	[3]			Actual Cost				

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Cost of Service Estimate for Fee Related Services and Activities

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				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>8</b>	<b>Special Event Standby Fees</b>									
A	Personnel Note - The special event standby charges for suppression and non-suppression personnel are billed at the same amount as the employee classification hourly rates.									
B	Equipment Note - Equipment Standby Fee will be billed at the applicable equipment rate per Federal Highway Administration Guidelines.									
<b>Section D - Mandated or Required Occupancy Inspections</b>										
<b>1</b>	<b>State Fire Marshal Regulated Occupancies</b>		[1]							
A	Day Care Facility - Group E Occupancy - 7 or more clients (not required assistance) Initial inspection up to 2 hrs	flat		1.50	\$ 436	\$ -	0%	5	\$ -	\$ 2,181
B	Public and Private Schools - Group E Occupancy	flat		2.50	\$ 727	\$ -	0%	22	\$ -	\$ 15,996
C	Health Care Facilities/Nursing homes/Detox Centers - Group I-2 Occupancy - Initial inspection up to 2 hrs	flat		2.00	\$ 582	\$ -	0%	7	\$ -	\$ 4,072
D	Detention facility - Group I-2 Occupancy - Initial inspection up to 2 hrs	flat		1.00	\$ 291	\$ -	0%	-	\$ -	\$ -
E	Day Care facility -(7+ persons) requiring assistance 0 Group I-4 - Initial inspection up to 2 hrs	flat		1.00	\$ 291	\$ -	0%	-	\$ -	\$ -
F	Multi-Family housing - (Hotel/Motel/Apartments) Group R-1/R-2									
a.	3 dwelling units	flat	[2]	1.00	\$ 291	\$ 155	53%	-	\$ -	\$ -
b.	4-15 dwelling units	flat	[2]	1.25	\$ 364	\$ 155	43%	19	\$ 2,945	\$ 6,907
c.	16-49 dwelling units	flat	[2]	1.50	\$ 436	\$ 189	43%	7	\$ 1,323	\$ 3,054
d.	50-99 dwelling units	flat	[2]	1.75	\$ 509	\$ 248	49%	11	\$ 2,728	\$ 5,599
e.	100-199 dwelling units	flat	[2]	2.25	\$ 654	\$ 329	50%	14	\$ 4,606	\$ 9,161
f.	200+ dwelling units	flat	[2]	2.00	\$ 582	\$ 473	81%	-	\$ -	\$ -
G	Residential Care Facility - Group R-2.1 Occupancy	flat		1.50	\$ 436	\$ 399	91%	3	\$ 1,197	\$ 1,309
H	Residential Care Facility - R-3.1 Occupancy	flat		1.50	\$ 436	\$ 261	60%	-	\$ -	\$ -
I	Residential Care Facility - R-4 Occupancy	flat		1.50	\$ 436	\$ 322	74%	1	\$ 322	\$ 436
J	High Rise, Initial inspection up to 2 hrs	up to 2 hrs		2.00	\$ 582	\$ 337	58%	5	\$ 1,685	\$ 2,908
K	State Fire Marshal Regulated Occupancy - Health Care, Detention Facilities, and High Rises, per add'l hour after 2 hrs	per add'l hr after 2 hrs		1.00	\$ 291	\$ 123	42%	-	\$ -	\$ -
<b>2</b>	<b>Other Required or Mandated Inspections</b>									
A	General Field Inspection/Occupancy Inspection (per hour)	hourly		1.00	\$ 291	\$ 276	95%	-	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>Section E - Miscellaneous Fees</b>										
<b>1</b>	<b>Administrative Changes</b>									
A	Juvenile Firesetters Intervention - Program					Actual Cost				
<b>2</b>	<b>Duplication fee with certification stamp</b>	per page				City Clerk Fee Schedule				
<b>3</b>	<b>Duplication fee</b>	per page				City Clerk Fee Schedule				
<b>4</b>	<b>Payment Plan</b>	flat		1.00	\$ 291	\$ 86	30%	-	\$ -	\$ -
<b>5</b>	<b>Fiscal Administrative Fee</b>	each				Actual cost				
<b>6</b>	<b>Returned Check Fee</b>									
A	First Returned Check Fee	first				See City Finance Fee Schedule				
B	Subsequent Returned Check Fee	each				See City Finance Fee Schedule				
<b>7</b>	<b>Civil Subpoena Fees</b>									
A	Record subpoena fee - research/preparation	hourly		1.00	\$ 291	\$ 16	6%	-	\$ -	\$ -
B	Civil subpoena witness fee	daily	[5]			new				
<b>Section F - Cost Recovery</b>										
<b>1</b>	<b>Hourly Rates</b>									
A	Prevention	hourly		1.00	\$ 291	\$ 40	14%	-	\$ -	\$ -
B	Suppression/Operations	hourly	[6]			\$ 36				
<b>2</b>	<b>Equipment Rates</b>									
	per cal OES schedule		[6]							

Fire Prevention - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>3</b>	<b>Administrative Penalties for False or Nuisance Fire Alarms</b>		[7]							
A	First, Second, and Third Response	per response		1.50	\$ 436	\$ -	0%	-	\$ -	\$ -
B	Four to Five Responses	per response		1.50	\$ 436	\$ 100	23%	-	\$ -	\$ -
C	Six to Seven Responses	per response		1.50	\$ 436	\$ 200	46%	-	\$ -	\$ -
D	Eight or More Responses	per response		1.50	\$ 436	\$ 500	115%	-	\$ -	\$ -
<b>4</b>	<b>Structure Protection Fees</b>		[8]							
A	Residential/Duplex	per response								
B	Multiple Units Commercial, Industrial	per response								
<b>5</b>	<b>Other Incident Related Fees</b>	each				new - Actual Costs				
									\$ 71,227	\$ 123,751

Notes

- [1] Source: FireAnnualInspectionsCompletedToDate12132019.xlsx
- [2] Total fee charged will be Base Fee + any applicable Annual Operating Permit fee(s)
- [3] Source: FirePermitPlanReviewMatrixFY1819.xlsx
- [4] Costs/fees for other department review may apply separately
- [5] Regulated by California Code of Regulations, Title 8, 382. Witness Fees.
- [6] Hourly Rates per CAL OES Schedule.
- [7] Per section 3.5 of Ordinance 2266, 1-18-2011, these are fees, not fines.
- [8] Set by City policy; NBS did not evaluate.

## ***APPENDIX A.5***

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### ***Cost of Service Analysis – Police Department***

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
1	Administrative Tow		[4]							
	Driver Not Arrested	per driver		1.67	\$ 199	\$ 100	50%	358	\$ 35,800	\$ 71,329
	Driver Arrested	per driver		1.67	\$ 199	\$ 150	75%	6	\$ 900	\$ 1,195
2	Clearance Letter (per 5 booking requests)	per 5 booking requests		0.33	\$ 26	\$ 20	78%	77	\$ 1,540	\$ 1,964
3	Fingerprint Ink Card	per card	[1]	0.25	\$ 19	\$ 10	52%	5	\$ 50	\$ 96
4	Live Scan Rolling	per person	[1]	0.25	\$ 19	\$ 15	78%	376	\$ 5,640	\$ 7,193
5	Vehicle Repossession (state mandated)		[2]			\$ 15				
new	DUI Cost Recovery Billing		[5]			Actual Cost - Max \$12,000				
new	Hourly Rate - Sworn		[3]	1.00	\$ 184	new	%	-	\$ -	\$ -
new	Hourly Rate - Non Sworn		[3]	1.00	\$ 77	new	%	-	\$ -	\$ -

Police Department - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>new</b>	Overtime Rates		[6]							
	Deputy	per hour		1.00	\$ 184	\$ 85	46%	-	\$ -	\$ -
	Detective	per hour		1.00	\$ 184	\$ 94	51%	-	\$ -	\$ -
	Sergeant	per hour		1.00	\$ 184	\$ 111	60%	-	\$ -	\$ -
<b>TOTAL</b>									<b>43,930</b>	<b>81,777</b>

**Notes**

- [1] Department of Justice fee applies separately.
- [2] Fee mandated by State Government code 41612. NBS did not evaluate.
- [3] Per Attachment A: Law Enforcement Services Contract FY 19-20
- [4] Cost of Tow applied separately
- [5] CA government code sections 53150 through 53158: Actual cost of personnel, up to maximum of \$12,000 for Accident Response and Investigation.
- [6] For use on special events or other instances where an OT rate is required.



## ***APPENDIX A.6***

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### ***Cost of Service Analysis – Code Enforcement Division***

*-A.6.1 – Code Enforcement*

*-A.6.2 – Business License Fees*

Code Enforcement - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
				TOTAL						
<b>Code Enforcement Fees</b>										
1	Abatement Board Up Expense	each				Actual Cost				
2	Citation Fee	each				Per Citation Schedule				
3	Cite Dismissal Fee	each								
	Processing Fee	each		0.50	\$ 95	new	%	-	\$ -	\$ -
	Third Party Charge	each				Actual Cost				
4	Abatement CleanUp Expense Fee	each				Actual Cost				
5	Weed Abatement Expense Fee	each				Actual Cost				
6	Inspector Marijuana Grow Inspection Fee	each		4.00	\$ 598	\$ 253	42%	6	\$ 1,517	\$ 3,588
7	Code Officer Marijuana Inspection Fee	each		39.00	\$ 6,407	\$ 2,757	43%	4	\$ 11,028	\$ 25,629
8	Commitment Letter Activity	each		1.50	\$ 286	\$ 9	3%	4	\$ 35	\$ 1,146
9	Compliance Inspector	each		0.50	\$ 95	\$ 35	36%	90	\$ 3,122	\$ 8,595
10	Demand Activity	each		1.25	\$ 239	\$ 17	7%	25	\$ 437	\$ 5,969
11	Invoice Activity	each		1.00	\$ 191	\$ 9	5%	68	\$ 626	\$ 12,988
12	Miscellaneous Code Enforcement	each				Actual Cost				
13	NOP Filed Activity	each		1.50	\$ 286	\$ 33	11%	87	\$ 2,848	\$ 24,925
14	City Pool Pump	each		3.50	\$ 668	\$ 966	144%	-	\$ -	\$ -



Code Enforcement - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
				TOTAL						
15	Administrative Citation Schedule		[3]							
	Violation	per occurrence				\$ 100				
	First Violation w/in 12mos	per occurrence				\$ 200				
	Second Violation w/in 12 mos	per occurrence				\$ 400				
	Third Violation w/in 12 mos	per occurrence				\$ 1,000				
	Fourth Violation w/in 12 mos	per occurrence				\$ 37				
new	Property Compliance Inspection	each	[2]	2.00	\$ 382	new	%	-	\$ -	\$ -
new	Business License Revocation Action	each		3.50	\$ 668	new	%	-	\$ -	\$ -
	<b>Fire Hazard / Weed Abatement Program</b>		[4]							
new	Inspection	each		1.00	\$ 191	new	%	-	\$ -	\$ -
new	Inspection - contiguous parcels	each		2.00	\$ 382	new	%	-	\$ -	\$ -
new	Notification	each		0.50	\$ 95	new	%	-	\$ -	\$ -
new	Notification - contiguous parcels	each		0.50	\$ 95	new	%	-	\$ -	\$ -
new	Compliance inspection	each		1.00	\$ 191	new	%	-	\$ -	\$ -
new	Compliance inspection - contiguous parcels	each		2.00	\$ 382	new	%	-	\$ -	\$ -
new	Case closure inspection	each		0.50	\$ 95	new	%	-	\$ -	\$ -
new	Case closure inspection - contiguous parcels	each		0.50	\$ 95	new	%	-	\$ -	\$ -
new	Commitment letter processing	each		1.50	\$ 286	new	%	-	\$ -	\$ -
new	Public request for vehicle abatement and removal	each				Actual Cost				
new	Warrant procurement and processing	each		3.50	\$ 668	new	%	-	\$ -	\$ -
new	Expedited Processing Fee (NOPWDS)	each		1.50	\$ 286	new	%	-	\$ -	\$ -

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
				TOTAL						
<b>Fats, Oils and Grease (FOG) Program</b>										
<b>new</b>	New Application									
	Grease Trap	flat		1.50	\$ 286	\$ 50	17%	-	\$ -	\$ -
	Grease Interceptor	flat		1.50	\$ 286	\$ 80	28%	-	\$ -	\$ -
<b>new</b>	Renewal									
	Grease Trap	flat		1.00	\$ 191	\$ 50	26%	-	\$ -	\$ -
	Grease Interceptor	flat		1.50	\$ 286	\$ 80	28%	-	\$ -	\$ -
<b>32</b>	FOG Compliance Inspection - Trap	each		1.00	\$ 191	\$ 35	18%	-	\$ -	\$ -
<b>33</b>	FOG Compliance Inspection - Interceptor	each		2.00	\$ 382	\$ 35	9%	-	\$ -	\$ -
<b>new</b>	Penalty		[3]							
	Expired Fog Permit - Initial	each			\$ -	new	%	-	\$ -	\$ -
	Expired Fog Permit - Every 30 Days	each			\$ -	new	%	-	\$ -	\$ -
<b>TOTAL</b>									\$ 19,611	\$ 82,841

Notes

- [1] Other fees may apply.
- [2] For real estate sales.
- [3] Fines are not studied by NBS.
- [4] Authority to charge Fire Hazard/Weed Abatement Fees is City of Victorville municipal code Title 8, Chapter 8.12.



Business Licenses- User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
				TOTAL						
	<b>Business License Fees</b>									
<b>1</b>	Business Type									
	In-City New Application Fees									
	VMC 020 Retail/Misc	per license		2.08	\$ 367	\$ 165	45%	168	\$ 27,720	\$ 61,708
	VMC 030 Service/Delivery	per license		2.08	\$ 367	\$ 165	45%	127	\$ 20,955	\$ 46,648
	VMC 040 Administrative	per license		2.08	\$ 367	\$ 165	45%	15	\$ 2,475	\$ 5,510
	VMC 050 Manufacturing	per license		2.08	\$ 367	\$ 165	45%	6	\$ 990	\$ 2,204
	VMC 060 Professional	per license		2.08	\$ 367	\$ 165	45%	147	\$ 24,255	\$ 53,994
	VMC 070 Contractors	per license		2.08	\$ 367	\$ 165	45%	13	\$ 2,145	\$ 4,775
	VMC 080A SFR Rentals	per license		1.92	\$ 335	\$ 165	49%	216	\$ 35,640	\$ 72,463
	VMC 080B MFR Rentals	per license		2.00	\$ 351	\$ 165	47%	10	\$ 1,650	\$ 3,514
	VMC 080C Motels/Hotels	per license		2.00	\$ 351	\$ 165	47%	4	\$ 660	\$ 1,406
	VMC 090 Entertainment/Amusement	per license		2.08	\$ 367	\$ 170	46%	4	\$ 680	\$ 1,469
	VMC 100 Film/Photography	per license		4.33	\$ 812	\$ 260	32%	8	\$ 2,080	\$ 6,493
	VMC 110 Vehicles for Hire	per license		5.25	\$ 967	\$ 360	37%	5	\$ 1,800	\$ 4,835
	VMC 120 Solicitors/Peddlers	per license		3.92	\$ 712	\$ 275	39%	1	\$ 275	\$ 712
	VMC 130 Firearms/Pawnshops	per license		2.58	\$ 458	\$ 215	47%	2	\$ 430	\$ 915
	VMC 140 Massage	per license		2.25	\$ 399	\$ 175	44%	6	\$ 1,050	\$ 2,395
	VMC 150 Exempt	per license		2.08	\$ 367	\$ -	0%	22	\$ -	\$ 8,081
	Out-of-City New Application Fees									
	VMC 020 Retail/Misc	per license		0.42	\$ 80	\$ 120	151%	42	\$ 5,040	\$ 3,342
	VMC 030 Service/Delivery	per license		0.42	\$ 80	\$ 120	151%	64	\$ 7,680	\$ 5,093
	VMC 040 Administrative	per license		0.42	\$ 80	\$ 120	151%	-	\$ -	\$ -
	VMC 050 Manufacturing	per license		0.42	\$ 80	\$ 120	151%	1	\$ 120	\$ 80
	VMC 060 Professional	per license		0.42	\$ 80	\$ 120	151%	25	\$ 3,000	\$ 1,990
	VMC 070 Contractors	per license		0.42	\$ 80	\$ 120	151%	540	\$ 64,800	\$ 42,975
	VMC 090 Entertainment/Amusement	per license		0.42	\$ 80	\$ 125	157%	3	\$ 375	\$ 239
	VMC 110 Vehicles for Hire	per license		2.42	\$ 456	\$ 300	66%	-	\$ -	\$ -
	VMC 120 Solicitors/Peddlers	per license		2.25	\$ 425	\$ 220	52%	2	\$ 440	\$ 849
	VMC 130 Firearms/Pawnshops	per license		1.33	\$ 249	\$ 160	64%	-	\$ -	\$ -
	VMC 140 Massage	per license		0.92	\$ 175	\$ 130	74%	1	\$ 130	\$ 175



Business Licenses- User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
				TOTAL						
	VMC 150 Exempt	per license		0.42	\$ 80	\$ -	0%	5	\$ -	\$ 398
	Renewal Fees									
	VMC 020 Retail/Misc	per license		0.42	\$ 80	\$ 75	94%	1,085	\$ 81,375	\$ 86,348
	VMC 030 Service/Delivery	per license		0.42	\$ 80	\$ 75	94%	850	\$ 63,750	\$ 67,646
	VMC 040 Administrative	per license		0.42	\$ 80	\$ 75	94%	76	\$ 5,700	\$ 6,048
	VMC 050 Manufacturing	per license		0.42	\$ 80	\$ 75	94%	27	\$ 2,025	\$ 2,149
	VMC 060 Professional	per license		0.42	\$ 80	\$ 75	94%	969	\$ 72,675	\$ 77,116
	VMC 070 Contractors	per license		0.42	\$ 80	\$ 75	94%	1,269	\$ 95,175	\$ 100,991
	VMC 080A SFR Rentals	per license		0.50	\$ 95	\$ 40	42%	4,042	\$ 161,680	\$ 386,011
	VMC 080A SFR Rentals	per license		0.50	\$ 95	\$ 80	84%	-	\$ -	\$ -
	VMC 080B MFR Rentals	per license		0.50	\$ 95	\$ 80	84%	109	\$ 8,720	\$ 10,409
	VMC 080B MFR Rentals > 9	per unit		0.58	\$ 111	\$ 2	2%	-	\$ -	\$ -
	VMC 080C Motels/Hotels	per license		0.58	\$ 111	\$ 80	72%	21	\$ 1,680	\$ 2,340
	VMC 080B MFR Rentals > 9	per unit		0.58	\$ 111	\$ 2	2%	1,297	\$ 2,594	\$ 144,507
	VMC 090 Entertainment/Amusement	per license		0.42	\$ 80	\$ 80	101%	47	\$ 3,760	\$ 3,740
	VMC 110 Vehicles for Hire	per license		1.58	\$ 297	\$ 190	64%	15	\$ 2,850	\$ 4,458
	VMC 120 Solicitors/Peddlers	per license		1.42	\$ 265	\$ 185	70%	19	\$ 3,515	\$ 5,042
	VMC 130 Firearms/Pawnshops	per license		0.92	\$ 170	\$ 130	77%	15	\$ 1,950	\$ 2,548
	VMC 140 Massage	per license		0.67	\$ 127	\$ 90	71%	17	\$ 1,530	\$ 2,165
	VMC 150 Exempt	per license		0.42	\$ 80	\$ -	0%	202	\$ -	\$ 16,076
	In-City Modification Fees									
	VMC 020 Retail/Misc	per license		0.50	\$ 95	\$ 82.50	86%	13	\$ 1,073	\$ 1,241
	VMC 030 Service/Delivery	per license		0.50	\$ 95	\$ 82.50	86%	-	\$ -	\$ -
	VMC 040 Administrative	per license		0.50	\$ 95	\$ 82.50	86%	-	\$ -	\$ -
	VMC 050 Manufacturing	per license		0.50	\$ 95	\$ 82.50	86%	-	\$ -	\$ -
	VMC 060 Professional	per license		0.50	\$ 95	\$ 82.50	86%	-	\$ -	\$ -
	VMC 070 Contractors	per license		0.50	\$ 95	\$ 82.50	86%	1	\$ 83	\$ 95
	VMC 080A SFR Rentals	per license		0.42	\$ 80	\$ 40	50%	-	\$ -	\$ -
	VMC 080B MFR Rentals	per license		0.50	\$ 95	\$ 40	42%	-	\$ -	\$ -
	VMC 080C Motels/Hotels	per license		0.50	\$ 95	\$ 40	42%	-	\$ -	\$ -



Business Licenses- User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
				TOTAL						
	VMC 090 Entertainment/Amusement	per license		0.50	\$ 95	\$ 85	89%	-	\$ -	\$ -
	VMC 110 Vehicles for Hire	per license		1.50	\$ 286	\$ 180	63%	-	\$ -	\$ -
	VMC 120 Solicitors/Peddlers	per license		1.33	\$ 255	\$ 137.50	54%	1	\$ 138	\$ 255
	VMC 130 Firearms/Pawnshops	per license		0.75	\$ 143	\$ 107.50	75%	-	\$ -	\$ -
	VMC 140 Massage	per license		0.67	\$ 127	\$ 87.50	69%	-	\$ -	\$ -
	VMC 150 Exempt	per license		0.50	\$ 95	\$ -	0%	-	\$ -	\$ -
	Out-of-City Modification Fees									
	VMC 020 Retail/Misc	per license		0.25	\$ 48	\$ 60	126%	-	\$ -	\$ -
	VMC 030 Service/Delivery	per license		0.25	\$ 48	\$ 60	126%	-	\$ -	\$ -
	VMC 040 Administrative	per license		0.25	\$ 48	\$ 60	126%	-	\$ -	\$ -
	VMC 050 Manufacturing	per license		0.25	\$ 48	\$ 60	126%	-	\$ -	\$ -
	VMC 060 Professional	per license		0.25	\$ 48	\$ 60	126%	-	\$ -	\$ -
	VMC 070 Contractors	per license		0.25	\$ 48	\$ 60	126%	-	\$ -	\$ -
	VMC 090 Entertainment/Amusement	per license		0.25	\$ 48	\$ 60	126%	-	\$ -	\$ -
	VMC 110 Vehicles for Hire	per license		1.25	\$ 239	\$ 150	63%	-	\$ -	\$ -
	VMC 120 Solicitors/Peddlers	per license		1.08	\$ 207	\$ 110	53%	-	\$ -	\$ -
	VMC 130 Firearms/Pawnshops	per license		0.50	\$ 95	\$ 80	84%	-	\$ -	\$ -
	VMC 140 Massage	per license		0.42	\$ 80	\$ 65	82%	-	\$ -	\$ -
	VMC 150 Exempt	per license		0.25	\$ 48	\$ -	0%	-	\$ -	\$ -
new	Duplicate License/Renewal Notice Fee	per license		0.10	\$ 19	new	%	-	\$ -	\$ -
new	Update License Fee	per license		0.25	\$ 48	new	%	-	\$ -	\$ -
new	Return Mail Fee	per license		0.50	\$ 95	new	%	-	\$ -	\$ -



Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
				TOTAL						
new	Expedited Processing Fee	per license		0.50	\$ 95	new	%	-	\$ -	\$ -
								\$ 714,662	\$ 1,251,448	

**Notes**

- [1] Other fees may apply.
- [2] For real estate sales.
- [3] Fines are not studied by NBS.



## ***APPENDIX A.7***

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### ***Cost of Service Analysis – Animal Care and Control Division***

Animal Control - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis			
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	
1	Returned to Owner Fees Altered Dogs											
	Impound Fee/day	per day		0.11	\$ 190	\$ 22	\$ 15	69%	51	\$ 765	\$ 1,108	
	Apprehension											
	1st Offense			1.00	\$ 190	\$ 190	\$ 25	13%	25	\$ 625	\$ 4,752	
	2nd Offense			1.00	\$ 190	\$ 190	\$ 50	26%	5	\$ 250	\$ 950	
	3rd Offense			1.00	\$ 190	\$ 190	\$ 75	39%	-	\$ -	\$ -	
	4th / subsequent			1.00	\$ 190	\$ 190	\$ 100	53%	1	\$ 100	\$ 190	
	Dog with No License											
	1st Offense					\$ 259	\$ 50	19%				
	2nd Offense					\$ 212	\$ 75	35%				
	3rd Offense					\$ 259	\$ 100	39%				
	4th / subsequent					\$ 259	\$ 125	48%				
	Dog with License											
	1st Offense					\$ 212	\$ 40	19%				
	2nd Offense					\$ 212	\$ 65	31%				
	3rd Offense					\$ 212	\$ 90	42%				
	4th / subsequent					\$ 212	\$ 115	54%				
	2	Returned to Owner Fees Unaltered Dogs										
		Impound Daily	per day		0.11	\$ 190	\$ 22	\$ 15	69%	97	\$ 1,450	\$ 2,100
Apprehension												
1st Offense		per day		1.00	\$ 190	\$ 190	\$ 50	26%	13	\$ 650	\$ 2,471	
2nd Offense		per day		1.00	\$ 190	\$ 190	\$ 100	53%	2	\$ 200	\$ 380	
3rd Offense		per day		1.00	\$ 190	\$ 190	\$ 150	79%	1	\$ 150	\$ 190	
4th / subsequent		per day		1.00	\$ 190	\$ 190	\$ 200	105%		\$ -	\$ -	
State Mandate												



Animal Control - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	1st Offense	per day					\$ 35				
	2nd Offense	per day					\$ 50				
	3rd Offense	per day					\$ 100				
	4th / subsequent	per day					\$ 100				
	Dog with No License		[2]								
	1st Offense	per day				\$ 294	\$ 125	42%			
	2nd Offense	per day				\$ 309	\$ 190	61%			
	3rd Offense	per day				\$ 359	\$ 290	81%			
	4th / subsequent	per day				\$ 359	\$ 340	95%			
	Dog with License		[2]								
	1st Offense	per day				\$ 247	\$ 100	41%			
	2nd Offense	per day				\$ 262	\$ 165	63%			
	3rd Offense	per day				\$ 312	\$ 265	85%			
	4th / subsequent	per day				\$ 312	\$ 315	101%			
<b>3</b>	Owner Turn In Fees		[2,3]								
	Licensed Live Dog	per animal		1.00	\$ 190	\$ 190	\$ 35	18%		\$ -	\$ -
	Licensed Dog, DOA	per animal		0.75	\$ 190	\$ 143	\$ 20	14%		\$ -	\$ -
	Unlicensed Live Dog	per animal		1.00	\$ 190	\$ 190	\$ 25	13%		\$ -	\$ -
	Unlicensed Dog, DOA	per animal		0.75	\$ 190	\$ 143	\$ 25	18%	34	\$ 850	\$ 4,847
	Live Cat	per animal		1.00	\$ 190	\$ 190	\$ 25	13%		\$ -	\$ -
	Cat, DOA	per animal		0.75	\$ 190	\$ 143	\$ 20	14%		\$ -	\$ -
	All Other Small Animals	per animal		0.50	\$ 190	\$ 95	\$ 20	21%		\$ -	\$ -
	All Other Animals Larger than a Dog	per animal	[1]	1.00	\$ 190	\$ 190	\$ 35	18%		\$ -	\$ -
	DOA Livestock			refer to private company for removal							
	Additional Animals	per animal		0.08	\$ 190	\$ 16	\$ 10	63%		\$ -	\$ -
	PTS	per animal		1.00	\$ 190	\$ 190	\$ 35	18%		\$ -	\$ -
<b>4</b>	License Fees for Altered Dogs										
	1 year license	per dog		0.25	\$ 190	\$ 48	\$ 10	21%	720	\$ 7,200	\$ 34,216

Animal Control - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	2 year license	per dog	[4]				\$ 15		210	\$ 3,150	\$ 9,980
	3 year license	per dog	[4]				\$ 20		1,015	\$ 20,300	\$ 48,235
<b>5</b>	<b>License Fees for Unaltered Dogs</b>										
	1 year license	per dog		0.25	\$ 190	\$ 48	\$ 25	53%	563	\$ 14,075	\$ 26,755
	2 year license	per dog	[4]				\$ 35		70	\$ 2,450	\$ 3,327
	3 year license	per dog	[4]				\$ 45		175	\$ 7,875	\$ 8,316
<b>6</b>	<b>New Licenses for Unaltered Animals</b>			0.36	\$ 190	\$ 68	new				
	Vouchers for sterility	per animal		n/a		\$ 100	new				
	<b>Subtotal</b>					\$ 168		0%	-	\$ -	\$ -
<b>7</b>	<b>License Fees for Senior Citizens with Altered Dogs</b>										
	1 year license	per dog		0.25	\$ 190	\$ 48	\$ 5	11%	1,283	\$ 6,415	\$ 60,971
	2 year license	per dog					\$ 10		281	\$ 2,810	\$ 13,354
	3 year license	per dog					\$ 15		1,190	\$ 17,850	\$ 56,552
<b>8</b>	<b>Impound / Quarantine</b>	per day		0.11	\$ 190	\$ 22	\$ 15	69%	1	\$ 15	\$ 22
<b>9</b>	<b>Rabies Vaccination @ VCA</b>	per dog									
	City processing			0.50	\$ 190	\$ 95	\$ 20	21%	16	\$ 320	\$ 1,521
	Vaccination						new				
<b>10</b>	<b>Permit Fees</b>										
	Animal Dealer			1.25	\$ 190	\$ 238	\$ 250	105%	-	\$ -	\$ -
	Animal Exhibition			1.25	\$ 190	\$ 238	\$ 200	84%	-	\$ -	\$ -
	Animal Exhibition			1.25	\$ 190	\$ 238	\$ 50	21%	-	\$ -	\$ -
	Wild Animal	per animal		1.25	\$ 190	\$ 238	\$ 175	74%	-	\$ -	\$ -
	Wild Animal Menagerie			1.25	\$ 190	\$ 238	\$ 225	95%	-	\$ -	\$ -
	Rodeo			1.25	\$ 190	\$ 238	\$ 200	84%	-	\$ -	\$ -
	Rodeo Daily Fee			1.25	\$ 190	\$ 238	\$ 50	21%	-	\$ -	\$ -
	Stables			1.25	\$ 190	\$ 238	\$ 225	95%	-	\$ -	\$ -



Animal Control - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Reptiles			1.25	\$ 190	\$ 238	\$ 200	84%	-	\$ -	\$ -
	Petting Zoo			1.25	\$ 190	\$ 238	\$ 250	105%	-	\$ -	\$ -
	Dog Kennel			1.25	\$ 190	\$ 238	\$ 300	126%	-	\$ -	\$ -
	Cat Kennel			1.25	\$ 190	\$ 238	\$ 300	126%	-	\$ -	\$ -
	Pet Shop			1.25	\$ 190	\$ 238	\$ 250	105%	-	\$ -	\$ -
	Grooming Parlor			1.25	\$ 190	\$ 238	\$ 175	74%	-	\$ -	\$ -
	Domestic Dog Breeder			1.25	\$ 190	\$ 238	\$ 300	126%	-	\$ -	\$ -
11	After Hours Call Out	hourly - 2 hours minimum		1.00	\$ 206	\$ 206	new	%	-	\$ -	\$ -
12	Animal Compliance Inspection			1.00	\$ 190	\$ 190	new	%	-	\$ -	\$ -
<b>TOTAL</b>										\$ 87,500	\$ 280,237

Notes

- [1] Other fees may apply.
- [2] 4.8% Technology Fee not included.
- [3] Fees are determined per Municipal Code 7.04.130.
- [4] NBS did not evaluate. Fees will be set by City policy decision.

## ***APPENDIX A.8***

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### ***Cost of Service Analysis – Economic Development***

Economic Development - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

				Activity Service Cost Analysis		Cost Recovery Analysis		Annual Estimated Revenue Analysis		
Fee No.	Fee Name	Fee Type	Notes	Total Estimated Average Labor Time Per Activity (hours)	Full Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
1	TEFRA	per application		13.00	\$ 2,267	\$ 3,500	154%	1	\$ 3,500	\$ 2,267
<b>TOTAL</b>									\$ 3,500	\$ 2,267

## ***APPENDIX A.9***

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### ***Cost of Service Analysis – Recreation***



Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>1</b>	<b>Administrative Fees</b>										
	Refund Processing Fee	per occurrence		0.25	\$ 50	\$ 13	new	%	-	\$ -	\$ -
<b>2</b>	<b>Facility Use Support Fees</b>										
	Ballfield Drag	per field		1.00	\$ 50	\$ 50	\$ 12	24%	-	\$ -	\$ -
new	Staff Fees - Full time	hourly		1.00	\$ 116	\$ 116	new	%	-	\$ -	\$ -
new	Staff Fees - Part Time	hourly		1.00	\$ 50	\$ 50	new	%	-	\$ -	\$ -
new	Staff Fees (After Hours) - Full time	hourly		1.00	\$ 133	\$ 133	new	%	-	\$ -	\$ -
new	Staff Fees (After Hours) - Part Time	hourly		1.00	\$ 59	\$ 59	new	%	-	\$ -	\$ -
<b>3</b>	<b>Special Event Support</b>										
	Staff Fees - Full time	hourly		1.00	\$ 116	\$ 116	Actual Cost	%	-	\$ -	\$ -
	Staff Fees - Part Time	hourly		1.00	\$ 50	\$ 50	Actual Cost	%	-	\$ -	\$ -
	Staff Fees (After Hours) - Full time	hourly		1.00	\$ 133	\$ 133	new	%	-	\$ -	\$ -
	Staff Fees (After Hours) - Part Time	hourly		1.00	\$ 59	\$ 59	new	%	-	\$ -	\$ -
									\$	-	\$ -

Notes

[1] Penalties not evaluated by NBS

## ***APPENDIX A.10***

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### ***Cost of Service Analysis – Parks Division***

Fee No.	Fee Name	Fee Type (Flat / Deposit / Hourly)	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
			Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>new</b>	<b>Joshua Tree Inspections</b>									
	1st half acre	per project	1.00	\$ 136	\$ 136	new	%	-	\$ -	\$ -
	Each add'l half acre	per half acre	0.25	\$ 136	\$ 34	new	%	-	\$ -	\$ -
									\$ -	\$ -

## ***APPENDIX A.11***

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### ***Cost of Service Analysis – Victorville Municipal Utility Services (VMUS)***





Fee No.	Fee Name	Fee Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	<b>Rule 9</b>										
3	Returned Check Charge	flat									
4	Manual Meter Read Charge	flat		0.50	\$ 265	\$ 132	\$ 80	60%	-	\$ -	\$ -
5	Late Payment Charge of Unpaid Balance	flat	[1]								
	<b>Rule 11</b>										
6	Collection Fee	flat									
7	Special 48-Hour Field Notification	flat	[1]								
8	Investigation Charges	flat									
9	Meter Repairs or Replacements Due to Damage/Tampering	flat									
	Subdivisions										
10	Gas Underground Utilities (Improvement Bonds)										
	Add'l Developer Fees	flat									
	Delay of work longer than 12 months	flat									
11	F. Plan Check Fees										
new	Administrative Fees	flat									
12	Inspection Fees	flat									
new	Meter Test Fee	flat									
<b>TOTAL</b>										\$ 553	\$ 7,142

**Notes**  
 [1] Policy driven. Not evaluated by NBS.

## **APPENDIX A.12**

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### ***Cost of Service Analysis – Water and Solid Waste Customer Service Division***



Water - Customer Services - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>1</b>	<b>Utility Service Account Fees</b>										
1	Customer Account Set-up Fee	each		0.50	\$ 108	\$ 54	\$ 25	46%	236	\$ 5,900	\$ 12,711
2	Security Deposit	each	[1]								
3	Security Deposit for Temporary Water Use	each	[1]								
4	Bank Charges	each	[5]								
5	Delinquency Charge		[1]								
6	Administrative Lien Processing	per occurrence		0.92	\$ 108	\$ 99	\$ 25	25%	0	\$ -	\$ -
7	Documentation		[3]								
8	Vehicle/Equipment Rate		[1]				Actual Cost				
9	Damage or Loss/Vandalism		[1]				Actual Cost				
10	Other Fees and Service Charges	each	[4]				Actual Cost				
11	Returned Checks										



Water - Customer Services - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
	Bank Fee	each	[5]				\$ 4.75				
	Returned Item (Check or Credit Card)	each	[2]				\$ 25				
<b>new</b>	Returned Item - each add'l	each	[2]				\$ 35				
<b>new</b>	Payment Plan Setup Fee	each		0.33	\$ 108	\$ 36	new	%	0	\$ -	\$ -
<b>TOTAL</b>										<b>5,900</b>	<b>12,711</b>

**Notes**

- [1] Fee set by policy. NBS did not evaluate.
- [2] Regulated by state. NBS did not evaluate. See Finance Fee Schedule.
- [3] Refer to the City Clerk Schedule
- [4] Other fees may apply.
- [5] Regulated by California Government Code Section 6157.



## ***APPENDIX A.13***

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### ***Cost of Service Analysis – Water Utility Division***

Water Utility - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
<b>I</b>	<b>Water Fees</b>										
<b>1</b>	Connection and Alternate Water Source Fees		[1]								
<b>2</b>	Meter Installation										
	3/4-inch Meter										
<b>New</b>	Meter Install Service	each		0.95	\$ 147	\$ 139	new	%	0	\$ -	\$ -
	Meter Cost	each	[1]				\$ 454				
	Service Line (Installation Fee)	each		15.00	\$ 147	\$ 2,202	\$ 1,290	59%	0	\$ -	\$ -
	1-inch Meter										
<b>New</b>	Meter Install Service	each		0.95	\$ 147	\$ 139	new	%	0	\$ -	\$ -
	Meter Cost	each	[1]				\$ 542				
	Service Line (Installation Fee)	each		15.00	\$ 147	\$ 2,202	\$ 1,316	60%	126	\$ 165,166	\$ 276,303
	1.5-inch Meter										
<b>New</b>	Meter Install Service	each		1.12	\$ 147	\$ 164	new	%	0	\$ -	\$ -
	Meter Cost	each	[1]				\$ 1,014				
	Service Line (Installation Fee)	each		15.00	\$ 147	\$ 2,202	\$ 1,656	75%	0	\$ -	\$ -
	2-inch Meter										
<b>New</b>	Meter Install Service	each		1.12	\$ 147	\$ 164	new	%	0	\$ -	\$ -
	Meter Cost	each	[1]				\$ 1,202				
	Service Line (Installation Fee)	each		15.00	\$ 147	\$ 2,202	\$ 1,704	77%	1	\$ 1,704	\$ 2,202
	Above 2-inch Meter		[1]								
	Meter Install Service	each					Actual Cost				
	Meter Cost	each					Actual Cost				
	Service Line (Installation Fee)	each					Actual Cost				
<b>3</b>	Meter Size or Location Change						Actual Cost				



Water Utility - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
4	Standby Fee WID1 - per acre or parcel of land with less than one acre	yearly	[1]								
5	Standby Fee WID2 - per acre	yearly	[1]								
6	Service Call Fees										
	During business hours	hourly		1.00	\$ 147	\$ 147	\$ 32	22%	0	\$ -	\$ -
	Same-day service - business hours	hourly		1.00	\$ 147	\$ 147	\$ 48	33%	0	\$ -	\$ -
	After hours service	hourly		1.00	\$ 165	\$ 165	\$ 48	29%	0	\$ -	\$ -
7	Labor Rates										
	During business hours	hourly		1.00	\$ 147	\$ 147	\$ 42	29%	0	\$ -	\$ -
	After hours service	hourly		1.00	\$ 165	\$ 165	\$ 63	38%	0	\$ -	\$ -
8	Vehicle/Equipment Rate		[1]				Actual Cost				
9	Service Deactivation for Non-Payment		[3]								
	Shut-Off (Regular Hours)	per occurrence		0.28	\$ 147	\$ 42	\$ 32	77%	6,013	\$ 192,400	\$ 250,024
	Turn-On (Regular Hours)	per occurrence		0.53	\$ 147	\$ 78	\$ 32	41%	6,013	\$ 192,400	\$ 470,634
	Shut-Off (After Hours) - two hours minimum	per occurrence		2.00	\$ 165	\$ 330	\$ 48	15%	0	\$ -	\$ -
	Turn-On (After Hours) - two hours minimum	per occurrence		2.00	\$ 165	\$ 330	\$ 48	15%	0	\$ -	\$ -
10	Meter Test Charge	deposit	[1]				Actual Cost				
11	Backflow (RP) Device Test	per occurrence		1.25	\$ 147	\$ 183	\$ 66	36%	59	\$ 3,894	\$ 10,824
12	Cross Connection Initial Inspection	per occurrence		1.50	\$ 147	\$ 220	New	%	0	\$ -	\$ -
13	Annual Backflow Certification Fee	per device	[2]	0.33	\$ 147	\$ 49	\$ 17	35%	0	\$ -	\$ -



Water Utility - User Fee Study FY 2020

Cost of Service Estimate for Fee Related Services and Activities

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis		Annual Estimated Revenue Analysis		
				Estimated Average Labor Time Per Activity (hours)	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee
14	Failed Device Re-Test	per device		0.17	\$ 147	\$ 24	New	%	0	\$ -	\$ -
15	Construction Meter Installation Fee										
	Customer Set-Up Fee	per device					Charged by Customer Service				
	Water Charges Installation Fee	per device		1.30	\$ 147	\$ 191	\$ 96	50%	0	\$ -	\$ -
16	Cross Connection Plan Check	per device		0.50	\$ 147	\$ 73	New	%	263	\$ -	\$ 19,293
<b>TOTAL</b>										<b>555,564</b>	<b>1,009,987</b>

Notes

- [1] NBS did not evaluate
- [2] City processing fee only; applicant pays for contractor expense separately
- [3] Subject to SB 998

## ***APPENDIX B.1***

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### ***Comparative Fee Survey – Planning Department***

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia [1,2]	Ontario	Rialto
<b>Planning Commission Application Types and Fees</b>								
1	Conditional Use Permit/Application	flat	\$ 2,266.96	Actual cost, initial deposit \$2,970 + \$20/unit	Comm./Indust. <1 acre: \$2,840, 1-10 acres: \$4,410+ \$100/acre, >10 acres: \$5,900 + \$50/acres  Res. <10 DU \$2,285, 11-50 DU \$4,500 + \$36/DU, >50 DU \$4,650 + \$20/DU	\$ 3,009	Homeowner \$1,663 Nonprofit \$1,869 Other \$2,869 Mod \$994 w/ Dev. Plan \$1,088	Minor \$2,198.50 Major \$3,109.10
2	Development Agreement							
	Base Fee	base	\$ 4,533.92	Actual cost, initial deposit \$7,349	No comparison	\$906 + CRB	T&M (\$10,000)	\$3,824.80 min + FB Hourly Rates
	Revision	flat	\$ 566.74	No comparison		No comparison	T&M (\$7,500)	No comparison
3	Environmental Assessment							
	Categorical Exemption	flat	\$ 113.35	No comparison	\$ 350		No comparison	\$ 325.10
	Initial Study/Negative Declaration	flat	\$ 1,133.48	Actual cost, initial deposit \$5689	\$ 2,400	No comparison	\$ 2,404	\$1,521.90 + Dept. of Fish & Game filing fee
	Environmental Impact Report	flat	Actual Cost	Actual cost, initial deposit \$5687	\$5,000 deposit + Cost + Citywide G & A		\$ 3,321	City EIR Contract Cost +5% Dept. Admin
4	General Plan Amendment	flat	\$ 1,700.22	Actual cost, initial deposit \$13,898	>10 acres: \$8,725 <10 acres: \$6,600	\$ 695	T&M (Text - \$5,000 / Map - \$7,500)	\$3,920 min + FB Hourly Rates
5	Home Occupation Permit	flat	\$ 226.70	\$ 94	\$ 250	No comparison	No comparison	\$ 44.10
6	Interim Use Permit	flat	\$ 2,266.96	No comparison	No comparison	No comparison	No comparison	No comparison
7	Planned Unit Development/Modification							
	Parcel (4 lots or less)	base	\$ 1,700.22	Planned Residential Development: Actual Cost, initial deposit \$3,025	No comparison	No comparison	T&M (\$10,000)	No comparison
	5 - 25 lots	lot	\$ 1,955				No comparison	
	26 - 100 lots	flat	\$ 2,329.22					
	>100 lots, per each additional 100 lots	flat	\$ 1,700.00					
8	Site Plan/Modification	flat	\$ 2,266.96	Actual cost, initial deposit \$1,926	\$3,700 Major Site Plan \$1,000 Minor Site Plan \$890 Modification	\$2,128 + CRB	No comparison	\$ 1,209.80
9	Specific Plan	flat	\$ 5,667.39	Actual cost, initial deposit \$2,672	Cost + \$20,000 min dep.	Reimbursement Agreement	T&M (\$10,000)	City Contract Cost +5% Dept. Admin.
10	Specific Plan Amendment	flat	\$ 2,833.70	Actual cost, initial deposit \$2,672	Cost + \$5,000 min deposit	No comparison	Amendment: T&M (\$7,500) Minor Amendment: \$517	\$4,775.10 deposit + FB Hourly Rates
11	Tentative Parcel Map/Mod./Amend	flat	\$ 1,133.48	Actual cost, initial deposit \$8,685 + \$59/lot	Comm/Indust and Res: \$6,535 + \$100/acre Major mod: \$5,150 Revert to acreage: \$2,100 Minor mod: \$1,900	Residential \$466 + \$2/lot Non-Residential \$648 + \$2/lot	Map: \$5,026 + \$65 lot/unit Mod: \$1,378	Base \$2,705.80 Comm./Indust. 5+ lots: \$3,785.60 Res. 5+ lots: \$4,279.90



City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia [1,2]	Ontario	Rialto
12	Variance	flat	\$ 1,133.48	Actual cost, initial deposit \$3,247	\$ 3,275	\$ 971	Homeowner: \$289, Admin Exception: \$549, Other: \$941	\$ 1,274.80
13	Zone Change/Code Amendment	flat	\$ 1,700.22	\$ 1,435	<5 acres: \$6,075 >5 acres: \$6,900+\$50/acre Code Amendment: \$11,150	No comparison	>5+ acres: \$4,903 <5 acres: \$3,334	\$ 4,410.00
<b>Zoning Administrator Application Types and Fees</b>								
14	Certificate of Compliance	flat	\$ 600	Actual cost, initial deposit \$929	No comparison	No comparison	No comparison	No comparison
15	Environmental Assessment							
	Categorical Exemption	flat	\$ 113.35	No comparison	\$ 350	No comparison	\$ 50	\$ 325.10
	Initial Study/Negative Declaration	flat	\$ 1,133.49	Actual cost, initial deposit \$689	\$ 2,400	\$ 971	\$ 1,127	\$ 1,521.90
16	Finding of Public Convenience or Necessity	flat	\$ 113.35	\$ 199	No comparison	\$ 45	No comparison	No comparison
17	Interim Use Permit	flat	\$ 396.72	No comparison	No comparison	\$ 91	No comparison	No comparison
18	Lot Line Adjustment	flat	\$ 283.37	\$ 11	\$ 2,200	\$ 161	No comparison	\$ 754.40
19	Lot Merger	flat	\$ 283.37	\$ 1	No comparison	\$ 161	No comparison	No comparison
20	Master Sign Program	flat	\$ 566.74	Actual cost, initial deposit \$3,339	\$ 1,130	\$45 per Sign Plan \$180 Site Sign Plans	\$ 1,225	\$ 638.60
21	Minor Conditional Use Permit	flat	\$ 396.72	\$ 1,435	No comparison	\$257 + CRB	No comparison	
22	Minor Site Plan	flat	\$ 453.39	No comparison	No comparison	\$2,128 + CRB	No comparison	No comparison
23	Minor Site Plan - Tract	per floor plan	<b>new</b>	No comparison	No comparison	No comparison	No comparison	No comparison
24	Minor Variance	flat	\$ 821.77	No comparison	\$ 2,200	\$ 971	No comparison	\$ 1,274.80
25	Model Home Complex	flat	\$ 340.04	No comparison	No comparison	No comparison	No comparison	No comparison
26	Minor Deviation	flat	\$ 238.37	Actual cost, initial deposit \$427	No comparison	\$ 91	No comparison	No comparison
27	Pet Permit	flat	\$ 28.34	Pigeon Permit: Actual cost; initial deposit \$446	No comparison	No comparison	No comparison	No comparison
28	Storage Container(s)	flat	\$ 56.67	No comparison	No comparison	No comparison	No comparison	No comparison
29	Tentative Tract/Parcel Map Mod	flat	\$ 453.39	Actual cost	No comparison	Residential \$466 + \$2/lot Non-Residential \$648 + \$2/lot	\$ 1,378	No comparison
30	Wireless Communication Facility (WCF)							
	Co-location on existing (WCF)	flat	\$ 453.39	No comparison	No comparison	No comparison	No comparison	No comparison
	New location	flat	\$ 821.78	No comparison	No comparison	\$ 435	No comparison	No comparison
<b>Temporary Uses</b>								
31	Temporary Use Permit (Planning Review Only)	flat	\$ 17	Actual cost, initial deposit \$967	\$ 90	No comparison	\$ 342	\$ 1,521.90
32	Temporary Sign Permit	flat	\$ 11.33	No Charge	No comparison	No comparison	\$ 20	No comparison

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia [1,2]	Ontario	Rialto
33	Special Use Permit							
	Initial Application Review	flat	new	Christmas Tree lots \$54 Minor SPE (0-1,000 people): \$547 Major SPE (more than 1,000 people at one time): \$1,272	\$ 100	\$ 103	No comparison	\$ 320
	Actual Event Support	Actual Cost	new		\$96 - \$153	\$152 - \$779	No comparison	No comparison
	<b>Appeals</b>							
34	Appeal to Planning Commission	per appeal	\$ 226.70	\$ 266	65% of original filing with \$485 max	No comparison	Homeowner: \$125, Other: \$752	\$ 1,313.80
35	Appeal to City Council	per appeal	\$ 226.70					
	<b>Yard Sale</b>							
36	Yard/Garage Sale	flat	\$ 5.67	No comparison	No comparison	No comparison	No comparison	No comparison
	<b>Miscellaneous</b>							
37	Zoning Verification Letter	flat	new	\$ 36	\$ 130	\$ 91	\$ 77	\$ 182
38	Initial Noticing - Mailing Costs	Actual Cost	new	No comparison	No comparison	No comparison	No comparison	No comparison
39	Re-Noticing - Staff Time and Mailing Costs	Actual Cost	new	No comparison	No comparison	No comparison	No comparison	No comparison
40	Pre-submittal Review	flat	new	No comparison	No comparison	No comparison	No comparison	No comparison

**Notes**

- [1] CRB = Costs Reasonably Borne
- [2] Hesperia non specified services are \$45 minimum.

## ***APPENDIX B.2***

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### ***Comparative Fee Survey – Land Development Engineering***

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>I Issuance, Permitting, &amp; Inspection</b>								
1	Pre-Inspection/Right-of-Way Investigation	each	\$ 30.81	Actual Cost	\$100 per hour + document processing, research and recording	no comparison	no comparison	no comparison
2	ROW Permit Issuance	each	\$ 61.62	\$ 99	\$100 per hour + document processing, research and recording	no comparison	\$ 164	no comparison
3	Re-Inspection	each	\$ 138.65	\$ 99		no comparison	no comparison	no comparison
4	Violation/Non-Compliance	each	Refer to Victorville Municipal Code Chapters 1.04 and 1.05	no comparison	Stormwater: \$100 per hour	no comparison	50% of permit value	no comparison
5	Inspections Outside Normal Hours Overtime - 4-hours min	hourly	\$ 133.51	Actual Cost	\$ 110	no comparison	no comparison	no comparison
<b>II Concrete Inspections</b>								
6	Residential Drive Approach	each	\$ 96.54	\$ 43	no comparison	\$ 86	\$ 103	no comparison
7	Commercial/Industrial Drive Approach	each	\$ 129.41	\$ 43	no comparison	\$ 172	\$ 103	no comparison
8	Sidewalk 0-100LF additional charge per 100LF	base each	\$ 78.00 \$ 0.24	Minimum fee \$99.46	no comparison	1% of Engineer's Estimate	\$103 for 2 inspections, before and after	no comparison
9	Curb & Gutter 0-100LF additional charge per 100LF	base each	\$ 78.00 \$ 0.24	Minimum fee \$99.46	no comparison	1% of Engineer's Estimate	\$103 for 2 inspections, before and after	no comparison

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>III</b>	<b>Drainage Inspections</b>							
<b>10</b>	Catch Basin/Parkway Culvert							
	1 - 4 Basins	base	\$ 78.00	Minimum fee \$99.46	\$13 per basin	1% of Engineer's Estimate	no comparison	no comparison
	each additional 4 Basins	each	\$ 78.00					
<b>11</b>	Curb Core/Under Sidewalk Drain							
	1 - 5 Basins	base	\$ 78.00	Minimum fee \$99.46	no comparison	1% of Engineer's Estimate	\$0.63 per lineal foot	no comparison
	each additional 5 Basins	each	\$ 78.00					
<b>12</b>	Alley/Ribbon Gutter							
	0-100LF	base	\$ 78.00	Minimum fee \$99.46	no comparison	1% of Engineer's Estimate	\$0.63 per lineal foot	no comparison
	additional charge per 100LF	each	\$ 0.24					
<b>13</b>	Stormwater Pollution Prevention Plan (SWPPP)							
	City Staff Review	each	new	no comparison	no comparison	Tracts \$2,322 + CRB Commercial/ Industrial/ Multiple Residential \$1,548 + CRB	no comparison	Administrative Fee: \$1,570.10 + \$800/Sheet
	Consultant Cost	each	Actual Cost					

City of Victorville				Comparative Agencies					
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto	
14	Water Quality Management Plans (WQMP) / National Pollutant Discharge Elimination System (NPDES)								
	Subdivision Review								
	City Staff Review	each	new						
	Consultant Cost	each	Actual Cost	no comparison	Amendment: \$900 Final: \$1,500	Commercial/ Industrial/ Multiple Residential \$210 + CRB	One inspection every 5 years: \$59, One inspection every 2 years: \$118, Inspection each year: \$237.50	no comparison	
	Multi/Commercial/Industrial Review								
City Staff Review	each	new							
Consultant Cost	each	Actual Cost							
15	MS4 Inspections								
	Minor Construction 2.5AC or Less & In-Fill Lots	each	\$ 26.02	no comparison	no comparison	2% of Engineer's Cost	< 10 acres: \$505.50	no comparison	
	Commercial/Industrial/Multi or Projects Greater than 2.5AC	each	\$ 462.15				10-25 acres: \$905.50		
	Subdivisions	each	\$ 3,331.59				> 25 acres: \$1,818		
			no comparison						
IV	<b>Trench &amp; Pavement Inspections</b>								
16	Open Trench Excavation								
		base	\$ 78.00	Minimum fee \$99.46	\$	145	1% of Engineer's Cost Estimate  Stand Alone Up to 18 sq.ft.: \$48 0 - 300 ft. in length: \$141 301 to 500 ft. in length: \$172 501 to 1,000 ft. in length: \$203 1,000+ ft. in length (per 100 ft. additional)	\$103 for 2 inspections, before and after	no comparison
	0-100LF additional charge per 100LF	each	\$ 0.24						
17	Trench/Bore								
		base	\$ 78.00	Minimum fee \$99.46	\$	145	1% of Engineer's Cost Estimate  Stand Alone Up to 18 sq.ft.: \$48 0 - 300 ft. in length: \$141 301 to 500 ft. in length: \$172 501 to 1,000 ft. in length: \$203 1,000+ ft. in length (per 100 ft. additional)	\$103 for 2 inspections, before and after	no comparison
	0-100LF additional charge per 100LF	each	\$ 0.24						

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
18	Bell Holes/Bore Holes/Pot Holes/Slice Pits							
	0-8 EA	base	\$ 78.00	Minimum fee \$99.46	\$13 each	no comparison	\$103 for 2 inspections, before and after	no comparison
	9-16 EA	base	\$ 78.00					
	additional charge for each	each	\$ 6.50					
	17 EA+	base	\$ 132.00					
	additional charge for each	each	\$ 3.25					
19	Pavement Cuts							
	0-300LF	base	\$ 94.00	Minimum fee \$99.46	First 10,000 sq. ft.: \$55; first 10,000 sq.ft. + fee oer every 1,000 sq.ft.: \$.62 100,000 sq.ft.: \$100; 100,000 sq.ft. + fee pre every 1,000 sq.ft.: \$.28 500,000 sq.ft.: \$221; 500n000 sq.ft. + fee per every 1,000 sq.ft.: \$.44	1% of Engineer's Cost Estimate  Stand Alone Up to 18 sq.ft.: \$48 0 - 300 ft. in length: \$141 301 to 500 ft. in length: \$172 501 to 1,000 ft. in length: \$203 1,000+ ft. in length (per 100 ft.	\$103 for 2 inspections, before and after	Administrative Fee: \$363 for 20 sqft & under per cut Administrative Fee: \$363 for up to 1,000LF + \$1.80/LF, Over 1,000 LF + \$1.20 Annual Permit: \$120.10 per
	additional charge per LF	each	\$ 0.16					
20	Paving							
	0-100 SQFT	base	\$ 94.00	Minimum fee \$99.46	First 10,000 sq. ft.: \$55; first 10,000 sq.ft. + fee oer every 1,000 sq.ft.: \$.62 100,000 sq.ft.: \$100; 100,000 sq.ft. + fee pre every 1,000 sq.ft.: \$.28 500,000 sq.ft.: \$221; 500n000 sq.ft. + fee per every 1,000 sq.ft.: \$.44 1,000,000 sq.ft.: \$443; 1,000,000 sq.ft. + fee per every 1,000 sq.ft.: \$.44	Up to 18 sq.ft.: \$48 0 - 300 ft. in length: \$141 301 to 500 ft. in length: \$172 501 to 1,000 ft. in length: \$203 1,000+ ft. in length (per 100 ft. additional)	\$103 for 2 inspections, before and after	no comparison
	additional charge per 100 SQFT	each	\$ 0.16					
V	<b>Final Map Review Fees</b>							
	Tentative Parcel Map/Mod./Amend							
	Parcel (4 lots or less)	flat	new	Actual Cost + 30% Deposit Required: \$785.29 + \$49.48 per lot Deferred Admin Fee: \$123.36	\$ 1,800	\$ 550	Base fee \$2,157 Add'l per parcel \$60	Administrative Fee: \$4,376.90 + \$1,250/sheet
	5 - 25 lots	flat	new		\$1,800 + \$50/parcel over five	\$550 + \$20 per lot		
	26 - 100 lots	flat	new					
	>100 lots, per each additional 100 lots	flat	new					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>VI</b>	<b>Public Improvement - Plan Check</b>							
<b>21</b>	Commercial/Residential Subdivision							
	\$ 50,000	base fee up to \$50,000	\$ 2,500.00	\$ 1,750	\$0-\$25,000: Base \$340 + Plan Check \$1,250 \$25,001-\$50,000: Base \$1,590 + Plan Check \$2,000		Base \$1,371 Plan Check \$3,000	
	\$ 50,001	base fee at \$50,001	\$ 2,500.05	\$ 1,750	\$50,001-\$150,000: Base \$2,590 + Plan Check \$1,875 - \$5,625 \$150,001-\$250,000: Base \$6,325 + Plan Check \$1,750 - \$8,750		\$ 2,325	
		each add'l \$10,000 or fraction thereof	\$ 400.00	\$ 350	\$350 - \$375		\$ 465	
	\$ 250,000	base fee at \$250,000	\$ 10,000.00	\$ 8,750	\$250,000-\$500,000: Base \$9,775 + \$7,500 - \$15,000		\$ 11,625	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300	no comparison	\$ 465	no comparison
	\$ 500,000	base fee at \$500,000	\$ 15,000.00	\$ 17,500	\$500,001-\$1,000,000: Base \$16,960 + \$12,500 - \$25,000		\$ 23,250	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300		\$ 362	
	\$ 1,000,000	base fee at \$1,000,000	\$ 30,000.00	\$ 35,000	Base \$25,590 + \$20,000+		\$ 36,200	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300		\$ 362	
	\$ 5,000,000	base fee at \$5,000,000	\$ -	\$ 175,000	Base \$25,590 + \$100,000+		\$ 181,000	
		each add'l \$10,000 or fraction thereof	\$ -	\$ 350	\$ 300		\$ 362	



City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
22	Construction Excavation (Single/In-Fill)							
	\$ 50,000	base fee up to \$50,000	\$ 2,500.00	\$ 1,750	\$0-\$25,000: Base \$340 + Plan Check \$1,250 \$25,001-\$50,000: Base \$1,590 + Plan Check \$2,000		Base \$1,371 Plan Check \$3,000	
	\$ 50,001	base fee at \$50,001	\$ 2,500.05	\$ 1,750	\$50,001-\$150,000: Base \$2,590 + Plan Check \$1,875 - \$5,625 \$150,001-\$250,000: Base \$6,325 + Plan Check \$1,750 - \$8,750		\$ 2,325	
		each add'l \$10,000 or fraction thereof	\$ 400.00	\$ 350	\$350 - \$375		\$ 465	
	\$ 250,000	base fee at \$250,000	\$ 10,000.00	\$ 8,750	\$250,000-\$500,000: Base \$9,775 + \$7,500 - \$15,000		\$ 11,625	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300	no comparison	\$ 465	no comparison
	\$ 500,000	base fee at \$500,000	\$ 15,000.00	\$ 17,500	\$500,001-\$1,000,000: Base \$16,960 + \$12,500 - \$25,000		\$ 23,250	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300		\$ 362	
	\$ 1,000,000	base fee at \$1,000,000	\$ 30,000.00	\$ 35,000	Base \$25,590 + \$20,000+		\$ 36,200	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300		\$ 362	
	\$ 5,000,000	base fee at \$5,000,000	\$ -	\$ 175,000	Base \$25,590 + \$100,000+		\$ 181,000	
		each add'l \$10,000 or fraction thereof	\$ -	\$ 350	\$ 300		\$ 362	

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
23	Water Improvements							
	\$ 50,000	base fee up to \$50,000	\$ 2,500.00	\$ 1,750	\$0-\$25,000: Base \$340 + Plan Check \$1,250 \$25,001-\$50,000: Base \$1,590 + Plan Check \$2,000		\$ 10,000	
	\$ 50,001	base fee at \$50,001	\$ 2,500.05	\$ 1,750	\$50,001-\$150,000: Base \$2,590 + Plan Check \$1,875 - \$5,625 \$150,001-\$250,000: Base \$6,325 + Plan Check \$1,750 - \$8,750		\$ 10,000	
		each add'l \$10,000 or fraction thereof	\$ 400.00	\$ 350	\$350 - \$375		\$ 200	
	\$ 250,000	base fee at \$250,000	\$ 10,000.00	\$ 8,750	\$250,000-\$500,000: Base \$9,775 + \$7,500 - \$15,000		\$ 50,000	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300	no comparison	\$ 200	no comparison
	\$ 500,000	base fee at \$500,000	\$ 15,000.00	\$ 17,500	\$500,001-\$1,000,000: Base \$16,960 + \$12,500 - \$25,000		\$ 100,000	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300		\$ 200	
	\$ 1,000,000	base fee at \$1,000,000	\$ 30,000.00	\$ 35,000	Base \$25,590 + \$20,000+		\$ 200,000	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300		\$ 200	
	\$ 5,000,000	base fee at \$5,000,000	\$ -	\$ 175,000	Base \$25,590 + \$100,000+		\$ 1,000,000	
		each add'l \$10,000 or fraction thereof	\$ -	\$ 350	\$ 300		\$ 200	

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>24</b>	Sewer Improvements							
	\$ 50,000	base fee up to \$50,000	\$ 2,500.00	\$ 1,750	\$0-\$25,000: Base \$340 + Plan Check \$1,250		\$ 10,000	
	\$ 50,001	base fee at \$50,001	\$ 2,500.05	\$ 1,750	\$25,001-\$50,000: Base \$1,590 + Plan Check \$2,000		\$ 10,000	
		each add'l \$10,000 or fraction thereof	\$ 400.00	\$ 350	\$50,001-\$150,000: Base \$2,590 + Plan Check \$1,875 - \$5,625		\$ 200	
	\$ 250,000	base fee at \$250,000	\$ 10,000.00	\$ 8,750	\$350 - \$375		\$ 50,000	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$250,000-\$500,000: Base \$9,775 + \$7,500 - \$15,000		\$ 200	
	\$ 500,000	base fee at \$500,000	\$ 15,000.00	\$ 17,500	\$ 300	no comparison	\$ 100,000	no comparison
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$500,001-\$1,000,000: Base \$16,960 + \$12,500 - \$25,000		\$ 200	
	\$ 1,000,000	base fee at \$1,000,000	\$ 30,000.00	\$ 35,000	Base \$25,590 + \$20,000+		\$ 200,000	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 350	\$ 300		\$ 200	
	\$ 5,000,000	base fee at \$5,000,000	\$ -	\$ 175,000	Base \$25,590 + \$100,000+		\$ 1,000,000	
		each add'l \$10,000 or fraction thereof	\$ -	\$ 350	\$ 300		\$ 200	

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>VII</b>	<b>Public Improvement - Inspection</b>							
<b>25</b>	Commercial/Residential Subdivision							
	\$ 50,000	base fee up to \$50,000	\$ 2,500.00	\$ 10,000	\$0-\$25,000: Base \$340 + Plan Check \$1,250 \$25,001-\$50,000: Base \$1,590 + Plan Check \$2,000		\$ 29,850	
	\$ 50,001	base fee at \$50,001	\$ 2,500.05	\$ 10,000	\$50,001-\$150,000: Base \$2,590 + Plan Check \$1,875 - \$5,625 \$150,001-\$250,000: Base \$6,325 + Plan Check \$1,750 - \$8,750		\$ 2,725	
		each add'l \$10,000 or fraction thereof	\$ 400.00	\$ 200	\$350 - \$375		\$ 545	< \$25,000: \$1,500, no administrative fee
	\$ 250,000	base fee at \$250,000	\$ 10,000.00	\$ 50,000	\$250,000-\$500,000: Base \$9,775 + \$7,500 - \$15,000	no comparison	\$ 13,625	\$25,000 - \$100,000: \$1,000 - \$4,000, Administrative Fee \$1,964.20
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	\$ 300		\$ 545	\$100,000+: \$3,000+, Administrative Fee: \$5,815
	\$ 500,000	base fee at \$500,000	\$ 15,000.00	\$ 100,000	\$500,001-\$1,000,000: Base \$16,960 + \$12,500 - \$25,000		\$ 27,250	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	\$ 300		\$ 545	
	\$ 1,000,000	base fee at \$1,000,000	\$ 30,000.00	\$ 200,000	Base \$25,590 + \$20,000+		\$ 42,400	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	\$ 300		\$ 545	
	\$ 5,000,000	base fee at \$5,000,000	\$ -	\$ 1,000,000	Base \$25,590 + \$100,000+		\$ 212,000	
		each add'l \$10,000 or fraction thereof	\$ -	\$ 200	\$ 300		\$ 545	

City of Victorville				Comparative Agencies					
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto	
26	Construction Excavation (Single/In-Fill)								
		\$	50,000	base fee up to \$50,000	\$ 2,500.00	\$ 1,000		\$ 29,850	
		\$	50,001	base fee at \$50,001	\$ 2,500.05	\$ 1,000		\$ 2,725	
				each add'l \$10,000 or fraction thereof	\$ 400.00	\$ 200		\$ 545	
		\$	250,000	base fee at \$250,000	\$ 10,000.00	\$ 5,000		\$ 13,625	
				each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	\$ 300	\$ 545	
		\$	500,000	base fee at \$500,000	\$ 15,000.00	\$ 10,000	\$500,001-\$1,000,000: Base \$16,960 + \$12,500 - \$25,000	\$ 27,250	
				each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	\$ 300	\$ 545	
		\$	1,000,000	base fee at \$1,000,000	\$ 30,000.00	\$ 20,000	Base \$25,590 + \$20,000+	\$ 42,400	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	\$ 300	\$ 545			
\$	5,000,000	base fee at \$5,000,000	\$ 150,000.00	\$ 100,000	Base \$25,590 + \$100,000+	\$ 212,000			
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	\$ 300	\$ 545			
27	Traffic Signal/Signage&Striping								
	First Signal	each	\$ -	no comparison	\$900 per sheet	no comparison	no comparison	Administrative Fee: \$1,570.10 + \$800/Sheet	
	Each add'l Signal Under the Same Project	each	\$ -						

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
28	Water Improvements							
	\$ 50,000	base fee up to \$50,000	\$ 2,500.00	\$ 1,000	\$0-\$25,000: Base \$340 + Plan Check \$1,250 \$25,001-\$50,000: Base \$1,590 + Plan Check \$2,000		\$ 2,985	
	\$ 50,001	base fee at \$50,001	\$ 2,500.05	\$ 1,000	\$50,001-\$150,000: Base \$2,590 + Plan Check \$1,875 - \$5,625 \$150,001-\$250,000: Base \$6,325 + Plan Check \$1,750 - \$8,750		\$ 2,725	
		each add'l \$10,000 or fraction thereof	\$ 400.00	\$ 200	3.50% - 3.75% of construction cost		\$ 545	
	\$ 250,000	base fee at \$250,000	\$ 10,000.00	\$ 5,000	\$250,000-\$500,000: Base \$9,775 + \$7,500 - \$15,000		\$ 13,625	< \$25,000: \$1,500, no administrative fee
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	3% of construction estimate	no comparison	\$ 545	\$25,000 - \$100,000: \$1,000 - \$4,000, Administrative Fee \$1,964.20
	\$ 500,000	base fee at \$500,000	\$ 15,000.00	\$ 10,000	\$500,001-\$1,000,000: Base \$16,960 + \$12,500 - \$25,000		\$ 27,250	\$100,000+: \$3,000+, Administrative Fee: \$5,815
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	2.5% of construction estimate		\$ 545	
	\$ 1,000,000	base fee at \$1,000,000	\$ 30,000.00	\$ 20,000	Base \$25,590 + \$20,000+		\$ 54,500	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	2% of construction cost estimate		\$ 545	
	\$ 5,000,000	base fee at \$5,000,000	\$ -	\$ 100,000	Base \$25,590 + \$100,000+		\$ 272,500	
		each add'l \$10,000 or fraction thereof	\$ -	\$ 200	2% of construction cost estimate		\$ 545	

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
29	Sewer Improvements							
	\$ 50,000	base fee up to \$50,000	\$ 2,500.00	\$ 1,000	\$0-\$25,000: Base \$340 + Plan Check \$1,250 \$25,001-\$50,000: Base \$1,590 + Plan Check \$2,000		\$ 2,985	
	\$ 50,001	base fee at \$50,001	\$ 2,500.05	\$ 1,000	\$50,001-\$150,000: Base \$2,590 + Plan Check \$1,875 - \$5,625 \$150,001-\$250,000: Base \$6,325 + Plan Check \$1,750 - \$8,750		\$ 2,725	
		each add'l \$10,000 or fraction thereof	\$ 400.00	\$ 200	3.50% - 3.75% of construction cost		\$ 545	
	\$ 250,000	base fee at \$250,000	\$ 10,000.00	\$ 5,000	\$250,000-\$500,000: Base \$9,775 + \$7,500 - \$15,000		\$ 13,625	< \$25,000: \$1,500, no administrative fee
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	3% of construction estimate	no comparison	\$ 545	\$25,000 - \$100,000: \$1,000 - \$4,000, Administrative Fee \$1,964.20
	\$ 500,000	base fee at \$500,000	\$ 15,000.00	\$ 10,000	\$500,001-\$1,000,000: Base \$16,960 + \$12,500 - \$25,000		\$ 27,250	\$100,000+: \$3,000+, Administrative Fee: \$5,815
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	2.5% of construction estimate		\$ 545	
	\$ 1,000,000	base fee at \$1,000,000	\$ 30,000.00	\$ 20,000	Base \$25,590 + \$20,000+		\$ 54,500	
		each add'l \$10,000 or fraction thereof	\$ 300.00	\$ 200	2% of construction cost estimate		\$ 545	
	\$ 5,000,000	base fee at \$5,000,000	\$ -	\$ 100,000	Base \$25,590 + \$100,000+		\$ 272,500	
		each add'l \$10,000 or fraction thereof	\$ -	\$ 200	2% of construction cost estimate		\$ 545	
30	Traffic Control							
	Plan Check	each	\$ 33.90		\$ 400	no comparison	\$ 103	no comparison
	Inspection/Monitoring	daily	new					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>31</b>	Subdivision Street Signage							
	A. Sign Installation							
	1. 36" Stop Sign, 1-Base, 1-Pole & 2-Street Name Signs with labor	per location	\$ 231.08	Actual Cost + 5% Labor Charge: \$49.32 per billable hour	no comparison	no comparison	no comparison	no comparison
	2. 30" Stop Sign, 1-Base, 1-Pole & 2-Street Name Signs with labor	per location	\$ 215.67					
	3. 1-Base, 1-Pole & 2-Street Name Signs with labor	per location	\$ 164.32					
	B. Street Signage Individual Pricing			Actual Cost + 5%	no comparison	no comparison	no comparison	no comparison
	1. Street Name Sign	each	\$ 41.08					
	2. Pole	each	\$ 25.69					
	3. Base Anchor	each	\$ 10.27					
	4. Stop Sign (R1) 30"	each	\$ 51.35					
	5. Stop Sign (R1) 36"	each	\$ 66.76					
	6. Labor Installation & Fabrication	per location	\$ 46.22	\$ 49				
<b>New</b>	7. Sign Truck	each	new	Actual Cost + 5%				
<b>New</b>	8. Sign Cap & Cross	each	new	Actual Cost + 5%				
<b>32</b>	Monumentation & Centerline Ties							
		base	\$ 246.48	\$ 123	Deposit: \$1,200 + \$50 per lot Inspection: \$40 per lot	10 ft or less: \$257	no comparison	no comparison
	0-100 Lots							
	101 - 200 Lots	base	\$ 246.48					
	201+ Lots	base	\$ 411.48					
<b>33</b>	Security Release/Substitution	each	\$ 154.05	no comparison	\$ 75	no comparison	no comparison	no comparison
<b>VIII</b>	<b>Reports, Studies &amp; Document Review</b>							
<b>34</b>	Hydrology Study							
	Preliminary							
	City Staff Review	each	new	Actual Cost + 30% Minimum Deposit: \$126.32 per study or as required by the Town Engineer	no comparison Actual Cost + City-wide G & A rate (\$7,500 Deposit Req'd)	\$ 550	no comparison	Administrative Fee \$456.20
	Consultant Cost	each	Actual Cost					No Offsite Tributary Area: \$1,250/Report
	Final							Tributary Area < 10 Acres: \$1,950/Report
	City Staff Review	each	new					Tributary Area 10 - 100 Acres: \$2,500/Report
	Consultant Cost	each	Actual Cost					



City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
35	Water Quality Management Plans (WQMP) Preliminary							
	City Staff Review	each	new	no comparison	no comparison	no comparison	\$ 927	Administrative Fee: \$695.10  Parcel Sizes < 1 Acre: \$1,950/report 1 - 5 Acres: \$2,850/report > 5 Acres: \$3,750/report
	Consultant Cost	each	Actual Cost					
	Final							
	City Staff Review	each	new	no comparison	no comparison	no comparison	\$ 927	Administrative Fee: \$695.10  Parcel Sizes < 1 Acre: \$1,950/report 1 - 5 Acres: \$2,850/report > 5 Acres: \$3,750/report
	Consultant Cost	each	Actual Cost					
36	Sewer Study							
	City Staff Review	each	new	no comparison	\$1,000 + \$10 per acre	\$ 214	no comparison	Sewer Study: \$2,150/report, Administrative Fee: \$914.70
	Consultant Cost	each	Actual Cost					
37	Preliminary Traffic Study							
	City Staff Review	each	new	Actual Cost + 30%  Minimum Deposit: \$126.32 per study or as required by the Town Engineer	Cost + G & A Rate, \$1,410 minimum	no comparison	no comparison	Traffic Exempt Letter: \$650/report, Administrative Fee: \$456.20  Focused Traffic Study: \$2,550/report, Administrative Fee: \$914.70  Horizon Level Traffic Study (5- Mile Radius): \$3,850/report,
	Consultant Cost	each	Actual Cost					
38	Water Feasibility Study							
	City Staff Review	each	\$ 5,500.00	no comparison	no comparison	1% of Engineer's Cost Estimate	no comparison	no comparison
	Consultant Cost	each	Actual Cost					
39	Water Supply Assessment							
	City Staff Review	each	new	no comparison	no comparison	1% of Engineer's Cost Estimate	no comparison	no comparison
	Consultant Cost	each	Actual Cost					
40	Research							
	First 2 hours	base	See Finance Fee Schedule for Public Records Request	no comparison	\$47 per hour (1/2 hour minimum)	\$16 per quarter hour	no comparison	no comparison
	After 2 hours	hourly	\$ 57.52					
	Reproduction Costs	each	Actual Cost					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
41	Vacations, Right-of-Way, Easements, or Dedications							
		each	\$ 82.16		Vacation Summary: \$800 + Advertising costs Vacation Full: \$1,100 + Advertising costs	\$ 450	General Vacation: \$1,585 Quit Claim/Summary Vacation: \$906 Easement Review: \$1,691	Administrative Fee: \$1,072.80
	Processing Fee							
	Recording	each	Per County		Current County Cost	\$ 192	no comparison	no comparison
		each	\$ 154.05	no comparison	Vacation Summary: \$800 + Advertising costs Vacation Full: \$1,100 + Advertising costs	\$ 192	General Vacation: \$1,585 Quit Claim/Summary Vacation: \$906 Easement Review: \$1,691	Right of Way Dedication/Vacation: \$1,250 Flat Rate Public Easements: \$1,250 Flat Rate
	Checking Minor							
	Checking Major (Metes and Bounds)	each	\$ 256.75			\$ 192		
	Prepared by City							
	Minor	each	\$ 191.03			\$ 192		
	Major	each	\$ 513.50			\$ 192		
42	Agreements							
	Subdivision, Development, & Utility Surety Agreement	each	\$ 164.32	no comparison	\$ 450	\$ 161	Varies	no comparison
	Set UUA, UUSA & LDIC	each	\$ 256.75					
	Subdivision Extension of Time	each	\$ 154.05		\$ 110	\$ 257	no comparison	
43	Assessment District Formation	each	\$ 164.32	no comparison	no comparison	no comparison	no comparison	Annexation to Maintenance District Administrative Fee: \$1,704.30, \$850 Flat Rate
44	Lien Agreement Processing Fee	each	\$ 650.00	no comparison	no comparison	\$ 207	no comparison	no comparison
45	Lien Agreement Reversion to Acreage Deposit	deposit per tract map	\$ 12,000.00	\$ 12,000	Plan Check \$1,800; fee is calculated by base amount + incremental time increase as number of lots increase	no comparison	no comparison	no comparison
46	Lien Agreement Maintenance/Dust Mitigation Depos	deposit per lot	\$ 25.00	no comparison		no comparison	no comparison	no comparison
47	Release, or Partial Release of Recorded Agreements	each	\$ 179.73	no comparison	\$ 75	\$ 207	no comparison	no comparison
48	Reimbursement Agreements	each	\$ 770.25	no comparison		no comparison	no comparison	no comparison
49	Agreement Re-Assignment	each	\$ 256.75	no comparison	no comparison	no comparison	no comparison	no comparison

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
50	Variance	each	\$ 154.05	no comparison	no comparison	\$ 91	Administrative Exception or Minor: \$2,398 Homeowner: \$303 Other: \$3,431	no comparison
<b>IX (Permit) Engineering - Utility Cuts Inspection Fee</b>								
51	Utility Cuts							
	0-300LF	base	\$ 94.00	0 - 100 cubic yards: \$99.46 100.1 - 1,000 cubic yards: \$49.72/100 cu. yds.				
	additional charge for each add'l 300 LF	each	\$ 24.00	1,000.1 - 10,000 cubic yards: \$49.72/1,000 cu. yds. 10,000.1 - 100,000 cubic yards: \$99.46/10,000 cu. Yds. 100,000+ cubic yards: \$99.446/ 10,000 cu. yds.	\$ 145	\$ 26	\$103 for 2 inspections, before and after	\$363 for Up to 1000 LF + \$1.80/LF \$363 for 1000+ LF + \$1.20/LF
52	Utility Trench/Bore							
	0-300LF	base	\$ 78.00	0 - 100 cubic yards: \$99.46 100.1 - 1,000 cubic yards: \$49.72/100 cu. yds. 1,000.1 - 10,000 cubic yards: \$49.72/1,000 cu. yds.	\$ 145	\$ 26	\$103 for 2 inspections, before and after	\$363 for Up to 1000 LF + \$1.80/LF \$363 for 1000+ LF + \$1.20/LF
	additional charge for each add'l 300 LF	each	\$ 72.00	10,000.1 - 100,000 cubic yards: \$99.46/10,000 cu. Yds. 100,000+ cubic yards: \$99.446/ 10,000 cu. yds.				

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
53	Utility Structures							
	0-8 EA	base	\$ 78.00	no comparison	no comparison	\$ 26	\$103 for 2 inspections, before and after	no comparison
	9-16 EA	base	\$ 78.00					
	additional charge for each	each	\$ 6.50					
	17 EA+	base	\$ 132.00					
	additional charge for each	each	\$ 3.25					
54	Undergrounding Utilities							
	0-300LF	base	\$ 94.00	Application Fee \$99.46	no comparison	\$ 26	\$103 for 2 inspections, before and after	\$363 for up to 1000 LF + \$1.80/LF
	additional charge for each add'l 300LF	each	\$ 48.00					
<b>X</b>	<b>Specialty &amp; Miscellaneous Permitting &amp; Inspections</b>							
55	Parade	each	\$ 256.75	Application fee \$25.69	no comparison	no comparison	\$ 410	no comparison
56	Special Use Permit	each	\$ 256.75	no comparison	no comparison	no comparison	\$ 410	no comparison
57	Filming	each	\$ 375.88	Application Fees 3 or more working days notice: \$32.44 2 working days notice: \$145.95 1 or less working days notice: \$436.40 Permit: Actual Cost for processing + \$807 initial deposit	\$ 100	Permits Application: \$300 Permit Amendment: \$250 Personnel Changes: CRB	\$ 410	no comparison
<b>X</b>	<b>Transportation &amp; Permitting</b>							
58	Transportation Issuance	each	\$ 16.00	no comparison	no comparison	no comparison	no comparison	no comparison
59	Recreational Vehicle	each	\$ 10.00	no comparison	no comparison	no comparison	no comparison	no comparison
60	Oversize Load - Purple	each	\$ 16.00	no comparison	\$ 100	no comparison	no comparison	no comparison
61	Single - Oversize Load (Green)	per trip	\$ 16.00	no comparison	\$ 16	no comparison	\$ 16	no comparison
63	Repetitive - Oversize Load (Green)	each	\$ 16.00	Application Fee \$90.95	\$ 100	no comparison	no comparison	no comparison
64	Moving	each	Actual Cost	Application Fee \$16.84	\$50 per hour for City employee	no comparison	no comparison	no comparison

## ***APPENDIX B.3***

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### ***Comparative Fee Survey – Building Department***

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
<b>I. NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS</b>								
	PLAN CHECK							
1	Commercial/Industrial Uses - (All newly constructed or added space for non-residential occupancies classified as commercial or industrial that are not specifically addressed elsewhere in this Fee Schedule)							
	500	base fee up to 500 s.f.	\$ 202	3.5% of valuation	\$ 312	Up to 10 Acres - \$414 Greater than 10 Acres - \$920 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	\$ 0.58					
	5,000	base fee up to 5,000 s.f.	\$ 3,013		\$ 536			
		each add'l s.f.	\$ 0.43					
	10,000	base fee up to 10,000 s.f.	\$ 3,709		\$ 759			
		each add'l s.f.	\$ 0.17					
	50,000	base fee up to 50,000 s.f.	\$ 5,267		\$ 1,206			
		each add'l s.f.	\$ 0.09					
	100,000	base fee up to 100,000 s.f.	\$ 46,576		\$ 1,653			
		each add'l s.f.	\$ 0.10					
	500,000	base fee up to 500,000 s.f.	n/a		\$ 2,100			
		each add'l s.f.	n/a					
	1,000,000	base fee up to 1,000,000 s.f.	n/a					
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
2	Commercial Residential and Multifamily Residential Uses - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)							
	500	base fee up to 500 s.f.	\$ 303	3.5% of valuation	\$ 670	Up to 10 Acres - \$414 Greater than 10 Acres - \$920 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	n/a					
	2,500	base fee up to 2,500 s.f.	n/a		\$ 938			
		each add'l s.f.	n/a					
	5,000	base fee up to 5,000 s.f.	n/a		\$1,072 - \$1,608			
		each add'l s.f.	n/a					
	10,000	base fee up to 10,000 s.f.	n/a		\$ 2,145			
		each add'l s.f.	n/a					
	50,000	base fee up to 50,000 s.f.	n/a		\$3,217 - \$5,027			
		each add'l s.f.	n/a					
	100,000	base fee up to 100,000 s.f.	n/a	\$ 6,703				
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
3	<b>Accessory and Utility Uses</b> - (All newly constructed, added or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)							
		200 base fee up to 200 s.f.	\$ 240	3.5% of valuation	\$ 268	Up to 10 Acres - \$414  Greater than 10 Acres - \$920 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	n/a					
		400 base fee up to 400 s.f.	n/a					
		each add'l s.f.	n/a					
		600 base fee up to 600 s.f.	n/a					
		each add'l s.f.	n/a					
		1,000 base fee up to 1,000 s.f.	n/a					
		each add'l s.f.	n/a					
		3,000 base fee up to 3,000 s.f.	n/a					
		each add'l s.f.	n/a		\$268 - \$402			
					\$536 - \$670			



City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
4	Shell Buildings for all Commercial/Industrial Uses - (The enclosure for all newly constructed or added space for non-residential occupancies classified as commercial or industrial that are not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)							
		500 base fee up to 500 s.f.	\$ 357	3.5% of valuation	\$ 312	Up to 10 Acres - \$414 Greater than 10 Acres - \$920 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	\$ 0.38					
		5,000 base fee up to 5,000 s.f.	\$ 1,093		\$ 536			
		each add'l s.f.	\$ 0.15					
		10,000 base fee up to 10,000 s.f.	n/a		\$ 759			
		each add'l s.f.	n/a					
		50,000 base fee up to 50,000 s.f.	\$ 164		\$ 1,206			
		each add'l s.f.	\$ 0.00					
		100,000 base fee up to 100,000 s.f.	\$ 164		\$ 1,653			
		each add'l s.f.	\$ 0.00					
		500,000 base fee up to 500,000 s.f.	n/a		\$2,100 - \$2,547			
		each add'l s.f.	n/a					
		1,000,000 base fee up to 1,000,000 s.f.	n/a		\$2,994 - \$3,217			
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
5	Commercial/Industrial Tenant Improvement -(All modifications or improvements to existing square footage for occupancies classified as CBC commercial types)							
		500 base fee up to 500 s.f.	\$ 274.74	3.5% of valuation	no comparison	Up to 10 Acres - \$414 Greater than 10 Acres - \$920 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	\$ 5.94					
		5,000 base fee up to 5,000 s.f.	n/a					
		each add'l s.f.	n/a					
		10,000 base fee up to 10,000 s.f.	n/a					
		each add'l s.f.	n/a					
		50,000 base fee up to 50,000 s.f.	n/a					
		each add'l s.f.	n/a					
		100,000 base fee up to 100,000 s.f.	n/a					
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
6	Commercial Residential and Multifamily Residential Remodels - (All modifications or improvements to existing square footage for residential occupancies classified as CBC Group R (except R-3))							
		500	base fee up to 500 s.f.	\$ 349		\$ 402		
			each add'l s.f.	n/a				
		2,500	base fee up to 2,500 s.f.	n/a		\$670 - \$1,072		
			each add'l s.f.	n/a				
		5,000	base fee up to 5,000 s.f.	n/a	3.5% of valuation	\$1,340 - \$1,608		
			each add'l s.f.	n/a				
		10,000	base fee up to 10,000 s.f.	n/a		\$ 2,145		
			each add'l s.f.	n/a				
		50,000	base fee up to 50,000 s.f.	n/a		\$3,217 - \$5,027		
	each add'l s.f.	n/a						
100,000	base fee up to 100,000 s.f.	n/a		\$ 6,703				
	each add'l s.f.	n/a						
7	Master Plotting Plan Review							
	Parcel (4 lots or less)	each	n/a			\$ 478		
	5 - 25 lots	each	n/a	no comparison	no comparison	\$522 - \$722	no comparison	no comparison
	26 - 100 lots	each	n/a			\$522 - \$722		
	>100 lots, per each additional 100 lots	each	n/a			\$828 - \$1,366		

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
8	Single Family Dwellings and Duplexes - (All newly constructed or added space for residential occupancies classified as CBC Group R 3, including custom builds and model homes for tract master plans, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)							
		500 base fee up to 500 s.f.	\$ 134.55	3.5% of valuation	\$ 402	Up to 10 Acres - \$414 Greater than 10 Acres - \$920 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	\$ 0.34					
		1,000 base fee up to 1,000 s.f.	\$ 254.37		\$ 670			
		each add'l s.f.	\$ 1.24					
		2,500 base fee up to 2,500 s.f.	\$ 308.70		\$ 938			
		each add'l s.f.	\$ 3.55					
		4,000 base fee up to 4,000 s.f.	n/a		\$ 1,340			
		each add'l s.f.	n/a					
		6,000 base fee up to 6,000 s.f.	n/a		\$ 1,608			
		each add'l s.f.	n/a					
		8,000 base fee up to 8,000 s.f.	n/a	\$ 2,145				
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies					
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]	
9	Duplicate Floor Plan Review - Single Family Dwellings and Duplexes								
		1,000	base fee up to 1,000 s.f.	n/a	3.5% of valuation	\$ 670	Up to 10 Acres - \$414 Greater than 10 Acres - \$920 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
			each add'l s.f.	n/a					
		2,500	base fee up to 2,500 s.f.	n/a		\$ 938			
			each add'l s.f.	n/a					
		4,000	base fee up to 4,000 s.f.	n/a		\$ 1,340			
			each add'l s.f.	n/a					
		6,000	base fee up to 6,000 s.f.	n/a		\$ 1,608			
			each add'l s.f.	n/a					
		8,000	base fee up to 8,000 s.f.	n/a		\$ 2,145			
	each add'l s.f.	n/a							

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
	<b>INSPECTION</b>							
1	<b>Commercial/Industrial Uses</b> - (All newly constructed or added space for non-residential occupancies classified as commercial or industrial that are not specifically addressed elsewhere in this Fee Schedule)							
	500	base fee up to 500 s.f.	\$ 335	2% of valuation	\$ 312	0 - 5,000 cubic yards \$297 5,001 - 50,000 cubic yards \$489 50,001 - 250,000 cubic yards \$632 + CRB 250,000+ \$1,132 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	\$ 0.97					
	5,000	base fee up to 5,000 s.f.	\$ 3,609		\$ 536			
		each add'l s.f.	\$ 0.52					
	10,000	base fee up to 10,000 s.f.	\$ 6,435		\$ 759			
		each add'l s.f.	\$ 0.30					
	50,000	base fee up to 50,000 s.f.	\$ 8,437		\$ 1,206			
		each add'l s.f.	\$ 0.15					
	100,000	base fee up to 100,000 s.f.	\$ 76,089		\$ 1,653			
		each add'l s.f.	\$ 0.16					
	500,000	base fee up to 500,000 s.f.	\$ -					
		each add'l s.f.	\$ -					
	1,000,000	base fee up to 1,000,000 s.f.	\$ -		\$ 2,100			
		each add'l s.f.	\$ -					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
2	Commercial Residential and Multifamily Residential Uses - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)							
		500 base fee up to 500 s.f.	\$ 548	2% of valuation	\$ 670	0 - 5,000 cubic yards \$297	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	n/a			5,001 - 50,000 cubic yards \$489		
	2,500	base fee up to 2,500 s.f.	n/a		\$ 938	50,001 - 250,000 cubic yards \$632 + CRB		
		each add'l s.f.	n/a		\$1,072 - \$1,608	250,000+ \$1,132 + CRB		
	5,000	base fee up to 5,000 s.f.	n/a					
		each add'l s.f.	n/a		\$ 2,145			
	10,000	base fee up to 10,000 s.f.	n/a					
		each add'l s.f.	n/a		\$3,217 - \$5,027			
	50,000	base fee up to 50,000 s.f.	n/a					
		each add'l s.f.	n/a					
	100,000	base fee up to 100,000 s.f.	n/a		\$ 6,703			
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
3	<b>Accessory and Utility Uses</b> - (All newly constructed, added or structurally remodeled space for utility and accessory occupancies classified as CBC Group U, or other utility and accessory occupancies not specifically addressed elsewhere in this Fee Schedule)							
		200 base fee up to 200 s.f.	n/a	2% of valuation	\$ 268	0 - 5,000 cubic yards \$297  5,001 - 50,000 cubic yards \$489  50,001 - 250,000 cubic yards \$632 + CRB  250,000+ \$1,132 + CRB	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	n/a					
		400 base fee up to 400 s.f.	n/a		\$ 268			
		each add'l s.f.	n/a					
		600 base fee up to 600 s.f.	n/a		\$268 - \$402			
		each add'l s.f.	n/a					
		1,000 base fee up to 1,000 s.f.	n/a		\$536 - \$670			
		each add'l s.f.	n/a					
		3,000 base fee up to 3,000 s.f.	n/a					
		each add'l s.f.	n/a					



City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
4	Shell Buildings for all Commercial/Industrial Uses - (The enclosure for all newly constructed or added space for non-residential occupancies classified as commercial or industrial that are not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)							
		500 base fee up to 500 s.f.	\$ 357	2% of valuation	\$ 312	0 - 5,000 cubic yards \$297	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	\$ 0					
		5,000 base fee up to 5,000 s.f.	\$ 1,093		\$ 536	5,001 - 50,000 cubic yards \$489		
		each add'l s.f.	\$ 0					
		10,000 base fee up to 10,000 s.f.	n/a		\$ 759	50,001 - 250,000 cubic yards \$632 + CRB		
		each add'l s.f.	n/a					
		50,000 base fee up to 50,000 s.f.	\$ 164		\$ 1,206	250,000+ \$1,132 + CRB		
		each add'l s.f.	n/a					
		100,000 base fee up to 100,000 s.f.	\$ 164		\$ 1,653			
		each add'l s.f.	\$ 0					
		500,000 base fee up to 500,000 s.f.	\$ -		\$2,100 - \$2,547			
		each add'l s.f.	\$ -					
		1,000,000 base fee up to 1,000,000 s.f.	\$ -		\$2,994 - \$3,217			
		each add'l s.f.	\$ -					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
5	Commercial/Industrial Tenant Improvement -(All modifications or improvements to existing square footage)							
		500 base fee up to 500 s.f.	\$ 275			0 - 5,000 cubic yards \$297		
		each add'l s.f.	\$ 6	2% of valuation	no comparison	5,001 - 50,000 cubic yards \$489	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
	5,000	base fee up to 5,000 s.f.	n/a					
		each add'l s.f.	n/a					
	10,000	base fee up to 10,000 s.f.	n/a					
		each add'l s.f.	n/a					
	50,000	base fee up to 50,000 s.f.	n/a					
		each add'l s.f.	n/a					
	100,000	base fee up to 100,000 s.f.	n/a					
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies					
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]	
6	Commercial Residential and Multifamily Residential Remodels - (All modifications or improvements to existing square footage for residential occupancies classified as CBC Group R (except R-3))								
		500	base fee up to 500 s.f.	\$ 500		\$ 402			
			each add'l s.f.	\$ 2	2% of valuation			80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		2,500	base fee up to 2,500 s.f.	n/a		\$670 - \$1,072			
			each add'l s.f.	n/a					
		5,000	base fee up to 5,000 s.f.	n/a		\$1,340 - \$1,608			
			each add'l s.f.	n/a					
		10,000	base fee up to 10,000 s.f.	n/a		\$ 2,145			
			each add'l s.f.	n/a					
		50,000	base fee up to 50,000 s.f.	n/a		\$3,217 - \$5,027			
	each add'l s.f.	n/a							
100,000	base fee up to 100,000 s.f.	n/a	\$ 6,703						
	each add'l s.f.	n/a							
7	<b>Master Plotting Plan Review</b>								
	Parcel (4 lots or less)	each	n/a	no comparison	no comparison	no comparison	\$ 478	no comparison	
	5 - 25 lots	each	n/a				\$522 - \$722		
	26 - 100 lots	each	n/a				\$522 - \$722		
	>100 lots, per each additional 100 lots	each	n/a				\$828 - \$1,366		

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
8	Single Family Dwellings and Duplexes - (All newly constructed or added space for residential occupancies classified as CBC Group R 3, including custom builds and model homes for tract master plans, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)							
		500 base fee up to 500 s.f.	\$ 390		\$ 402	Non Res and MFR: 0 - 5,000 cubic yards \$297		
		each add'l s.f.	\$ 1	2% of valuation		5,001 - 50,000 cubic yards \$489	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		1,000 base fee up to 1,000 s.f.	\$ 1,411		\$ 670	50,001 - 250,000 cubic yards \$632 + CRB		
		each add'l s.f.	\$ 0			250,000+ \$1,132 + CRB		
		2,500 base fee up to 2,500 s.f.	\$ 1,984		\$ 938	SFR: \$225 - \$409		
		each add'l s.f.	\$ 0					
		4,000 base fee up to 4,000 s.f.	n/a		\$ 1,340			
		each add'l s.f.	n/a					
		6,000 base fee up to 6,000 s.f.	n/a		\$ 1,608			
		each add'l s.f.	n/a					
		8,000 base fee up to 8,000 s.f.	n/a		\$ 2,145			
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
9	Duplicate Floor Plan Review - Single Family Dwellings and Duplexes							
		1,000 base fee up to 1,000 s.f.	n/a	2% of valuation	\$ 670	Non Res and MFR: 0 - 5,000 cubic yards \$297	80% of permit fees (based on valuation)	100% of permit fee (based on valuation and 1997 Uniform Building Code)
		each add'l s.f.	n/a			5,001 - 50,000 cubic yards \$489		
		2,500 base fee up to 2,500 s.f.	n/a		\$ 938	50,001 - 250,000 cubic yards \$632 + CRB		
		each add'l s.f.	n/a			250,000+ \$1,132 + CRB		
		4,000 base fee up to 4,000 s.f.	n/a		\$ 1,340	SFR: \$225 - \$409		
		each add'l s.f.	n/a					
		6,000 base fee up to 6,000 s.f.	n/a		\$ 1,608			
		each add'l s.f.	n/a					
		8,000 base fee up to 8,000 s.f.	n/a	\$ 2,145				
		each add'l s.f.	n/a					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
<b>II. MINOR/MISCELLANEOUS RESIDENTIAL &amp; COMMERCIAL IMPROVEMENTS</b>								
	Above Ground Storage Tank	per permit	\$ 947	No comparison	\$110 - \$138	No comparison	No comparison	No comparison
	Cell Site							
	New Cell Site Including Tower & Enclosure	each	\$ 947	No comparison	\$ 305	\$ 435	No comparison	No comparison
	Retrofit of Existing Cell Site	each	\$ 473					
	Awning or Canopy							
	Up to 1,000 s.f.	each	\$ 1,377	No comparison	\$ 194	No comparison	No comparison	No comparison
	Over 1,000 s.f.	each	\$ 947		\$221 - \$305			
	Certificate of Occupancy	per permit	\$ 947	\$929 Initial deposit + Actual Cost	\$ 160	\$134 for change of name/ owner/ use/ new As part of an existing building permit: no charge	No comparison	No comparison
	Temporary Certificate of Occupancy Application	each	\$ 1,549	No comparison	\$ 277	No comparison	No comparison	No comparison
	Deposit - currently \$5,000, refundable if permanent C of O issued within 30 days							
	Decks / Balcony	each	\$ 947	No comparison	No comparison	No comparison	No comparison	No comparison
	Demolition of Building	each	\$ 947	No comparison	\$ 110	\$ 173	No comparison	\$ 139
	Fence or Freestanding Wall up to 100'							
	Up to 500 s.f.	each	\$ 344	\$49.73/lot + \$39/permit	\$ 110	\$235, \$95 (first lineal feet, successive 200 feet, includes plan review)	No comparison	\$119/ea. garden walls
	500-5,000 s.f.	each	\$ 516					
	Each additional	each	\$ -		\$13/ea. Add'l 100 sq.ft.			
	Fire Damage Repair - Residential							
	Minor	per permit	\$ 947	No comparison	No comparison	No comparison	No comparison	No comparison
	Major	per permit	\$ 1,721					
	New Fireplace Installation	per permit	\$ 258	No comparison	No comparison	No comparison	No comparison	No comparison
	Investigational	per permit	\$ -	\$33.32/field investigation and report	No comparison	\$182 + CRB	No comparison	No comparison

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
	Manufactured House / Building							
	New Commercial	per permit	\$ 1,076	\$ 1,109	No comparison	\$570 Setdowns \$11 State HCD fee per section	No comparison	No comparison
	New Residential	per permit	\$ 1,076	\$ 1,109	No comparison			No comparison
	Residential Conversion to Permanent Foundation	per permit	\$ 817	\$ 1,109	No comparison	\$ 241		No comparison
	Mobile Home (Within a park, per current edition of Title 25, published by California Division of Housing and Community Development.) Not to exceed Title 25 maximums: \$196 sedown, \$41/accessory structure	per permit	\$ 861	No comparison	As Specified in Chapter 3, Title 25 of the CA code of regulations.	No comparison	No comparison	No comparison
	Partition/ Wall - Interior/Non-Structural <100'	per permit	\$ -	\$39 initial application + \$39 fee	\$27 - \$110 City standard garden masonry block wall \$13 - \$100 engineered masonry wall	\$235, \$95 (first lineal feet, successive 200 feet, includes plan review)	No comparison	No comparison
	Patio Cover							
	Wood Frame	each	\$ 947	0.10 factor x actual area of use as determined by exterior dimensions	\$166 - \$194	\$214 w/ standard plan	No comparison	\$171/ea. all non standard plans or projects>500s.f.
	Wood Frame with Cover & Electrical	each	\$ 1,076					
	Pre-Engineered Non-Wood Frame	each	\$ 688					
	Pre-Engineered Non-Wood Frame with Electrical	each	\$ 731					
	Patio Enclosure							
	Wood Frame	each	\$ 1,033	0.50 factor x actual area of use as determined by exterior dimensions	\$110 - 166	\$214 w/ standard plan	No comparison	No comparison
	Wood Frame with Electrical	each	\$ 1,076					
	Pre-Engineered Non-Wood Frame	each	\$ 688					
	Pre-Engineered Non-Wood Frame with Electrical	each	\$ 731					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
	Remodel - Residential							
	Up to 500 s.f.	each	\$ 774	\$204.32 plus \$0.97/sqft over 50 sqft	\$ 55	No comparison	No comparison	No comparison
	Over 500 s.f.	each	\$ 1,033	\$640.82 plus \$96.63/100 sqft >500 up to \$2,336.99 plus \$20.35/100 sqft				
	Retaining or Block Wall							
	Up to 500 s.f.	each	\$ 473	No comparison	\$ 110	No comparison	No comparison	\$108 - \$119
	500-5,000 s.f.	each	\$ 861					
	Each additional	each	\$ -		\$27/ea. Add'l 50 LF or fraction thereof			
	Reroofing							
	Commercial							
	0-10,000 squares	per permit	\$ 688	No comparison	\$ 277	No comparison	No comparison	No comparison
	10,000-50,000 squares	per permit	\$ 1,033		\$ 332			
	Over 50,000 squares	per permit	\$ 1,377		\$338 - \$554			
	Residential	per permit	\$ 688		\$67 - \$134			
	Roof Structure Repair / Reinforcement							
	Commercial	each	\$ 1,033	No comparison	\$134 - \$301	No comparison	No comparison	No comparison
	Residential	each	\$ 1,033		\$67 - \$134			
	Shed	per permit	\$ 688	No comparison	\$194 - \$249	\$ 172	No comparison	No comparison



City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
	Sign							
	Wall Mount							
	Single	per permit	\$ 861	\$125/first sign at each location \$14 ea. Add'l sign concurrently review at the same location	\$ 55	\$204/ wall sign and miscellaneous	No comparison	\$222/ea. non-illuminated
	Multiple	per permit	\$ 1,033			\$257/ monument sign 10ft or less \$311/ pole signs more than 10ft		
	Freestanding							
	Single	per permit	\$ 1,033	\$299 initial application + \$299 fee	\$ 55	\$204/ wall sign and miscellaneous	\$ 25	No comparison
	Multiple	per permit	\$ 1,205			\$257/ monument sign 10ft or less \$311/ pole signs more than 10ft		
	Pole	per permit	\$ -					
	Electrical Circuits	per permit	\$ 86	No comparison	No comparison	\$219 + \$16/pole	\$24.60 + \$4.75/add'l branch circuits within the same sign	No comparison

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
	Site Improvements - This includes substantial development of private parking lots which are processed separate of the structure and include any combination of the following: Underground utilities, parking lot lighting, accessible path of travel analysis and compliance with the City's parking and driveway standards.							
	Up to 1 acre	per permit	\$ -		\$55 first 10,000 sf + \$0.62 per 1,000 sf to 99,000 for restriping inspection			
	1 - 5 acres	per permit	\$ -	\$28.51 - \$48.07/sf	\$110 + \$0.28 for ea. 1,000 sf to 999,999 for restriping inspection	No comparison	No comparison	No comparison
	Over 5 acres	per permit	\$ -		\$221 + \$0.44 for ea. 1,000 ssf to 1,000,000 \$443 + \$0.44 for ea. 1,000 sf thereafter for restriping inspection			
	Skylight							
	Commercial	each	\$ -	No comparison	No comparison	No comparison	No comparison	No comparison
	Residential	each	\$ -					
	Slab with Footings	per permit		0.10 factor x actual area of use as determined by exterior dimensions	No comparison	No comparison	No comparison	No comparison
	Solar - Residential (Up to 10 kW) Use maximums established by CA Assembly Bill							
	Per kW above 10kW	per permit	\$ -	Actual Cost	\$67 - \$100	No comparison	No comparison	\$129 - \$736+
	Add Residential Battery Back-up	per permit	\$ -					
	Add Residential Panel Upgrade	per permit	\$ -					
	Add Reverse Tilt System/ Ground Mount	per permit	\$ -					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
	Solar - Commercial (Up to 50 kW) Use maximums established by CA Assembly Bill							
	Per kW between 51kW - 250kW	per permit	\$ -	Actual Cost	\$67 - 100	No comparison	No comparison	\$129 - \$736+
	Per kW above 250kW	per permit	\$ -					
	Add Residential Battery Back-up	per permit	\$ -					
	Add Residential Panel Upgrade	per permit	\$ -					
	Add Reverse Tilt System/ Ground Mount	per permit	\$ -					
	Spray Booth Install / Clean Room	per permit	\$ 1,205	No comparison	\$ 314	\$ 105	No comparison	No comparison
	Siding/Stucco	each	\$ 1,033	No comparison	No comparison	No comparison	No comparison	No comparison
	Storage Racks							
	<8 ft, first 100 lf	per permit	\$ 688	No comparison	No comparison	No comparison	No comparison	No comparison
	each add'l. 100 lf	per permit	\$ 34					
	>8 ft, first 100 lf	per permit	\$ 947					
	>8 ft, ea. Add'l 100 lf	per permit	\$ 52					
	Swimming Pool							
	Above Ground Pool/Spa	per permit	\$ 861	Accessory to single family dwellings: \$497.30 w/ a standard plan, \$596.76 w/ other than a standard plan  All other swimming pools: \$596.76 w/ a standard plan, \$696.23 w/ other than a standard plan	\$166 - \$221	\$ 224	No comparison	\$ 50
	In Ground	per permit	\$ 1,377	Accessory to single family dwellings: \$497.30 w/ a standard plan, \$596.76 w/ other than a standard plan  All other swimming pools: \$596.76 w/ a standard plan, \$696.23 w/ other than a standard plan		\$366 w/ standard plans: \$366  \$450 w/o standard plans  includes Plan Review	\$ 50	
	Trash Enclosure Install	per permit	\$ 1,205	No comparison	No comparison	No comparison	No comparison	No comparison
	Windows / Door							
	First 10 Windows	each	\$ 688		\$221 for doors  \$165 for windows - 1st six			

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
	Each Additional 10 Windows	each	\$ 43	No comparison	\$235 for 11+ doors, ea. \$14/ea add'l for windows	No comparison	No comparison	No comparison
<b>Other Inspections (Per Hour)</b>								
	Inspections outside of normal business hours (minimum charge: two hours)	per hour	\$ 172	Actual Cost	\$ 180	No comparison	\$ 60	\$ 140
	Re-inspection fees	per hour	\$ 172	\$99.46/inspection	\$55/ 1 hour minimum	\$ 48	\$ 47	\$ 65
	Inspections for which no fee is specifically indicated (minimum charge: one half-hour)	per hour	\$ 172	No comparison	\$110 / 2 hour minimum	No comparison	\$ 47	\$ 65
	Additional plan review required by changes, additions or revisions to approved plans (minimum charge: one half-hour)	per hour	\$ 172	\$74.01 per 1/2 hour	\$ 90	Costs reasonably borne	\$75 per 1/2 hour	No comparison
	Addressing	per application	\$ 86	No comparison	No comparison	No comparison	No comparison	No comparison
	Application for Special Inspection	per application	\$ 86	No comparison	No comparison	No comparison	No comparison	No comparison

City of Victorville  
 Building - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

APPENDIX B.3

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
<b>Other Building Fees</b>								
	Building Permit Revision, Fee + Third Party Hourly Charge	per hour	actual cost	No comparison	No comparison	No comparison	No comparison	No comparison
	Green Building Standards Plan Check and Inspection	each	actual cost	No comparison	No comparison	No comparison	No comparison	No comparison
	Green Building State Standards Fee (SB1473)	each	\$1.00 per every \$25,000 in building valuation or fraction thereof (minimum fee \$1.00)	No comparison	No comparison	No comparison	No comparison	No comparison
	Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Residential	each	Pass through from State: \$13.00 per \$100,000 valuation (minimum \$0.50 fee)	\$0.00013 x valuation (minimum \$0.50)	As specified in CA Public Resources Code, Division 2, Chapter 8	Category I Construction (based upon valuation): \$0.50 for the first \$3,850 and \$0.13 per \$1,000 above \$3,850  Category II Construction (based upon valuation): \$0.50 for first \$1,786 and \$0.28 per \$1,000 above \$1,786	No comparison	.01% of valuation
	Strong Motion Instrumentation Fee (SMIP) and Seismic Hazard Mapping Fee - Commercial	each	Pass through from State: \$28.00 per \$100,000 valuation (minimum \$0.50 fee)	\$.00028 x valuation, min \$.50 per State of California Public Resource Code	As specified in CA Public Resources Code, Division 2, Chapter 8		No comparison	0.21% of valuation
	Fees for services not listed will be determined on a case-by-case basis. It will be based on the fully burdened hourly rate and the time of service provided.	per hour	new					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
<b>III. PLUMBING, MECHANICAL AND ELECTRICAL PERMITS - NOT ASSOCIATED WITH A BUILDING PERMIT</b>								
<b>1</b>	Stand Alone MPE Permit							
	Tier 1: Up to 3 items from the list below		n/a	No comparison	No comparison	No comparison	No comparison	No comparison
	Tier 2: 4 - 6 items		n/a					
	Tier 3: Greater than 6 items - please see Alterations Permit		n/a					
<b>2</b>	<b>Mechanical Permits</b>							
	FAU less than 100,000 Btu/h	per permit	n/a	\$ 99	\$ 27	No comparison	\$ 15	\$ 15
	FAU greater than 100,000 Btu/h		n/a	\$ 99	\$ 41	No comparison	\$ 18	\$ 18
	Mechanical Alteration / Repair Minor (1 inspection assumed)		\$ 240	\$49.72/ea	\$55 - \$110	\$452 + \$0.03 PSF	\$ 11	\$11/ea.
	Mechanical Alteration / Repair Major (2 or more inspection assumed)		n/a	\$49.72/ea	\$55 - \$110	\$452 + \$0.03 PSF	\$ 11	\$11/ea.
	Hood/Vent System		\$ 240	\$49.72/ea	\$ 13	\$ 399	\$ 7	\$ 7
<b>3</b>	<b>Electrical Permits</b>							
	Generator	per permit	n/a	No comparison	\$5 - \$27	No comparison	\$23.50 for Carnivals, circuses or other traveling shows or exhibitions utilizing transportable type rides, booths, displays and attractions	\$5 - \$75
	Services of 600 volts or less and over 400 amperes to 1000 amperes in rating	each	n/a	\$ 199	\$55 - \$83	No comparison	\$ 31	\$ 31
	Services over 600 volts or over 1000 amperes in rating	each	n/a	\$ 298	\$ 110	No comparison	\$ 62	\$ 62
	Services under 600 volts, 400 amps or less	each	\$ 150	\$ 99	\$ 55	No comparison	\$ 124	\$ 124
	Electric Meter Reset		\$ 150	No comparison	\$ 55	No comparison	No comparison	No comparison
	Subpanel		\$ 270	No comparison	No comparison	No comparison	No comparison	No comparison
	Temporary Power		\$ 85	\$99.46/ea	\$41/power pole or pedestal each, \$13/subpole each	\$125 + \$8/pole	\$ 24	\$ 24
	Lighting Poles							
	First pole		new	\$33.16 + other applicable fees	\$13/pole	\$219 + \$16/pole	No comparison	\$24/ea.
	Each additional	each	new					

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [6]	Fontana [1]	Hesperia [4,5]	Ontario [2]	Rialto [3]
	Photovoltaic System (per kw)	each	\$ 200	\$422.76/SFR permit and plan review	\$13 - \$138	\$242 Residential \$198 Residential (with stock plan) \$242 Non-residential (per structure)	No comparison	\$129/up to 10kw residential \$736/up to 50kw commercial
	Other Minor Electrical Alteration/Repair (1 inspection assumed)	n/a	\$ 99	\$ 99	\$ 55	\$452 + \$0.03 PSF	\$ 18	No comparison
	Other Major Electrical Alteration/Repair (2 or more inspections assumed)	n/a	\$ 99	\$ 99	\$ 55	\$452 + \$0.03 PSF	\$ 18	No comparison
<b>4</b>	<b>Plumbing Permits</b>							
	Water Heater	new	\$49.72/ea	\$49.72/ea	\$ 27		\$12.30/ea	\$5/ea.
	Water Service	new	\$33.16/ea private sewer line, \$99.46 minimum charge	\$33.16/ea private sewer line, \$99.46 minimum charge	\$27 - \$83	No comparison	No comparison	\$13 - \$17 for lawn sprinklers, vacuum breakers, ad backflow protection systems
	Sewer/Septic	new	\$99.46/ea Building Sewer \$49.72/ea Septic tank	\$99.46/ea Building Sewer \$49.72/ea Septic tank	\$27 - \$83	No comparison	\$ 75	\$ 75
	Trap/Interceptor	new	\$99.46/ea	\$99.46/ea	\$27 - \$83	No comparison	\$ 20	\$ 20
	Gas Line Air Test	new	\$33.16/connection, \$99.46 minimum charge	\$33.16/connection, \$99.46 minimum charge	\$ 83	No comparison	\$6.15/ea plus \$1.10/ea. add'l outlet over five	\$6/ea.
	Other Minor Plumbing Alteration/Repair (1 inspection assumed)	new	\$99.46/alteration	\$99.46/alteration	\$55 - \$110	\$452 + \$0.03 PSF	\$4.75/repair alteration of drainaige or vent piping, each fixture	\$18/ea.
	Other Major Plumbing Alteration/Repair (2 or more inspections assumed)	new	\$99.46/alteration	\$99.46/alteration	\$55 - \$110	\$452 + \$0.03 PSF	\$4.75/repair alteration of drainaige or vent piping, each fixture	\$18/ea.

**Notes**

- [1] Fontana: \$41 issuance fee is charged in addition to permit fees. Minimum permit fee is \$41.00
- [2] Ontario: \$23.50 issuance fee is charged in addition to permit fees. Minimum permit fee is \$23.50.
- [3] Rialto: \$26 issuance fee is charged in addition to permit fees.
- [4] Hesperia: Non-Residential permits are \$452 + \$0.03 PSF in addition to permit fees listed above.
- [5] Hesperia: Plan Review for MPE charged separately.
- [6] Apple Valley: Additional Application fees are charged separately.

## **APPENDIX B.4**

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### ***Comparative Fee Survey – Fire Prevention Bureau and Community Risk Reduction Department***



City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>Section A - Construction Permits</b>								
<b>1</b>	<b>Fire Sprinkler Systems:</b>							
A	Commercial/Industrial National Fire Protection Association (NFPA) 13 Fire Sprinkler System - Modifications:							
	Plan Review	flat	\$ 164	Minor (no hydraulic calc or less than 10 heads):	\$ 170	\$ 164	0-10 heads: \$373	<i>no comparison available</i>
	Inspection, 1-5 fire sprinkler heads, per riser	per riser	\$ 184	\$185	\$ 62	\$ 184	11-20 heads: \$410	
	Inspection, 6-19 fire sprinkler heads, per riser	per riser	\$ 307		\$ 82	\$ 307	21-50 heads: \$527	
	Inspection, 20-50 fire sprinkler heads, per riser	per riser	\$ 368		\$ 190	\$ 368	50-100 heads: \$574	
	Inspection, 51-100 fire sprinkler heads, per riser	per riser	\$ 460	Major (hydraulic calc or 11-40 heads):	\$ 284	\$ 460	100+ heads, each add 50 heads:	
	Inspection, 101-350 fire sprinkler heads, per riser	per riser	\$ 537	\$370	\$ 375	\$ 537	\$369	
	Inspection, >350 fire sprinkler heads, per riser	per riser	\$ 613		\$ 485	\$ 613		
B	Commercial/Industrial NFPA 13 Fire Sprinkler System - New First Riser (Per Building)							
	Plan Review	flat	\$ 574	0-4,999 sf: \$645	\$ 344	\$ 574	0-35,000 sf: \$1,242 Each addl system or floor: \$681	<i>no comparison available</i>
	Inspection, 1-20 fire sprinkler heads, first riser	first riser	\$ 307	5,000-10,000 sf: \$840	\$ 173	\$ 307		
	Inspection, 21-50 fire sprinkler heads, first riser	first riser	\$ 368	10,001-25,000 sf: \$1,010	\$ 235	\$ 368		
	Inspection, 51-100 fire sprinkler heads, first riser	first riser	\$ 460	25,001-50,000 sf: \$1,230	\$ 297	\$ 460		
	Inspection, 101-350 fire sprinkler heads, first riser	first riser	\$ 537	50,001-75,000 sf: \$1,380	\$ 470	\$ 537		
	Inspection, >350 fire sprinkler heads, first riser	first riser	\$ 613	75,001-100,000 sf: \$1,565	\$ 620	\$ 613		
	Each additional riser (same hazard class)	per riser	\$ 184	100,001+ sf: \$1,750 +\$80 ea add 10,000 sf	\$ 302	\$ 184		
C	Commercial Fire Pump							
	Plan Review	flat	\$ 738	<i>no comparison available</i>	\$ 302	\$ 738	\$ 744	<i>no comparison available</i>
	Inspection	flat	\$ 613		\$ 430	\$ 613		
D	Single Family Residential - NFPA 13D Fire Sprinkler							
	Plan Review	flat	\$ 369	0-4,999 sf: \$550 5,000-10,000 sf: \$735 10,001-25,000 sf: \$920 25,001-50,000 sf: \$1,100 50,001-75,000 sf: \$1,290 75,001-100,000 sf: \$1,470 100,001+ sf: \$1,650 +\$80 ea add 10,000 sf	\$ 220	\$ 369	\$ 555	<i>no comparison available</i>
	Inspection, 1-3,600 sq. ft.	flat	\$ 429		\$ 136	\$ 429		
	Inspection, 3,601-5,000 sq. ft.	flat	\$ 552		\$ 191	\$ 552		
	Inspection, >5,000 sq. ft.	flat	\$ 674		\$ 346	\$ 674		
	Inspection, Tract Homes	flat	\$ 337		<i>no comparison available</i>	\$ 337		
	Modifications to existing system (per riser)	per riser	\$ 245		\$ 135	\$ 245		
	Manufactured Home-Factory Installed Sprinklers	flat	\$ 293		<i>no comparison available</i>	\$ 293		
	Tank or well supply, bucket test or pump test	flat	\$ 153		\$ 164	\$ 153		
E	Multi-Family Residential Fire Sprinkler, NFPA 13R (per riser)							
	Plan Review	flat	\$ 656	100,001+ sf: \$1,650 +\$80 ea add 10,000 sf	\$ 302	\$ 656	3-10 units: \$1,014 11+, each addl 10 devices: \$500	<i>no comparison available</i>
	Inspection, 1-50 fire sprinkler heads, per riser	per riser	\$ 491		\$ 234	\$ 491		
	Inspection, 51-100 fire sprinkler heads, per riser	per riser	\$ 613		\$ 326	\$ 613		
	Inspection, >100 fire sprinkler heads, per riser	per riser	\$ 981		\$ 597	\$ 981		
	Modification to existing system	flat	\$ 613		\$ 204	\$ 613		

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
F	Private Underground Fire Line:							
	Plan Review	flat	\$ 410	\$ 275	\$ 375	\$ 410		
	Inspection, 1-10 risers/hydrants, per system	per system	\$ 552			\$ 552		
	Inspection, 11-20 risers/hydrants, per system	per system	\$ 674			\$ 674		
	Inspection, 21-30 risers/hydrants, per system	per system	\$ 736	\$50 per hydrant	\$122 per appliance	\$ 736	0-35,000 sf: \$609	no comparison available
	Inspection, 31-40 risers/hydrants, per system	per system	\$ 797			\$ 797	Each add'l lateral: \$168	
	Inspection, >40 risers/hydrants, per system	per system	\$ 858			\$ 858		
G	In-Rack Sprinklers:							
	Plan Review	flat	\$ 492		\$ 374	\$ 492		
	Inspection, 1-10 sprinkler heads, per system	per system	\$ 368	no comparison available	\$ 360	\$ 368		
	Inspection, 11-20 sprinkler heads, per system	per system	\$ 491		\$ 483	\$ 491	no comparison available	no comparison available
	Inspection, 21-30 sprinkler heads, per system	per system	\$ 674		\$ 578	\$ 674		
	Inspection, >30 sprinkler heads, per system	per system	\$ 858		\$ 674	\$ 858		
2	<b>Pre-Engineered Systems/Equipment</b>							
A	Plan Review	flat	\$ 410		\$ 225	\$ 410		
B	Inspection, Spray/Dipping/Power coating booths	flat	\$ 460		\$ 314	\$ 460		
C	Inspection, Industrial Ovens, per system	per system	\$ 215		\$ 288	\$ 215		
D	Inspection, Vapor Recovery, per system	per system	\$ 215		no comparison available	\$ 215		no comparison available
E	Inspection, Refrigeration, per system	per system	\$ 460		\$ 314	\$ 460		
F	Inspection, Dust Collection, per system	per system	\$ 460	Pre-Engineered System: \$185	\$ 297	\$ 460		
G	Inspection, Hood and Duct Extinguishing System, per system	per system	\$ 399	All Other Systems: \$370	\$ 195	\$ 399	\$ 512	
H	Inspection, Gas System, per system	per system	\$ 460		\$ 314	\$ 460		
I	Inspection, Smoke Control System, per system	per system	\$ 705	Cooking Appliance Hood & Duct: \$460	\$ 554	\$ 705		no comparison available
J	Inspection, Battery System, per system	per system	\$ 337		\$ 282	\$ 337		
K	Inspection, Special Extinguishing System, per system	per system	\$ 582		\$ 651	\$ 582	\$ 1,130	
L	Inspection, Commercial Solar Power Generating Station	flat	\$ 337	Spray Booth: \$460	\$ 195	\$ 337		
M	Inspection, Commercial Structure-Mounted Photovoltaic System	flat	\$ 337		\$ 195	\$ 337		
N	Inspection, Emergency Responder Radio Coverage	flat	\$ 582			\$ 582		no comparison available
O	Inspection, Marinas with Fueling (serving 5 or more vessels)	flat	\$ 460		no comparison available	\$ 460		
3	<b>High-Piled Combustible Storage:</b>							
A	Plan Review	flat	\$ 410		\$ 427	\$ 410	\$540-\$1,049 depending on sf	
B	Inspection, 500-10,000 sq.ft.	flat	\$ 337	no comparison available	\$ 424	\$ 337	0-5,000 sf: \$428	
C	Inspection, 10,001-50,000 sq.ft.	flat	\$ 460		\$ 513	\$ 460	5,001-50,000 sf: \$600	no comparison available
D	Inspection, 50,001-100,000 sq.ft.	flat	\$ 582		\$ 602	\$ 582	50,001-100,000 sf: \$686	
E	Inspection, each add'l 100,000 sq.ft.	per 100K s.f.	\$ 337		\$ 377	\$ 337	100,001-500,000 sf: \$857	

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>4</b>	<b>Hose Rack/Standpipe Systems:</b>							
A	Plan Review	flat	\$ 492	0-4,999 sf: \$275 5,000-10,000 sf: \$460	\$ 250	\$ 492	<i>no comparison available</i>	<i>no comparison available</i>
B	Inspection, 1-5 Hose Racks/Standpipes	flat	\$ 368	10,001-25,000 sf: \$640 25,001-50,000 sf: \$830	1-10,000 sf: \$360	\$ 368		
C	Inspection, 6-10 Hose Racks/Standpipes	flat	\$ 491	50,001-75,000 sf: \$1,010 75,001-100,000 sf: \$1,200	10,001-50,000 sf: \$477 50,001-100,000 sf: \$566	\$ 491		
D	Inspection, each add'l hose rack/standpipe (over 10)	per add'l	\$ 61	100,001+ sf: \$1,380 +\$80 ea add 10,000 sf	ea addl 100,001 sf: \$524	\$ 61		
<b>5</b>	<b>Fire Alarm - New System (Per System)</b>							
A	Waterflow Monitoring System Plan Review	flat	\$ 328	0-4,999 sf: \$275 5,000-10,000 sf: \$460 10,001-25,000 sf: \$640 25,001-50,000 sf: \$830 50,001-75,000 sf: \$1,010 75,001-100,000 sf: \$1,200 100,001+ sf: \$1,380 +\$80 ea add 10,000 sf	\$ 310	\$ 628	First 15 devices: \$694 Each addl 10 devices: \$185	<i>no comparison available</i>
B	Manual/Automatic Fire Alarm System Plan Review	flat	\$ 492		\$ 502	\$ 492		
C	Inspection, 1-10 initiating devices	flat	\$ 491		\$ 254	\$ 491		
D	Inspection, 11-50 initiating devices	flat	\$ 674		\$ 356	\$ 674		
E	Inspection, 51-100 initiating devices	flat	\$ 920		\$ 492	\$ 920		
F	Inspection, >100 initiating devices, each add'l 10 initiating devices	per add'l.	\$ 123		\$ 52	\$ 123		
<b>6</b>	<b>Fire Alarm System Modifications (All Types)(Per System)</b>							
A	Plan Review	flat	\$ 328	100,001+ sf: \$1,380 +\$80 ea add 10,000 sf	\$ 207	\$ 328	First 15 devices: \$694 Each addl 10 devices: \$185	<i>no comparison available</i>
B	Inspection, 10 initiating devices	flat	\$ 368		\$ 284	\$ 368		
C	Inspection, each add'l 10 initiating devices	per add'l.	\$ 184		\$ 47	\$ 184		
D	Inspection, Fire Alarm Control Panel Upgrade	flat	\$ 184		\$ 197	\$ 184		
<b>7</b>	<b>Aboveground Storage Tank</b>							
A	Plan Review	flat	\$ 328	\$ 275	\$ 332	\$ 328	\$ 325	<i>no comparison available</i>
B	Inspection, 1st tank at location	flat	\$ 368		\$ 260	\$ 368		
C	Inspection, each add'l tank	per add'l.	\$ 184		\$ 184	\$ 101		

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>8</b>	<b>Single Family and Two Family Residential Construction Projects</b>							
A	Plan Review	flat	\$ 164		\$ 207	\$ 164		
B	Inspection, new construction	flat	\$ 153		\$ 284	\$ 153	no comparison available	no comparison available
C	Inspection, tract home (per lot/unit)	per add'l.	\$ 123		\$ 47	\$ 123		
D	Inspection, addition	flat	\$ 92		\$ 197	\$ 92		
<b>9</b>	<b>Multi-Family Residential Construction Projects</b>							
A	Plan Review	flat	\$ 492		\$ 350	\$ 492		
B	Inspection, 1-10,000 sq.ft.	flat	\$ 552	0-4,999 sf: \$1,010		\$ 552		
C	Inspection, 10,001-25,000 sq.ft.	flat	\$ 690	5,000-10,000 sf: \$1,200	\$48 per unit	\$ 690	no comparison available	no comparison available
D	Inspection, 25,001-50,000 sq.ft.	flat	\$ 828	10,001-25,000 sf: \$1,380		\$ 828		
E	Inspection, >50,000 sq.ft. each add'l 1,000 sq.ft.	per add'l.	\$ 31	25,001-50,000 sf: \$1,560		\$ 31		
				50,001-75,000 sf: \$1,750				
<b>10</b>	<b>Commercial/Industrial New Construction Projects</b>							
A	Plan Review	flat	\$ 492	75,001-100,000 sf: \$1,930	\$ 350	\$ 492		
B	Inspection, 1-10,000 sq.ft.	flat	\$ 368	100,001+ sf: \$2,130	\$ 530	\$ 368		
C	Inspection, 10,001-50,000 sq.ft.	flat	\$ 628	+ \$80 ea add 10,000 sf	\$ 675	\$ 628	no comparison available	no comparison available
D	Inspection, 50,001-100,000 sq.ft.	flat	\$ 766		\$ 855	\$ 766		
E	Inspection, 100,001-500,000 sq.ft.	flat	\$ 843		\$ 1,070	\$ 843		
F	Inspection, 500,001-1,000,000 sq.ft.	flat	\$ 981		\$ 1,285	\$ 981		
G	Inspection, >1,000,000 sq.ft., each add'l 100,000 sq.ft.	per add'l.	\$ 429		\$ 1,528	\$ 429		
H	Miscellaneous construction projects	flat	\$ 184		\$ 155	\$ 184		
<b>11</b>	<b>Commercial Tenant Improvements</b>							
A	Plan Review	flat	\$ 369	0-4,999 sf: \$275	\$ 180	\$ 369		
B	Inspection, 1-10,000 sq.ft.	flat	\$ 307	5,000-10,000 sf: \$460	1-5,000 sf: \$168	\$ 307		
C	Inspection, 10,001-50,000 sq.ft.	flat	\$ 567	10,001-25,000 sf: \$645	5,001-10,000 sf: \$304	\$ 567	no comparison available	no comparison available
D	Inspection, 50,001-100,000 sq.ft.	flat	\$ 705	25,001-50,000 sf: \$830	\$ 449	\$ 705		
E	Inspection, >100,000 sq.ft., each add'l 10,000 sq.ft.	per add'l.	\$ 245	50,001-75,000 sf: \$1,010	\$ 563	\$ 245		
F	Miscellaneous tenant improvement projects	flat	\$ 184	75,001-100,000 sf: \$1,200	\$ 648	\$ 184		
				100,001+ sf: \$1,380	\$ 155	\$ 184		
				+ \$80 ea add 10,000 sf				

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>12</b>	<b>Planning Projects</b>							
A	Site Plan Review	flat	\$ 738	\$275-\$830 depending on SF	\$ 516	\$ 738		
B	Revision to an Approved Action	flat	\$ 492		\$ 174	\$ 492		
C	Conditional Use Permit (CUP)	flat	\$ 902			\$ 902		
D	CUP-Cell Site Permit	flat	\$ 492		\$ 460	\$ 492		
E	Minor Use Permit	flat	\$ 492	<i>no comparison available</i>	\$ 160	\$ 492	<i>no comparison available</i>	<i>no comparison available</i>
F	Fuel Modification Plan (per hour)	hourly	\$ 109		\$ 565	\$ 109		
G	Specific Plans	flat	\$ 902		\$ 850	\$ 902		
H	Environmental Impact Report (EIR) per hour	flat	\$ 109		<i>no comparison available</i>	\$ 109		
I	Subdivisions/Tract Maps/Mobile home Parks Parcel (4 lots of less)	flat	<b>new</b>	\$ 460	\$ 369	\$ 328		
	5 - 25 lots	flat	<b>new</b>	Up to 100 lots: \$735		\$ 656		
	26-100 lots	flat	<b>new</b>		\$ 663			
	>100 lots, per each add'l 100 units	per add'l	<b>new</b>	101-200: \$830 201-300: \$1,010 300+: \$1,200		\$ 820	<i>no comparison available</i>	<i>no comparison available</i>
	Mobile home Park Site Plan Review	flat	\$ 738	\$ 50	<i>no comparison available</i>	\$ 738		
	Tenant Review (per hour)	flat	\$ 109			\$ 109		
J	School Site Review	flat	\$ 164	<i>no comparison available</i>	\$ 252	\$ 164		
K	Pre-Submittal Review	flat	<b>new</b>		\$ 100	<i>no comparison available</i>		
<b>13</b>	<b>Water Improvement - Public Water Line (Plan Review)</b>							
A	First 1-10 hydrants	flat	\$ 328	<i>no comparison available</i>	\$ 288	\$ 328	<i>no comparison available</i>	<i>no comparison available</i>
B	>10 hydrants, each add'l 10 hydrants	per add'l.	\$ 164			\$ 164		
<b>14</b>	<b>Other Miscellaneous Development Review Fees</b>							
A	Hazardous Material Review - per hour	hourly	\$ 109	<i>no comparison available</i>	<i>no comparison available</i>	\$ 109	Up to 4 hours - \$673	
B	Technical Analysis/Opinion Report - per hour	hourly	\$ 109	\$ 120	\$ 436	\$ 109	\$ 128	<i>no comparison available</i>
C	Alternate Materials and Methods Request - per hour	hourly	\$ 109	<i>no comparison available</i>	\$ 411	\$ 109	Hourly Rate	
<b>15</b>	<b>Revision of a previously approved plan or As-Builts</b>	flat	\$ 246	<i>no comparison available</i>	\$ 174	\$ 246	<i>no comparison available</i>	<i>no comparison available</i>
<b>16</b>	<b>Plan re-submittal; each subsequent submittal after 2nd/miscellaneous plan check (per hour)</b>	hourly	\$ 109	\$ 185	\$208 each	\$ 109	\$ 128	<i>no comparison available</i>

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>Section B - Annual Operational Permits</b>								
<b>1</b>	<b>Base Permit Fee - Facility Size</b>							
A	0 - 5,000 sq.ft.	flat	\$ 170			\$ 170		
B	5,001 - 10,000 sq.ft.	flat	\$ 222			\$ 222		
C	10,001 - 50,000 sq.ft.	flat	\$ 275			\$ 275		
D	50,001 - 100,000 sq.ft.	flat	\$ 419	<i>no comparison available</i>	<i>no comparison available</i>	\$ 419	1st permit: \$200 2nd permit: 25% 3+ permits: 50%	<i>no comparison available</i>
E	100,001 - 500,000 sq.ft.	flat	\$ 534			\$ 534		
F	500,000 - 1,000,000 sq.ft.	flat	\$ 739			\$ 739		
G	> 1,000,000 sq.ft.	flat	\$ 1,123			\$ 1,123		
<b>2</b>	<b>Annual Operational Permit - per Permit</b>							
A	Low Hazard							
	Automobile Wrecking Yards	flat	\$ 35	<i>no comparison available</i>	\$ 206	\$ 35		\$ 208
	Cellulose Nitrate Film	flat	\$ 35	\$ 140	\$ 206	\$ 35	<i>no comparison available</i>	\$ 208
	Open Flames and Candles	flat	\$ 35	\$ 50	\$ 206	\$ 35		\$ 78
	Places of Assembly 50-299	flat	\$ 35	\$ 140	\$ 206	\$ 35	0-100: \$200 101-300: \$220	\$ 208
B	Medium Hazard							
	Carbon Dioxide Enrichment Systems	flat	\$ 70	<i>no comparison available</i>	<i>no comparison available</i>	\$ 70		<i>no comparison available</i>
	Carbon Dioxide Systems In Beverage Dispensing	flat	\$ 70			\$ 70		
	Combustible Fibers	flat	\$ 70	\$ 140	\$ 258	\$ 70		\$ 208
	Dry Cleaning	flat	\$ 70	\$ 140	\$ 258	\$ 70		\$ 208
	Fixed Hood & Duct Extinguishing Systems	flat	\$ 70	<i>no comparison available</i>	\$ 206	\$ 70		\$ 208
	Industrial Ovens	flat	\$ 70	\$ 140	\$ 258	\$ 70	<i>no comparison available</i>	\$ 208
	Liquid or Gas Fuel Equipment in Assembly Buildings	flat	\$ 70	\$ 50	\$ 258	\$ 70		\$ 78
	Lumber Yards and Woodworking	flat	\$ 70	\$ 185	\$ 258	\$ 70		<i>no comparison available</i>
	Miscellaneous Combustible Storage	flat	\$ 70	\$ 140	\$ 206	\$ 70		\$ 208
	Motor Vehicle Fuel Dispensing	flat	\$ 70	\$ 140	\$ 258	\$ 70		\$ 208
	Pyroxylin Plastics	flat	\$ 70	\$ 140	\$ 258	\$ 70		<i>no comparison available</i>
	Places of Assembly 300-999 Occupants	flat	\$ 70	\$ 140	\$ 297	\$ 70	\$ 242	\$ 208
	Production Facilities	flat	\$ 70	<i>no comparison available</i>	\$ 258	\$ 70		<i>no comparison available</i>
	Refrigeration Equipment	flat	\$ 70	\$ 140	\$ 258	\$ 70		\$ 208
	Rooftop Heliports	flat	\$ 70	\$ 370	\$ 258	\$ 70	<i>no comparison available</i>	<i>no comparison available</i>
	Storage of Scrap Tires and Tire Byproducts	flat	\$ 70	\$ 140	\$ 258	\$ 70		\$ 208
	Waste Handling	flat	\$ 70	\$ 140	\$ 297	\$ 70		\$ 208
	Wood, Manure, and Organic Product Storage	flat	\$ 70	\$ 140	\$ 258	\$ 70		\$ 208
C	High Hazard							
	Aerosol Products	flat	\$ 105	\$ 140	\$ 297	\$ 105		\$ 208
	Aviation Facilities	flat	\$ 105	\$ 230	\$ 297	\$ 105		\$ 208
	Battery Systems	flat	\$ 105	\$ 18	\$ 258	\$ 105		<i>no comparison available</i>
	Combustible Dust Producing Operations	flat	\$ 105	\$ 140	\$ 297	\$ 105	<i>no comparison available</i>	\$ 208
	Compressed Gases	flat	\$ 105	\$ 140	\$ 258	\$ 105		\$ 208
	Cryogenic Fluids	flat	\$ 105	\$ 140	\$ 297	\$ 105		\$ 208
	Explosives	flat	\$ 105	\$ 140	\$ 297	\$ 105		\$ 208
	Flammable and Combustible Liquids	flat	\$ 105	\$ 140	<i>no comparison available</i>	\$ 105		<i>no comparison available</i>
	High-piled Combustible Storage	flat	\$ 105	\$ 230	\$ 297	\$ 105	\$200-293 depending on sf	<i>no comparison available</i>
	Hot Works Operations	flat	\$ 105	\$ 140	\$ 297	\$ 105		\$ 208
	HPM Facilities	flat	\$ 105	\$ 230	\$ 297	\$ 105		\$ 208
	Liquefied Petroleum Gasses	flat	\$ 105	\$ 140	\$ 258	\$ 105	<i>no comparison available</i>	\$ 208
	Magnesium	flat	\$ 105	\$ 140	\$ 297	\$ 105		\$ 208
	Organic Coatings	flat	\$ 105	\$ 140	\$ 297	\$ 105		\$ 208

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
	Pallet Yards	flat	\$ 105	<i>no comparison available</i>	\$ 258	\$ 105		<i>no comparison available</i>
	Places of Assembly 1,000+ Occupants	flat	\$ 105	\$ 140	\$ 297	\$ 105	\$ 266	\$ 208
	Plant Extraction Systems	flat	\$ 105	<i>no comparison available</i>	<i>no comparison available</i>	\$ 105		<i>no comparison available</i>
	Repair Garages	flat	\$ 105	\$ 140	\$ 258	\$ 105		\$ 208
	Spraying or Dipping	flat	\$ 105	\$ 40	\$ 297	\$ 105	<i>no comparison available</i>	\$ 208
	Tire Rebuilding Plants	flat	\$ 105	\$ 140	\$ 258	\$ 105		\$ 208
D	Reinspection	per inspection	<b>new</b>	\$ 90	\$ 90	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>
<b>Section C - Special Event/Temporary Use Permits</b>								
1	Miscellaneous Counter Permit (No inspection req'd)	flat	\$ 51	<i>no comparison available</i>	<i>no comparison available</i>	\$ 51	<i>no comparison available</i>	<i>no comparison available</i>
2	<b>Application Review</b>							
A	Minor Special Event/Temporary Use Application	flat	\$ 103	<i>no comparison available</i>	\$ 110	\$ 103	\$ 200	<i>no comparison available</i>
B	Major Special Event/Temporary Use/Film Permit Application	flat	\$ 161			\$ 161	\$ 246	
3	<b>Minor Special Event/Temporary Uses - inspection</b>							
A	Miscellaneous Minor Event (up to 500 attendees)	up to 1/2 hour	\$ 152	\$ 140		\$ 152		
B	Seasonal Sales Lot	up to 1/2 hour	\$ 152	\$ 90		\$ 152		<i>no comparison available</i>
C	Rocket Launching (high powered or experimental)	up to 1/2 hour	\$ 152	\$ 90		\$ 152	<i>no comparison available</i>	
D	Haunted House/Fun House/Maze	up to 1/2 hour	\$ 152	\$ 90	\$ 153	\$ 152		\$ 91
E	Bonfire	up to 1/2 hour	\$ 152	\$ 10		\$ 152		\$ 78
F	Tents, canopies and temporary membrane structure	up to 1/2 hour	\$ 152	\$ 140		\$ 152	400-10,000 sf: \$170 10,000+ sf: \$206	\$ 91
	Each add'l structure	flat	\$ 19	<i>no comparison available</i>		\$ 19	<i>no comparison available</i>	<i>no comparison available</i>
4	<b>Major Special Event/Temporary Uses - Inspection</b>							
A	Miscellaneous Major Event (501+ attendees)	up to 2 hours	\$ 152		<i>no comparison available</i>	\$ 323		<i>no comparison available</i>
B	Fireworks Booth	up to 2 hours	\$ 152	\$ 140	\$ 150	\$ 323	<i>no comparison available</i>	\$ 182
C	Film Shoot with Hazards	first 2 hours	\$ 152		<i>no comparison available</i>	\$ 323		<i>no comparison available</i>
5	<b>Fireworks Public Display</b>							
A	Minor	up to 2 hours	\$ 437			\$ 437	<i>no comparison available</i>	
B	Major	more than 2 and up to 4 hours	\$ 779	\$ 210	<i>no comparison available</i>	\$ 779	<i>no comparison available</i>	\$ 208
6	Inspection - each add'l hour	per hour	\$ 114	\$ 90	\$96/hr \$138/hr OT	\$ 114	\$ 285	<i>no comparison available</i>
7	Cost Recovery During Event	Actual Cost	See Section H	<i>no comparison available</i>	<i>no comparison available</i>	See section H	<i>no comparison available</i>	<i>no comparison available</i>

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>Section D - Mandated or Required Occupancy Inspections</b>								
<b>1</b>	<b>State Fire Marshal Regulated Occupancies</b>							
A	Organized Camps - Group C Occupancy	flat	\$ 276	<i>no comparison available</i>	<i>no comparison available</i>	\$ 276	<i>no comparison available</i>	<i>no comparison available</i>
B	Day Care Facility - Group E Occupancy - 7 or more clients (not required assistance) Initial inspection up to 2 hrs	flat	\$ 337	<25: \$50 26+: \$100	\$ 292	\$ 337	\$ 285	\$ 143
C	Public and Private Schools - Group E Occupancy	flat	\$ 276	Private: \$185	\$ 476	\$ 276	Public: No Charge Private: \$357	<i>no comparison available</i>
D	Health Care Facilities/Nursing homes/Detox Centers - Group I-2 Occupancy - Initial inspection up to 2 hrs	flat	\$ 337	\$ 140	\$ 263	\$ 337	6 or less: \$190 6+: \$285	\$ 221
E	Detention facility - Group I-2 Occupancy - Initial inspection up to 2 hrs	flat	\$ 337	<i>no comparison available</i>	\$ 447	\$ 337	\$ 1,214	<i>no comparison available</i>
F	Day Care facility -(7+ persons) requiring assistance 0 Group I-4 - Initial inspection up to 2 hrs	flat	\$ 337	<25: \$50 26+: \$100	\$ 292	\$ 337	\$ 381	\$ 143
G	Multi-Family housing - (Hotel/Motel/Apartments) Group R-1/R-2							
	3 dwelling units	base	\$ 155	<i>no comparison available</i>	1-15 units: \$44/unit 16+ units: \$33/unit	\$ 322	No Charge	<i>no comparison available</i>
	4-15 dwelling units	base	\$ 155					
	4-15 dwelling units - per unit	per unit	\$ 2.85					
	16-49 dwelling units - base	base	\$ 189					
	16-49 dwelling units - per unit	per unit	\$ 1.75					
	50-99 dwelling units - base	base	\$ 248					
	50-99 dwelling units - per unit	per unit	\$ 1.62					
	100-199 dwelling units - base	base	\$ 329					
	100-199 dwelling units - per unit	per unit	\$ 1.44					
	200-499 dwelling units - base	base	\$ 473					
	200-499 dwelling units - per unit	per unit	\$ 1.35					
	500+ dwelling units - base	base	\$ 879					
	500+ dwelling units - per unit	per unit	\$ 0.68					
H	Residential Care Facility - Group R-2.1 Occupancy	flat	\$ 399					
J	Residential Care Facility - R-3.1 Occupancy	flat	\$ 261	\$ 235	\$ 261			
K	Residential Care Facility - R-4 Occupancy	flat	\$ 322	\$ 235	\$ 322			
L	High Rise, Initial inspection up to 2 hrs	up to 2 hrs	\$ 337	\$ 370	\$ 299 per story	\$ 337	\$ 1,062	
M	State Fire Marshal Regulated Occupancy - Day Care, Health Care, Detention Facilities, and High Rises, per add'l hour after 2 hrs	per add'l hr after 2 hrs	\$ 123	\$ 185	\$ 90	\$ 123	\$ 285	
<b>2</b>	<b>Other Required or Mandated Inspections</b>							
A	General Field Inspection/Occupancy Inspection (per hour)	hourly	\$ 276	\$ 185	\$ 90	Initial Inspection: \$337 Each additional hour after 2: \$123	\$ 285	<i>no comparison available</i>



City of Victorville				Comparative Agencies					
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto	
<b>Section E - Miscellaneous Fees</b>									
1	Cause or origin reports and related correspondences	each	\$ 75	\$5 per incident for 1st page. \$0.25 2+ pages	no comparison available	\$ 75	no comparison available	no comparison available	
2	<b>Administrative Changes</b>								
A	Failure to obtain a permit	penalty	Double Actual Fee	Double Fee	no comparison available	Double Actual Fee	no comparison available	\$ 1,018	
B	Failure to obtain a permit	penalty	Double Actual Fee			Double Actual Fee			
C	Fire extinguisher/demo training propane	up to 1 hr	\$ 461	\$ 250	\$ 461	no comparison available		no comparison available	
D	Each add'l hr Fire extinguisher/demo training propane	hourly	\$ 153	\$ 96	\$ 153				
E	Juvenile Firesetters Intervention - Program			no comparison available			no comparison available		
	Initial Intervention session	per juvenile	\$ 380		no comparison available	\$ 380			
	Group Intervention	per juvenile	\$ 417			\$ 417			
F	Time Extension/Permit Renewal	flat	\$ 44		\$ 82	\$ 44			
<b>Section F - Administrative Services Fees</b>									
1	Duplication fee with certification stamp	per page	City Clerk Fee Schedule	no comparison available	no comparison available	\$ 0.28	no comparison available	no comparison available	
2	Duplication fee	per page	City Clerk Fee Schedule			\$ 0.25			
6	<b>Court cost</b>								
A	Recover administrative expense for staff court appearances	each	Actual cost			Actual Cost			
B	Administrative Fee	each	\$ 64			\$ 64			
7	<b>Payment Plan</b>	flat	\$ 86			\$ 86			
8	<b>Enforcement Payment Plan</b>	flat	\$ 263			\$ 263			
9	<b>Fiscal Administrative Fee</b>	each	16.5% of Actual cost			16.5% of Actual Cost			
10	<b>Returned Check Fee</b>								
A	First Returned Check Fee	first	See City Finance Fee Schedule			\$ 25			\$ 37
B	Subsequent Returned Check Fee	each	See City Finance Fee Schedule						
11	<b>Human Resources</b>								
A	Record subpoena fee - research/preparation	hourly	\$ 16	no comparison available	no comparison available	\$ 16	no comparison available	no comparison available	
B	Civil subpoena witness fee	daily	\$ 275			\$ 150			

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>Section H - Cost Recovery</b>								
1	Hourly Rates							
	Prevention	hourly	\$ 40.42	no comparison available		no comparison available	no comparison available	no comparison available
	Suppression/Operations	hourly	\$ 36.10					
2	<b>Equipment Rates</b>							
	per cal OES schedule							
3	<b>Administrative Penalties for False or Nuisance Fire Alarms</b>							
	First, Second, and Third Response	flat	\$ -	\$ -		\$ -		Res/Comm:
	Four to Five Responses	per response	\$ 100.00	\$ 350		\$ 100	3+ responses in 90 days: \$500	1-2: No Charge
	Six to Seven Responses	per response	\$ 200.00	\$ 350		\$ 200		3: \$97.40/\$130
	Eight or More Responses	per response	\$ 500.00	\$ 350		\$ 500		4: \$130/\$195
4	<b>Structure Protection Fees</b>							
	Residential/Duplex	per response	\$ 500.00	no comparison available	no comparison available	\$ 500	no comparison available	no comparison available
	Multiple Units Commercial, Industrial	per response	\$ 1,000.00			\$ 1,000		
6	<b>Special Event Standby Fees</b>							
	Personnel							
	Note - The special event standby charges for suppression and non-suppression personnel are billed at the same amount as the employee classification hourly rates.							
	Equipment							
	Note - Equipment Standby Fee will be billed at 50% of the applicable equipment rate per Federal Highway Administration Guidelines.			no comparison available		no comparison available	no comparison available	FB Hourly Rate + Material Costs
7	<b>Fire Investigational Permit</b>	each	new					no comparison available
8	<b>Other Incident Related Fees</b>	each	new - Actual Costs					

## ***APPENDIX B.5***

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### ***Comparative Fee Survey – Police Department***

City of Victorville  
 Police - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [1]	Fontana	Hesperia	Ontario	Rialto
1	Administrative Tow							
	Driver Not Arrested	per driver	\$ 100	\$ 100	Not to exceed rates greater than 115% of schedule rate for towing as set by the Rancho Office of C.H.P.	\$ 50	\$ 131	\$ 286.30
	Driver Arrested	per driver	\$ 150	\$ 150	Not to exceed rates greater than 115% of schedule rate for towing as set by the Rancho Office of C.H.P.	\$ 50	\$ 131	\$ 286.30
2	Clearance Letter (per 5 booking requests)	per 5 booking requests	\$ 20	No comparison	\$ 20	\$ 15	\$ 15	\$ 19
3	Fingerprint Ink Card	per card	\$ 10	No comparison	No comparison	No comparison	\$ 20	\$ 19
4	Live Scan Rolling	per person	\$ 15	\$ 12	\$ 18	No comparison	\$ 20	No comparison
5	Vehicle Repossession (state mandated)	per vehicle	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15	\$ 15
new	DUI Cost Recovery Billing	per occurrence	new	Actual Cost	Up to \$13,500	Costs Reasonably Borne	Up to \$13,500	Actual Cost

## ***APPENDIX B.6***

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### ***Comparative Fee Survey – Code Enforcement Division***

City of Victorville				Comparative Agencies [1]				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
1	<b>Business License Fees</b>							
	In-City New Application Fees							
	VMC 020 Retail/Misc	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	\$33 new license fee + \$50 annual business license fee	\$ 50	\$ 45.40
	VMC 030 Service/Delivery	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	\$33 new license fee + \$50 annual business license fee	\$ 50	\$ 45.40
	VMC 040 Administrative	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	\$33 new license fee + \$50 annual business license fee	\$ 50	No comparison
	VMC 050 Manufacturing	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	\$33 new license fee + \$50 annual business license fee	\$ 50	\$ 45.40
	VMC 060 Professional	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	\$33 new license fee + \$50 annual business license fee	\$ 50	\$ 45.40
	VMC 070 Contractors	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	\$33 new license fee + \$50 annual business license fee	No comparison	\$ 45.40
	VMC 080A SFR Rentals	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	\$33 new license fee + \$50 annual business license fee	\$ 50	\$ 45.40
	VMC 080B MFR Rentals	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	\$33 new license fee + \$50 annual business license fee	\$ 50	No comparison
	VMC 080C Motels/Hotels	per license	\$ 165	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	\$33 new license fee + \$50 annual business license fee	No comparison	No comparison
	VMC 090 Entertainment/Amusement	per license	\$ 170	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	New license \$33 + \$50 annual business license fee + Investigation Fee \$200	\$ 50	No comparison
	VMC 100 Film/Photography	per license	\$ 260	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	\$33 new license fee + \$50 annual business license fee	No comparison	No comparison
	VMC 110 Vehicles for Hire	per license	\$ 360	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	\$33 new license fee + \$50 annual business license fee	No comparison	No comparison
	VMC 120 Solicitors/Peddlers	per license	\$ 275	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 35	\$33 new license fee + \$50 annual business license fee	No comparison	No comparison
	VMC 130 Firearms/Pawnshops	per license	\$ 215	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	New license \$33 + \$50 annual business license fee + Investigation Fee \$200	No comparison	No comparison
	VMC 140 Massage	per license	\$ 175	\$ 119.82	No comparison	\$ 33	No comparison	No comparison
	VMC 150 Exempt	per license	\$ -	No comparison	No comparison	No comparison	No comparison	No comparison

City of Victorville  
Code Enforcement and Business License - User Fee Study Fiscal Year 2020  
Comparison of Charges for Fee Related Activities and Services

APPENDIX B.6

City of Victorville				Comparative Agencies [1]				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
	Out-of-City New Application Fees							
	VMC 020 Retail/Misc	per license	\$ 120	Same as above	Same as above	Same as above	Same as above	Same as above
	VMC 030 Service/Delivery	per license	\$ 120					
	VMC 040 Administrative	per license	\$ 120					
	VMC 050 Manufacturing	per license	\$ 120					
	VMC 060 Professional	per license	\$ 120					
	VMC 070 Contractors	per license	\$ 120					
	VMC 080A SFR Rentals	per license	N/A					
	VMC 080B MFR Rentals	per license	N/A					
	VMC 080C Motels/Hotels	per license	N/A					
	VMC 090 Entertainment/Amusement	per license	\$ 125					
	VMC 100 Film/Photography	per license	\$ 215					
	VMC 110 Vehicles for Hire	per license	\$ 300					
	VMC 120 Solicitors/Peddlers	per license	\$ 220					
	VMC 130 Firearms/Pawnshops	per license	\$ 160					
	VMC 140 Massage	per license	\$ 130					
	VMC 150 Exempt	per license	\$ -					
	Renewal Fees							
	VMC 020 Retail/Misc	per license	\$ 75	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	\$ 50	\$ 32.40
	VMC 030 Service/Delivery	per license	\$ 75	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	\$ 50	\$ 32.40
	VMC 040 Administrative	per license	\$ 75	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	\$19 admin fee for renewal + \$50 annual business license renewal	\$ 50	\$ 32.40
	VMC 050 Manufacturing	per license	\$ 75	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	\$ 50	\$ 32.40
	VMC 060 Professional	per license	\$ 75	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	\$ 50	No comparison
	VMC 070 Contractors	per license	\$ 75	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	\$ 32.40

City of Victorville				Comparative Agencies [1]				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
	VMC 080A SFR Rentals	per license	\$40 / \$80	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	\$ 50	\$ 32.40
	VMC 080B MFR Rentals	per license	\$ 80	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	\$ 50	No comparison
	VMC 080B MFR Rentals > 9	per unit	\$ 2	No comparison	No comparison	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	No comparison
	VMC 080C Motels/Hotels	per license	\$ 80	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	\$ 50	No comparison
	VMC 080B MFR Rentals > 9	per unit	\$ 2	No comparison	No comparison	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	No comparison
	VMC 090 Entertainment/Amusement	per license	\$ 80	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	No comparison
	VMC 100 Film/Photography	per license	\$ 125	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	No comparison
	VMC 110 Vehicles for Hire	per license	\$ 190	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	No comparison
	VMC 120 Solicitors/Peddlers	per license	\$ 185	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	No comparison
	VMC 130 Firearms/Pawnshops	per license	\$ 130	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	No comparison	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	No comparison
	VMC 140 Massage	per license	\$ 90	No. of Owners and Employees 1 - 5: \$54, 6-10: \$79, 11 -15: \$104, 16-20: \$154, 21+: \$204	\$ 15	\$19 admin fee for renewal + \$50 annual business license renewal	No comparison	No comparison
	VMC 150 Exempt	per license	\$ -	No comparison	No comparison	No comparison	No comparison	No comparison



City of Victorville				Comparative Agencies [1]				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
	In-City Modification Fees							
	VMC 020 Retail/Misc	per license	\$ 83	No comparison	No comparison	No comparison	No comparison	No comparison
	VMC 030 Service/Delivery	per license	\$ 83					
	VMC 040 Administrative	per license	\$ 83					
	VMC 050 Manufacturing	per license	\$ 83					
	VMC 060 Professional	per license	\$ 83					
	VMC 070 Contractors	per license	\$ 83					
	VMC 080A SFR Rentals	per license	\$ 40					
	VMC 080B MFR Rentals	per license	\$ 40					
	VMC 080C Motels/Hotels	per license	\$ 40					
	VMC 090 Entertainment/Amusement	per license	\$ 85					
	VMC 100 Film/Photography	per license	\$ 130					
	VMC 110 Vehicles for Hire	per license	\$ 180					
	VMC 120 Solicitors/Peddlers	per license	\$ 138					
	VMC 130 Firearms/Pawnshops	per license	\$ 108					
	VMC 140 Massage	per license	\$ 88					
	VMC 150 Exempt	per license	\$ -					
	Out-of-City Modification Fees							
	VMC 020 Retail/Misc	per license	\$ 60	No comparison	No comparison	No comparison	No comparison	No comparison
	VMC 030 Service/Delivery	per license	\$ 60					
	VMC 040 Administrative	per license	\$ 60					
	VMC 050 Manufacturing	per license	\$ 60					
	VMC 060 Professional	per license	\$ 60					
	VMC 070 Contractors	per license	\$ 60					
	VMC 080A SFR Rentals	per license	N/A					
	VMC 080B MFR Rentals	per license	N/A					
	VMC 080C Motels/Hotels	per license	N/A					
	VMC 090 Entertainment/Amusement	per license	\$ 60					
	VMC 100 Film/Photography	per license	\$ 108					
	VMC 110 Vehicles for Hire	per license	\$ 150					
	VMC 120 Solicitors/Peddlers	per license	\$ 110					
	VMC 130 Firearms/Pawnshops	per license	\$ 80					
	VMC 140 Massage	per license	\$ 65					
	VMC 150 Exempt	per license	\$ -					

City of Victorville  
Code Enforcement and Business License - User Fee Study Fiscal Year 2020  
Comparison of Charges for Fee Related Activities and Services

APPENDIX B.6

City of Victorville				Comparative Agencies [1]				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
2	Duplicate License/Renewal Notice Fee	per license	<b>new</b>	No comparison	No comparison	No comparison	No comparison	No comparison
3	Update License Fee	per license	<b>new</b>	No comparison	No comparison	\$ 19	No comparison	No comparison
4	Return Mail Fee	per license	<b>new</b>	No comparison	No comparison	No comparison	No comparison	No comparison
5	Expedited Processing Fee	per license	<b>new</b>	No comparison	No comparison	No comparison	No comparison	No comparison
<b>Code Enforcement Fees</b>								
1	Abatement Board Up Expense	per day	\$ -	No comparison	\$ 360	No comparison	No comparison	No comparison
2	Citation Fee	per day	\$ -	No comparison	No comparison	\$ 25	No comparison	No comparison
3	Cite Dismissal Fee	per day	\$ 15	No comparison	No comparison	No comparison	No comparison	No comparison
4	Abatement CleanUp Expense Fee	per day	\$ -	No comparison	\$ 360	No comparison	No comparison	No comparison
5	Weed Abatement Expense Fee	per day	\$ -	No comparison	No comparison	No comparison	No comparison	No comparison
6	Inspector Marijuana Grow Inspection Fee	per day	\$ 253	No comparison	No comparison	No comparison	No comparison	No comparison
7	Code Officer Marijuana Inspection Fee	per day	\$ 2,757	No comparison	No comparison	\$ 1,250	No comparison	No comparison
8	Commitment Letter Activity	per day	\$ 9	No comparison	No comparison	No comparison	No comparison	No comparison
9	Compliance Inspector	per day	\$ 35	No comparison	No comparison	No comparison	No comparison	No comparison
10	Demand Activity	per day	\$ 17	No comparison	No comparison	No comparison	No comparison	No comparison
11	Invoice Activity	per day	\$ 9	No comparison	No comparison	\$ 25	No comparison	No comparison
12	Miscellaneous Code Enforcement	per day	\$ -	No comparison	No comparison	8% of fee	No comparison	No comparison
13	City Pool Pump	per day	\$ 966	No comparison	No comparison	No comparison	No comparison	No comparison
14	Administrative Citation Schedule Violation							
	First Violation w/in 12mos	per occurrence	\$ 100	No comparison	No comparison	\$100: First violation w/in 5 yr period	No comparison	No comparison
	Second Violation w/in 12 mos	per occurrence	\$ 200			\$200: First violation w/in the same 5 yr period		
	Third Violation w/in 12 mos	per occurrence	\$ 400			\$500: First violation w/in the same 5 yr period		
	Fourth Violation w/in 12 mos	per occurrence	\$ 1,000			\$500: First violation w/in the same 5 yr period		

City of Victorville				Comparative Agencies [1]				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
15	Property Compliance Inspection	each	new	\$100 (up to four units)	No comparison	No comparison	No comparison	No comparison
16	Business License Revocation Action	each	new	No comparison	No comparison	No comparison	No comparison	No comparison
<b>Weed Abatement/Fire Hazard</b>								
17	Inspection		new					
18	Inspection - contiguous parcels		new					
19	Notification		new					
20	Notification - contiguous parcels		new					
21	Compliance inspection		new					
22	Compliance inspection - contiguous parcels		new					
23	Case closure inspection		new	No comparison	No comparison	No comparison	No comparison	No comparison
24	Case closure inspection - contiguous parcels		new					
25	Commitment letter processing		new					
26	Public request for vehicle abatement and removal		new					
27	Warrant procurement and processing		new					
28	Expedited Processing Fee (NOPWDS)		new					
<b>Fats, Oils and Grease (FOG)</b>								
29	New Application							
	Grease Trap	flat	\$ 50	No comparison	\$ 83	\$ 63	No comparison	No comparison
	Grease Interceptor	flat	\$ 80					
30	Renewal							
	Grease Trap	flat	\$ 50	No comparison	No comparison	\$ 63	No comparison	No comparison
	Grease Interceptor	flat	\$ 80					
31	FOG Compliance Inspection - Trap	per day	\$ 35	No comparison	No comparison	No comparison	No comparison	No comparison
32	FOG Compliance Inspection - Interceptor	per day	\$ 35	No comparison	No comparison	No comparison	No comparison	No comparison
33	Penalty							
	Expired FOG Permit		new					
	Expired FOG Permit - Every 30 Days		new	No comparison	No comparison	No comparison	No comparison	No comparison

**Notes**

[1] Senate Bill 1186 Accessibility Fee of \$4 is also charged per license.

## ***APPENDIX B.7***

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### ***Comparative Fee Survey – Animal Care and Control Division***

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana [4]	Hesperia [2]	Ontario [1]	Rialto [3]
1	Returned to Owner Fees Altered Dogs							
	Impound Fee/day	per day	\$ 15	Actual Cost	\$ 15	\$ 10	No comparison	No comparison
	Apprehension							
	1st Offense	per day	\$ 25	No charge	\$ 50	Tagged and Altered: \$0 Untagged and Altered: \$75	No comparison	\$ 143
	2nd Offense	per day	\$ 50	\$ 15		Tagged and Altered: \$75 Untagged and Altered: \$100		\$ 143
	3rd Offense	per day	\$ 75			Tagged and Altered: \$175 Untagged and Altered: \$300		\$ 143
	4th / subsequent	per day	\$ 100	No comparison		No comparison		No comparison
	Dog with No License							
	1st Offense	per day	\$ 50	No comparison	No comparison	Fees included in Apprehension	No comparison	Fees included in Apprehension
	2nd Offense	per day	\$ 75					
	3rd Offense	per day	\$ 100					
	4th / subsequent	per day	\$ 125					
	Dog with License							
	1st Offense	per day	\$ 40	No comparison	No comparison	Fees included in Apprehension	No comparison	Fees included in Apprehension
	2nd Offense	per day	\$ 65					
	3rd Offense	per day	\$ 90					
	4th / subsequent	per day	\$ 115					
2	Returned to Owner Fees Unaltered Dogs							
	Impound Daily	per day	\$ 15	\$75/day	No comparison	No comparison	No comparison	No comparison
	Apprehension							
	1st Offense	per day	\$ 50	\$ 75	No comparison	Tagged and Unaltered: \$85 Untagged and Unaltered: \$135	No comparison	\$ 188.50
	2nd Offense	per day	\$ 100			Tagged and Unaltered: \$150 Untagged and Unaltered: \$150		\$ 208
	3rd Offense	per day	\$ 150			Tagged and Unaltered: \$300 Untagged and Unaltered: \$200		\$ 273
	4th / subsequent	per day	\$ 200			No comparison		No comparison
	State Mandate (AB 1856)							
	1st Offense	per day	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35	\$ 35
	2nd Offense	per day	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50
	3rd Offense	per day	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
	4th / subsequent	per day	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100

City of Victorville  
 Animal Care and Control - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana [4]	Hesperia [2]	Ontario [1]	Rialto [3]
	Dog with No License							
	1st Offense	per day	\$ 125	No comparison	No comparison	Fees included in Apprehension	No comparison	Fees included in Apprehension
	2nd Offense	per day	\$ 190					
	3rd Offense	per day	\$ 290					
	4th / subsequent	per day	\$ 340					
	Dog with License							
	1st Offense	per day	\$ 105	No comparison	No comparison	Fees included in Apprehension	No comparison	Fees included in Apprehension
	2nd Offense	per day	\$ 173					
	3rd Offense	per day	\$ 278					
	4th / subsequent	per day	\$ 330					
<b>3</b>	Owner Turn In Fees							
	Licensed Live Dog	per animal	\$ 35	\$ 15	No comparison	\$ 10	\$20 - \$40	\$ 55
	Licensed Dog, DOA	per animal	\$ 20					\$ 15
	Unlicensed Live Dog	per animal	\$ 25					\$ 99
	Unlicensed Dog, DOA	per animal	\$ 25					\$ 15
	Live Cat	per animal	\$ 25					
	Cat, DOA	per animal	\$ 20	\$ 10				
	All Other Small Animals	per animal	\$ 20		Pig \$20 Rabbit \$5 Other \$10	Litters of Kittens - \$20 Litters of Puppies - \$40 Rabbits, Fowl, and similar - \$5	No comparison	No comparison
	All Other Animals Larger than a Dog	per animal	\$ 35	\$10/puppy \$30 per litter up to 5 kittens \$10 per kitten at 6 or more	Under 100 lbs - \$25 100 lbs+ - not accepted			
<b>new</b>	After Hours Call Out	per 1/2 hour	new	\$100/hour				
	Additional Animals	per animal	\$ 10	No comparison	Large: \$75 + \$20 daily board fee + hauling fee Medium \$60 + \$20 daily board fee + hauling fee Small \$5 + \$12 daily board fee + hauling fee	Small Livestock under 100 lbs 0-50 lbs: \$50 51-100 lbs: \$75	No comparison	No comparison
	Put To Sleep (PTS)	per animal	\$ 35	\$15, or \$30 for large animal	No comparison	Dog \$30, Cat \$15	No comparison	\$45 Dog, \$40 Cat

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana [4]	Hesperia [2]	Ontario [1]	Rialto [3]
4	License Fees for Altered Dogs							
	1 year license	per dog	\$ 10	\$ 12	\$ 20	\$ 70		\$ 13
	2 year license	per dog	\$ 15	\$ 22	\$ 30	\$ 130	\$ 12	\$ 26
	3 year license	per dog	\$ 20	\$ 32	\$ 40	\$ 200		\$ 38
5	License Fees for Unaltered Dogs							
	1 year license	per dog	\$ 25	\$ 87	\$ 75	\$ 13		\$ 52
	2 year license	per dog	\$ 35	\$87 + add'l fee of \$75	\$ 150	\$ 24	No charge	\$ 102
	3 year license	per dog	\$ 45		\$ 220	\$ 33		\$ 153
6	License Fees for Senior Citizens with Altered Dogs							
	1 year license	per dog	\$ 5	No comparison	\$ 10	\$ 8	No charge	\$ 6
	2 year license	per dog	\$ 10		\$ 15	\$ 14		\$ 13
3 year license	per dog	\$ 15	\$ 20		\$ 20	\$ 19		
7	Spay/Neuter Deposit	deposit	\$ 75	\$ 75	Up to 30 LBS Male \$57-\$77, Female \$67-87  31 LBS - 50 LBS male \$82-\$102, Female \$92-\$112 76 LBS+ Male \$117-\$137, Female \$137-\$157	No comparison	No comparison	No comparison
8	Impound / Quarantine	per day	\$ 15	\$25 - first occurrence \$50 - second occurrent	No comparison	Impound: \$5 - \$15  Quarantine: @ shelter \$10 @ owner's residence first occurrence \$25, add'l occurrence \$50	No comparison	No comparison
9	Rabies Vaccination @ VCA	per dog	\$ 20	\$ 15	City of Fontana: Dogs \$29 (5 ways) Cats \$15 (3-way)  Humane Society: \$13	Animal rescue: \$5 @ vaccination clinic: \$10	No comparison	No comparison

City of Victorville  
 Animal Care and Control - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana [4]	Hesperia [2]	Ontario [1]	Rialto [3]
10	Permit Fees							
	Animal Dealer		\$ 250	\$ 150				
	Animal Exhibition		\$ 200	No comparison		\$ 250		
	Animal Exhibition after the first day		\$ 50			\$ 150		
	Wild Animal		\$ 175	\$ 256		No comparison		
	Wild Animal Menagerie		\$ 225	\$ 275		Year Round \$225 Seasonal \$85		
	Rodeo		\$ 200	No comparison		No comparison		
	Rodeo Daily Fee		\$ 50					
	Stables		\$ 225	10-2,000 calves: \$356/year 2,501-5,000: calves \$411/year 5,001-10,000 calves: \$466/year 10,001 calves or more: \$521/year		<25 horses: \$150 >25 horses: \$250		
	Reptiles		\$ 200	No comparison	No comparison	No comparison	No comparison	Fees Vary - must call SB County Public Health Animal Care and Control to get quotes on Permit Fees.
	Petting Zoo		\$ 250	\$ 150				
	Dog Kennel		\$ 300	5-30 dogs: \$150/year 31-60 dogs: \$205/year 61-100 dogs: \$260/year 101-150 dogs: \$315/year Each add'l 50: \$55		<10: \$150 11-30: \$170 31-60: \$190 61-100: \$215 100+: \$250		
	Cat Kennel		\$ 300	5-30 cats: \$150/year 31-50 cats: \$205/year Each add'l 10: \$11		<10: \$140 11-30: \$160 31-50: \$180 Each add'l range of 10: add \$40		
	Pet Shop		\$ 250	\$ 150		\$ 150		
	Grooming Parlor		\$ 175			\$ 145		
	Domestic Dog Breeder		\$ 300	No comparison		<10: \$150 11-30: \$170 31-60: \$190 61-100: \$215 100+: \$250		



## ***APPENDIX B.8***

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### ***Comparative Fee Survey – Economic Development Department***

City of Victorville  
 Economic Development - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

APPENDIX B.8

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Chula Vista	Los Angeles	San Jose	Alameda County	Palo Alto
1	TEFRA Application Processing Fee	per application	\$ 3,500	\$ 3,500	\$ 3,000	\$ 5,000	\$ 2,700	\$ 2,335

## ***APPENDIX B.9***

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### ***Comparative Fee Survey – Recreation Division***

City of Victorville  
 User Fee Study FY 2020  
 Recreation Programs  
 Fee Comparison

City Name	ADMINISTRATIVE FEES		PRESCHOOL CLASSES				
	Late Enrollment	Child Late Pickup	Parent & Tot	Threes	Pre-K (2 day)	Pre-K (2 day/small class)	Pre-K (4 day)
Victorville	\$10/program	Progressive: \$10/\$20 per occurrence	\$31/month	\$59/month	\$59/month	\$64/month	\$118/month
Apple Valley	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison
Fontana	\$ 10	No comparison	\$12/2 days per week minimum	No comparison	No comparison	No comparison	No comparison
Hesperia	No comparison	No comparison	Hesperia Rec & Park 15-26 months Tues & Thurs: \$22/month (6 to 8 classes monthly)  27-36 months: \$26/month for (6 to 8 classes monthly)	Hesperia Rec & Park Mon & Wed (3 hrs) - \$72/month  Mon & Wed (6 hrs) - \$144/month	Hesperia Rec & Park Mon & Wed (3 hrs) - \$72/month  Mon & Wed (6 hrs) - \$144/month	Hesperia Rec & Park Mon & Wed (3 hrs) - \$72/month  Mon & Wed (6 hrs) - \$144/month	Hesperia Rec & Park Mon & Wed: \$60/month (6 to 8 classes monthly)
Ontario	No comparison	No comparison	Parent and Me One day/week for 3 weeks: \$41 + \$5 supply fee (fee due at the first class)	Enrichment Program 3-4 yrs old: 2 days/week for 6 weeks: \$112 ( 3 hours class)  Parent and Me One day/week for 3 weeks: \$41 + \$5 supply fee (3 hour class. Supply fee due at the first class)	Enrichment Program 4-5 yrs old: 3 days/week for 6 weeks: \$168 (3 hour class)  Preschool 3s & 4s One day/week for 3 weeks: \$50 + \$10-\$12 supply fee (3 hour class. Supply fee payable to instructor)	Enrichment Program 3-5 yrs old: 3 days/week for 6 weeks: \$168 for 3 days per week (3 hour class)  Preschool 4s and 5s One day/week for 3 weeks: \$65 + \$12-\$15 supply fee (3 hour class. Supply fee payable to instructor)	Enrichment Program 3-5 yrs old: 3 days/week for 6 weeks: \$168 for 3 days per week (3 hour class)  Preschool 4s and 5s One day/week for 3 weeks: \$65 + \$12-\$15 supply fee (3 hour class. Supply fee payable to instructor)
Rialto	No comparison	No comparison	\$78 - \$97.40 for 2 Days/week, 6 week season, 3 hours/day  \$90.90 - \$117 for 3 days/week, 6 week session, 3 hours/day	No comparison	No comparison	No comparison	No comparison

City of Victorville  
 User Fee Study FY 2020  
 Recreation Programs  
 Fee Comparison

City Name	YOUTH SPORTS				PEE WEE SPORTS				
	Basketball	T-Ball	Volleyball	Flag Football	Sports Sampler	Basketball	T-Ball	Indoor T-Ball	Indoor Soccer
Victorville	\$63/season + \$5 non-resident fee	\$63/season + \$5 non-resident fee	\$63/season + \$5 non-resident fee	\$63/season + \$5 non-resident fee	\$37/season + \$5 non-resident fee	\$48/season + \$5 non-resident fee	\$48/season + \$5 non-resident fee	\$48/season + \$5 non-resident fee	\$48/season + \$5 non-resident fee
Apple Valley	Resident: \$65/person Non-Resident: \$70/person	No comparison	Resident: \$65/person Non-Resident: \$70/person	Resident: \$65/person Non-Resident: \$70/person	Resident: \$52/person Non-Resident: \$57/person	No comparison	Resident: \$52/person Non-Resident: \$57/person	Resident: \$52/person Non-Resident: \$57/person	Resident: \$52/person Non-Resident: \$57/person
Fontana	No comparison	No comparison	No comparison	No comparison	No comparison	\$ 50	\$ 50	\$ 50	\$ 50
Hesperia	Hesperia Rec & Park Non-Competitive Resident: \$68 Non-Resident: \$70  Competitive Resident: \$85 Non-Resident: \$87	Hesperia Rec & Park \$70	Hesperia Rec & Park Resident: \$70 Non-Resident: \$72	Hesperia Rec & Park Resident: \$62.50 Non-Resident: \$64.50	No comparison	No comparison	No comparison	No comparison	No comparison
Ontario	\$50/\$65 per player	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison
Rialto	\$51.90 - \$110.50 League  \$12.90 - \$38.90 Tournament  \$78 - \$234.10 Youth Sports Camp	\$51.90 - \$110.50 League  \$12.90 - \$38.90 Tournament  \$78 - \$234.10 Youth Sports Camp	\$51.90 - \$110.50 League  \$12.90 - \$38.90 Tournament  \$78 - \$234.10 Youth Sports Camp	\$51.90 - \$110.50 League  \$12.90 - \$38.90 Tournament  \$78 - \$234.10 Youth Sports Camp	No comparison	No comparison	No comparison	No comparison	No comparison

City of Victorville  
 User Fee Study FY 2020  
 Recreation Programs  
 Fee Comparison

City Name	ADULT SPORTS						DROP-IN RECREATION PROGRAMS			
	Soccer	Softball	Futsal	Soccer Tournaments	Softball Tournaments	Pickleball	Open Gym	Racquetball	Pickleball	Table Tennis
Victorville	\$390/team/season	\$375/team/season	\$350/team/season	\$175/team/season	\$200/team/season	\$50/team/season	\$3/day	\$3/day	\$3/day	\$3/day
Apple Valley	\$350/team	\$350/team	No comparison	No comparison	\$210/team	No comparison	No comparison	No comparison	No comparison	No comparison
Fontana	\$ 300	\$350/team	No comparison	\$ 300	\$350/team	No comparison	\$3/person	\$3/person	\$3/person	\$3/person
Hesperia	No comparison	Hesperia Rec & Park \$300/team \$330/team	No comparison	Hesperia Youth Soccer League/High Desert FC Recreational Soccer Born in yrs 2002 - 2005: \$95	No comparison	No comparison	Hesperia Rec & Park \$5/participant	No comparison	Hesperia Rec & Park \$4/participant	No comparison
Ontario	League: \$275: Discount week \$300: Registration Week \$60: Forfeit Bond \$15: cash on field weekly to referee	No comparison	No comparison	\$275: Discount Week \$300: Registration Week \$30: Forfeit Bond \$15: Official Fee	No comparison	No comparison	\$5/person	No comparison	No comparison	No comparison
Rialto	\$260.10 - \$455.20/team	\$377.10 - \$520.30/team	No comparison	No comparison	\$234.10 - \$325.10/team	No comparison	No comparison	\$12.90 - \$97.40/person	No comparison	No comparison

City of Victorville  
 User Fee Study FY 2020  
 Recreation Programs  
 Fee Comparison

City Name	AQUATICS PROGRAMS							
	Open Recreation Swim	Punch Pass	Individual Lessons (4 hrs)	Individual Lessons (3 hrs)	Individual Lessons (2 hrs)	Group Lessons (5 hrs)	Group Lessons (4 hrs)	Group Lessons (3 hrs)
Victorville	\$3/day	\$30/15 admissions	\$120/session	\$90/session	\$60/session	\$40/session	\$37/session	\$24/session
Apple Valley	Adult: \$3/session/person Child: \$2/session/person	No comparison	\$96/person \$85/person (3 days/week)	\$96/person \$85/person (3 days/week)	\$96/person \$85/person (3 days/week)	Weekdays: \$40/session/person  Saturdays: \$27/session/person	Weekdays: \$40/session/person  Saturdays: \$27/session/person	Weekdays: \$40/session/person  Saturdays: \$27/session/person
Fontana	\$5/person	No comparison	\$125/5 hours	\$125/5 hours	\$125/5 hours	\$75/5 hours	\$75/5 hours	\$75/5 hours
Hesperia	Hesperia Rec & Park \$2/child/session \$3/adult/session	No comparison	No comparison	No comparison	No comparison	Hesperia Rec & Park Mon & Wed session \$29/2-week  Tues & Thurs session \$29/2-week  Saturday session \$29/4-day	Hesperia Rec & Park Mon & Wed session \$29/2-week  Tues & Thurs session \$29/2-week  Saturday session \$29/4-day	\$29/2-week Mon & Wed session \$29/2-week Tues & Thurs session \$29/4-day Saturday session
Ontario	\$1/person/hour	No comparison	\$54 for semi private	\$54 for semi private	\$54 for semi private	\$27/30 minute session Mon - Fri only	\$27/30 minute session Mon - Fri only	\$27/30 minute session Mon - Fri only
Rialto	\$1.20 - \$5.10/visit, \$41.60 - \$78/25 visit pass	No comparison	5 lesson session \$103.90 - \$390.20	5 lesson session \$103.90 - \$390.20	5 lesson session \$103.90 - \$390.20	30 minute sessions \$57.10 - \$93.60/8 lessons  30 minute sessions \$35.10 - \$44.10/4 lessons	30 minute sessions \$57.10 - \$93.60/8 lessons  30 minute sessions \$35.10 - \$44.10/4 lessons	30 minute sessions \$57.10 - \$93.60/8 lessons  30 minute sessions \$35.10 - \$44.10/4 lessons

City of Victorville  
 User Fee Study FY 2020  
 Recreation Programs  
 Fee Comparison

APPENDIX B.9

City Name	AQUATICS PROGRAMS		CONTRACT CLASSES	
	Junior Lifeguard Program	Lifeguard Training	FY 2019/20	FY 2020/21
Victorville	\$50/session	\$210/session	65% to instructor, 35% retained by City	60% to instructor, 40% retained by City
Apple Valley	\$50/session/person	\$200/session/person	No comparison	No comparison
Fontana	No comparison	\$ 180	No comparison	No comparison
Hesperia	No comparison	\$ 180	No comparison	No comparison
Ontario	Residents: \$70 Non-residents: \$85 2 weeks, M-F for 45 minutes	Resident: \$135 Non-Resident: \$141	No comparison	No comparison
Rialto	No comparison	No comparison	No comparison	No comparison



## ***APPENDIX B.10***

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### ***Comparative Fee Survey – Recreation Division – Facilities Rentals***

City Name	BALLFIELDS		
	Lights & Field Drag	Ballfield (2 hour min)	Lights <sup>3</sup> & Field Drag
Victorville	Lights: \$15.00/hr. Drag: \$12.00/field	Level 1: \$1.00/hour Level 2: \$8.00/hour Level 3: \$16.00/ hour Level 4: Determined case-by-case	Level 1: \$16.00/hour Level 2: \$23.00/hour Level 3: \$31.00/hour Level 4: Determined case-by-case
Apple Valley <sup>1</sup>	Youth Standard Fee and Non-Profit Fee : \$15.00/hour Adult Standard Fee and Non-Profit Fee : \$22.00/hour	Youth Standard Fee and Non-Profit Fee : \$8.00/hour Adult Standard Fee and Non-Profit Fee : \$59.00/hour	Youth Standard Fee and Non-Profit Fee : \$23.00/hour Adult Standard Fee and Non-Profit Fee : \$81.00/hour
Fontana	Private Youth Group : \$40.00/ hour Adult Standard Fee : \$45.00/hour	Private Youth Group: \$20.00/hour Adult Group: \$30.00/ hour	Private Youth Group: \$60.00/hour Adult Group: \$75.00/ hour
Hesperia <sup>2</sup>	Standard Rate: \$40.00/ hour Discounted Rate: \$32.00/hour Business Rate: \$80.00/ hour	Standard Rate: \$25.00/hour Discounted Rate: \$20.00/hour Business Rate: \$50.00/hour	Standard Rate: \$65.00/hour Discounted Rate: \$52.00/hour Business Rate: \$130.00/hour

City Name	BALLFIELDS		
	Lights & Field Drag	Ballfield (2 hour min)	Lights <sup>3</sup> & Field Drag
Victorville	Lights: \$15.00/hr. Drag: \$12.00/field	Level 1: \$1.00/hour Level 2: \$8.00/hour Level 3: \$16.00/ hour Level 4: Determined case-by-case	Level 1: \$16.00/hour Level 2: \$23.00/hour Level 3: \$31.00/hour Level 4: Determined case-by-case
Ontario	Resident: \$15.00/hr Non-Resident: \$25.00/hr	Resident: \$15.00/hour Non-resident: \$50.00/hour	Resident: \$47.00/hour Non-resident: \$75.00/hour
Rialto	Non-Profit Residential Youth Group: \$15.00/hr Non-Profit Residential Adult Group: \$15.00/hr Private Residents: \$15.00/hr Residential/Commercial: \$15.00/hr Non-Residential: \$20.00/hr Non-Residential/Commercial: \$20.00/hr Private Residential Senior: \$15.00/hr	Non-Profit Residential Youth Group: \$0/hr Non-Profit Residential Adult Group: \$15.60/hr Private Residents: \$20.80/hr Residential/Commercial: \$36.40/hr Non-Residential: \$36.40/hr Non-Residential/Commercial: \$41.60/hr Private Residential Senior: \$0/hr	Non-Profit Residential Youth Group: \$15.00/hr Non-Profit Residential Adult Group: \$15.60/hr Private Residents: \$20.80/hr Residential/Commercial: \$36.40/hr Non-Residential: \$36.40/hr Non-Residential/Commercial: \$41.60/hr Private Residential Senior: \$0/hr

Notes

- 1 Apple Valley fees go into effect on 7/1/2022; adopted at 5/10/22 City Council meeting
- 2 Discounted rate is for: District Residents, Active Military, Veterans, and standalone Non Profit Organizations benefitting residents of the District. Discounts apply to immediate (dependent) family members only
- 3 Light costs are based on energy and light controller costs.

City Name	COURTS	
	Tennis Courts	Racquetball Courts
Victorville	\$3/hr	\$5/hr
Apple Valley <sup>1</sup>	Standard Fee and Non-Profit Fee: \$2/hr	No comparison
Fontana	\$5/hr - 2 hour max	\$5 per person per hour
Hesperia <sup>2</sup>	<p>City of Hesperia            Youth Organization - no charge            Rates vary. Call the City.</p> <p>Hesperia Rec &amp; Park            Malibu Park, Hesperia Community Park, Live Oak Park,            Maple Park - rates vary based on availability. Call the            District for pricing.</p>	<p>City of Hesperia            Youth Organization - no charge            Rates vary. Call the City.</p> <p>Hesperia Rec &amp; Park            Malibu Park, Hesperia Community Park, Live Oak Park,            Maple Park - rates vary based on availability. Call the            District for pricing.</p>

City Name	COURTS	
	Tennis Courts	Racquetball Courts
Victorville	\$3/hr	\$5/hr
Ontario	No comparison	No comparison
Rialto	No comparison	No comparison

Notes

- 1 Apple Valley fees go into effect on meeting
- 2 Discounted rate is for: District Re: Non Profit Organizations benefitting immediate (dependent) family men
- 3 Light costs are based on energy ar

City Name	ROOMS		
	Large Auditorium (4 hr min)	Small Auditorium (2 hr min)	Small Meeting Room (2 hr min)
Victorville	Standard Fee: \$25/hr   Subsidized Fee: \$20/hr	Standard Fee: \$20/hr   Subsidized Fee: \$15/hr	Standard Fee: \$15/hr   Subsidized Fee: \$10/hr
Apple Valley <sup>1</sup>	James Woody Comm. Center Standard Fee Auditorium: Mon - Thurs: \$28.50/hr, Fri & Sat before 2pm: \$40/hr, Fri & Sat after 2pm: \$54/hr Non-Profit Fee Auditorium: Mon - Thurs: \$14.50/hr, Fri & Sat before 2pm: \$20/hr, Fri & Sat after 2pm: \$54/hr	James Woody Comm. Center Standard Fee Auditorium: Mon - Thurs: \$28.50/hr, Fri & Sat before 2pm: \$40/hr, Fri & Sat after 2pm: \$54/hr Non-Profit Fee Auditorium: Mon - Thurs: \$14.50/hr, Fri & Sat before 2pm: \$20/hr, Fri & Sat after 2pm: \$54/hr	Rooms 1 & 2 (assembly 70) Standard Fee and Non-Profit Fee: \$60 Rooms 3 & 4 (assembly 35) Standard Fee and Non-Profit Fee: \$39 Room 5 (assembly 100) Standard Fee and Non-Profit Fee: \$77
Fontana	Residents: \$150 Non-profit & Other Gov't Agencies: \$100 Non-Residents: \$200	Residents: \$150 Non-profit & Other Gov't Agencies: \$100 Non-Residents: \$200	Residents: Weekday \$50, Weekend \$70 Non-profit & Other Gov't Agencies: Weekday \$40, Weekend \$60 Non-Residents: Weekday \$60, Weekend \$80
Hesperia <sup>2</sup>	City of Hesperia Library Community Room Non-profit use only: \$0 Hesperia Rec & Park Lime Street (banquet cap 180, conference cap 360), Rick Novack (banquet cap 100, conference cap 200), John Swisher (banquet cap 120, conference cap 150) *Standard Fee \$44/hr *Residents, Active Military, Veterans and Non-profit orgs \$35/hr *Business/for Profit Fee: \$70/hr	City of Hesperia Library Community Room Non-profit use only: \$0 Hesperia Rec & Park Lime Street (banquet cap 180, conference cap 360), Rick Novack (banquet cap 100, conference cap 200), John Swisher (banquet cap 120, conference cap 150) *Standard Fee \$44/hr *Residents, Active Military, Veterans and Non-profit orgs \$35/hr *Business/for Profit Fee: \$70/hr	City of Hesperia Library Community Room Non-profit use only: \$0 Hesperia Rec & Park Lime Street (banquet cap 180, conference cap 360), Rick Novack (banquet cap 100, conference cap 200), John Swisher (banquet cap 120, conference cap 150) *Standard Fee \$44/hr *Residents, Active Military, Veterans and Non-profit orgs \$35/hr *Business/for Profit Fee: \$70/hr

City Name	ROOMS		
	Large Auditorium (4 hr min)	Small Auditorium (2 hr min)	Small Meeting Room (2 hr min)
Victorville	Standard Fee: \$25/hr   Subsidized Fee: \$20/hr	Standard Fee: \$20/hr   Subsidized Fee: \$15/hr	Standard Fee: \$15/hr   Subsidized Fee: \$10/hr
Ontario	Dorothy A. Quesada Community Center Westwinds Community Center \$65 all day (fee schedule shows recommended increase to \$60/hour)	Dorothy A. Quesada Community Center Westwinds Community Center \$65 all day (fee schedule shows recommended increase to \$60/hour)	Dorothy A. Quesada Community Center Westwinds Community Center \$65 all day (fee schedule shows recommended increase to \$60/hour)
Rialto	Community Classroom Non-Profit Residential Youth Group: \$15/hr Non-Profit Residential Adult Group: \$12/hr Private Residents: \$30/hr Residential/Commercial: \$35/hr Non-Residential: \$35/hr Non-Residential/Commercial: \$45/hr Private Residential Senior: \$15/hr	Community Classroom Non-Profit Residential Youth Group: \$15/hr Non-Profit Residential Adult Group: \$12/hr Private Residents: \$30/hr Residential/Commercial: \$35/hr Non-Residential: \$35/hr Non-Residential/Commercial: \$45/hr Private Residential Senior: \$15/hr	Community Classroom Non-Profit Residential Youth Group: \$15/hr Non-Profit Residential Adult Group: \$12/hr Private Residents: \$30/hr Residential/Commercial: \$35/hr Non-Residential: \$35/hr Non-Residential/Commercial: \$45/hr Private Residential Senior: \$15/hr

Notes

- 1 Apple Valley fees go into effect on meeting
- 2 Discounted rate is for: District Re: Non Profit Organizations benefitting immediate (dependent) family men
- 3 Light costs are based on energy ar

City Name	GYMNASIUMS		
	Hook Community Center (2 hr min)	Westwinds Sports Center (2hr min)	Westwinds Activity Center (2hr min)
Victorville	Standard Fee: \$60/hr   Subsidized Fee: \$10/hr	Standard Fee: \$45/hr   Subsidized Fee: \$35/hr	Standard Fee: \$35/hr   Subsidized Fee: \$25/hr
Apple Valley <sup>1</sup>	James Woody Comm. Center Gymnasium Standard Fee: \$70/hr Non-Profit Fee: \$64/hr	James Woody Comm. Center Gymnasium Standard Fee: \$70/hr Non-Profit Fee: \$64/hr	James Woody Comm. Center Gymnasium Standard Fee: \$70/hr Non-Profit Fee: \$64/hr
Fontana	Residents: \$200 Non-Profit: \$175 Non-Residents: \$250	Residents: \$200 Non-Profit: \$175 Non-Residents: \$250	Residents: \$200 Non-Profit: \$175 Non-Residents: \$250
Hesperia <sup>2</sup>	Library Community Room Non-profit use only: \$0  Hesperia Rec & Park W/out music, sound or alcohol Percy Bakker Center North Room (cap 230) *Standard Fee \$120/hr *Residents, Active Military, Veterans and Non-profit orgs \$96/hr *Business/for Profit Fee: \$240/hr  Percy Bakker Center South Room (cap 130) *Standard Fee \$69/hr *Residents, Active Military, Veterans and Non-profit orgs \$55/hr *Business/for Profit Fee: \$138/hr	Library Community Room Non-profit use only: \$0  Hesperia Rec & Park W/out music, sound or alcohol Percy Bakker Center North Room (cap 230) *Standard Fee \$120/hr *Residents, Active Military, Veterans and Non-profit orgs \$96/hr *Business/for Profit Fee: \$240/hr  Percy Bakker Center South Room (cap 130) *Standard Fee \$69/hr *Residents, Active Military, Veterans and Non-profit orgs \$55/hr *Business/for Profit Fee: \$138/hr	Library Community Room Non-profit use only: \$0  Hesperia Rec & Park W/out music, sound or alcohol Percy Bakker Center North Room (cap 230) *Standard Fee \$120/hr *Residents, Active Military, Veterans and Non-profit orgs \$96/hr *Business/for Profit Fee: \$240/hr  Percy Bakker Center South Room (cap 130) *Standard Fee \$69/hr *Residents, Active Military, Veterans and Non-profit orgs \$55/hr *Business/for Profit Fee: \$138/hr



City Name	GYMNASIUMS		
	Hook Community Center (2 hr min)	Westwinds Sports Center (2hr min)	Westwinds Activity Center (2hr min)
Victorville	Standard Fee: \$60/hr   Subsidized Fee: \$10/hr	Standard Fee: \$45/hr   Subsidized Fee: \$35/hr	Standard Fee: \$35/hr   Subsidized Fee: \$25/hr
Ontario	Dorothy A. Quesada Community Center \$75 (weekday)  1/2 of Westwinds Community Center \$75 per weekday (fee schedule shows recommended increase to \$65/hr)  All of Westwinds Community Center \$135 per weekend day (fee schedule shows recommended increase to \$135/hr)	Dorothy A. Quesada Community Center \$75 (weekday)  1/2 of Westwinds Community Center \$75 per weekday (fee schedule shows recommended increase to \$65/hr)  All of Westwinds Community Center \$135 per weekend day (fee schedule shows recommended increase to \$135/hr)	Dorothy A. Quesada Community Center \$75 (weekday)  1/2 of Westwinds Community Center \$75 per weekday (fee schedule shows recommended increase to \$65/hr)  All of Westwinds Community Center \$135 per weekend day (fee schedule shows recommended increase to \$135/hr)
Rialto	Non-Profit Residential Youth Group: \$15/hr Non-Profit Residential Adult Group: \$10/hr Private Residents: \$35/hr Residential/Commercial: \$60/hr Non-Residential: \$60/hr Non-Residential/Commercial: \$80/hr Private Residential Senior: \$15/hr	Non-Profit Residential Youth Group: \$15/hr Non-Profit Residential Adult Group: \$10/hr Private Residents: \$35/hr Residential/Commercial: \$60/hr Non-Residential: \$60/hr Non-Residential/Commercial: \$80/hr Private Residential Senior: \$15/hr	Non-Profit Residential Youth Group: \$15/hr Non-Profit Residential Adult Group: \$10/hr Private Residents: \$35/hr Residential/Commercial: \$60/hr Non-Residential: \$60/hr Non-Residential/Commercial: \$80/hr Private Residential Senior: \$15/hr

Notes

- 1 Apple Valley fees go into effect on meeting
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- 3 Light costs are based on energy ar

City Name	DORIES DAVIES POOL		RESERVED PICNIC AREAS (ROCKVIEW NATURE PARK, SCHMIDT PARK)		CITY HALL
	Resident	Non-Resident	Resident	Non-Resident	
Victorville	Rental Fee: \$65/2 hrs  Lifeguard Fees: Rate to reflect actual costs	Rental Fee: \$80/2 hrs  Lifeguard Fees: Rate to reflect actual costs	Per day based on 6-hour usage:  Large Picnic Area: \$60/day Medium Picnic Area: \$45/day Small Picnic Area: \$30/day  Add'l hourly fees: \$5/hr for small & medium; \$10/hr for large areas  Bounce House usage fee: \$20/day	Per day based on 6-hour usage:  Large Picnic Area: \$75/day Medium Picnic Area: \$60/day Small Picnic Area: \$45/day  Add'l hourly fees: \$5/hr for small & medium; \$10/hr for large areas  Bounce House usage fee: \$20/day	n/a
Apple Valley <sup>1</sup>	Pool Party Package - Exclusive Pool Use: \$148/2 hrs  Pool Rental Package - Lifeguard Fees: \$50-\$150	Pool Party Package - Exclusive Pool Use: \$148/2 hrs  Pool Rental Package - Lifeguard Fees: \$50-\$150	Park Use Over 99 people: Standard Fee \$101/day, Non-Profit Fee \$81/day  50-99 people: Standard Fee \$74/day, Non-Profit Fee \$61/day  26-49 people: Standard Fee \$53/day, Non-Profit Fee \$40/day  Under 25 people: Standard Fee \$35/day, Non-Profit Fee \$27/day  Lions Park: Standard Fee and Non-Profit Fee \$101/day	Park Use Over 99 people: Standard Fee \$101/day, Non-Profit Fee \$81/day  50-99 people: Standard Fee \$74/day, Non-Profit Fee \$61/day  26-49 people: Standard Fee \$53/day, Non-Profit Fee \$40/day  Under 25 people: Standard Fee \$35/day, Non-Profit Fee \$27/day  Lions Park: Standard Fee and Non-Profit Fee \$101/day	n/a
Fontana	Group size 1-50: \$200/2 hrs 51-100: \$275/2 hrs 101-200: \$350/2 hrs	Group size 1-50: \$200/2 hrs 51-100: \$275/2 hrs 101-200: \$350/2 hrs  plus \$50 non-resident fee	\$50 per shelter rental	\$100 per shelter rental	n/a
Hesperia <sup>2</sup>	Hesperia Rec & Park 0-60 people, 2 lifeguards \$90 61-90 people, 3 lifeguards \$130 91-120 people, 4 lifeguards \$160  Business or Profit Making: Rates are doubled	Hesperia Rec & Park 0-60 people, 2 lifeguards \$103.50 61-90 people, 3 lifeguards \$149.50 91-120 people, 4 lifeguards \$184  Business or Profit Making: Rates are doubled	Pricing varies, call the District Office at (760) 244-5488.	Pricing varies, call the District Office at (760) 244-5488.	n/a

City Name	DORIES DAVIES POOL		RESERVED PICNIC AREAS (ROCKVIEW NATURE PARK, SCHMIDT PARK)		CITY HALL
	Resident	Non-Resident	Resident	Non-Resident	
Victorville	Rental Fee: \$65/2 hrs  Lifeguard Fees: Rate to reflect actual costs	Rental Fee: \$80/2 hrs  Lifeguard Fees: Rate to reflect actual costs	Per day based on 6-hour usage:  Large Picnic Area: \$60/day Medium Picnic Area: \$45/day Small Picnic Area: \$30/day  Add'l hourly fees: \$5/hr for small & medium; \$10/hr for large areas  Bounce House usage fee: \$20/day	Per day based on 6-hour usage:  Large Picnic Area: \$75/day Medium Picnic Area: \$60/day Small Picnic Area: \$45/day  Add'l hourly fees: \$5/hr for small & medium; \$10/hr for large areas  Bounce House usage fee: \$20/day	n/a
Ontario	Quesada Pool - max 60 people: \$80 for 2 hrs, \$110 for 3 hrs  Westwind Pool: max 80 people: \$150 for 2 hrs, \$200 for 3 hrs	Quesada Pool - max 60 people: \$80 for 2 hrs, \$110 for 3 hrs  Westwind Pool: max 80 people: \$150 for 2 hrs, \$200 for 3 hrs	Anthony Munoz Park \$40 Westwind Park \$20 - \$40 Cypress Park \$20 De Anza Park \$40 Homer F. Briggs Park \$20 - \$40 John Galvin Park \$20 Veterans Memorial Park \$20 Vineyard Park \$20	Anthony Munoz Park \$40 Westwind Park \$20 - \$40 Cypress Park \$20 De Anza Park \$40 Homer F. Briggs Park \$20 - \$40 John Galvin Park \$20 Veterans Memorial Park \$20 Vineyard Park \$20	n/a
Rialto	Non-Profit Residential Youth Group: \$70/hr Non-Profit Residential Adult Group: \$70/hr Private Residents: \$90/hr Residential/Commercial: \$110/hr Non-Residential: \$1100/hr Non-Residential/Commercial: \$130/hr Private Residential Senior: \$70/hr	Full Day Access Day Passes: Adults \$9 Seniors 60+ \$5 Youth 14-17 \$5	No comparison	No comparison	n/a

Notes

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- 3 Light costs are based on energy ar

## ***APPENDIX B.11***

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### ***Comparative Fee Survey – Parks Division***

City of Victorville  
 Parks - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
1	Joshua Tree Inspections	each	\$ -	no comparison	no comparison	no comparison	no comparison	no comparison

## **APPENDIX B.12**

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### ***Comparative Fee Survey – Victorville Municipal Utility Services (VMUS)***

City of Victorville				Comparative Agencies					
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Long Beach	Colton	Rancho Cucamonga	Moreno Valley	Riverside	Vernon
	<b>Electric Service Rules</b>								
	<b>Rule 3</b>								
<b>1</b>	Turn on Service Charge								
	Transfer - Service Turn On	hourly	\$ 40						
	Existing Service Turn On	hourly	\$ 40						
	Existing Service Turn On / After Hours	hourly	\$ 40	\$ 35	No comparison	\$20 next day \$35 - \$55 same day, \$70 after hours	\$15 service initiation (next day, normal business hours) Identity verification fee \$5	\$20 next day \$35 same day, \$50 after hours	\$ 10
	New Service Turn On	hourly	\$ 40						
	New Service Turn On / After Hours	hourly	\$ 40						
	<b>Rule 7</b>								
<b>2</b>	Minimum Deposit	deposit	\$ 100	No comparison	No comparison	Greater of twice estimated average monthly bill or \$100	Twice Maximum Monthly Bill	\$ 100	No comparison
	Minimum Diversion Deposit	deposit	\$ 100			No comparison	No comparison	No comparison	
	<b>Rule 9</b>								
<b>3</b>	Returned Check Charge	flat	\$ 25	No comparison	\$25 first time, \$35 for second time	In accordance with City of Rancho Cucamonga Ordinance	\$ 31	In accordance with City of Riverside Ordinance	\$ 26
<b>4</b>	Manual Meter Read Charge	flat	\$ 80	No comparison	No comparison	Meter Test \$100, Meter Re-Read \$25	No comparison	\$ 25	No comparison
<b>5</b>	Late Payment Charge of Unpaid Balance	flat	\$ -	No comparison	No comparison	No comparison	0.9% per month of unpaid balance	No comparison	5% of unpaid balance
	<b>Rule 11</b>								
<b>6</b>	Collection Fee	flat	\$ 7	No comparison	No comparison	No comparison	\$ 30	No comparison	No comparison
<b>7</b>	Special 48-Hour Field Notification	flat	\$ 10	No comparison	\$ 5	No comparison	\$ 10	\$20 plus \$1 for each additional notice per account	No comparison
<b>8</b>	Investigation Charges	flat	\$ 70	No comparison	No comparison	Higher of \$150 plus material or time and material	No comparison	Higher of \$150 plus material or time and material	No comparison

City of Victorville				Comparative Agencies					
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Long Beach	Colton	Rancho Cucamonga	Moreno Valley	Riverside	Vernon
9	Meter Repairs or Replacements Due to Damage/Tampering		T&M	No comparison	No comparison	No comparison	Actual cost (T&M)	No comparison	No comparison
	<b>A. Subdivisions</b>								
10	Electrical Underground Utilities (Improvement Bonds)								
	Add'l Developer Fees	flat	T&M	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison
	Delay of work longer than 12 months	flat	T&M						
11	Plan Check Fees								
new	Administrative Fees	flat	at cost	No comparison	No comparison	\$150 per hour	Deposit of 3.25% of the engineer's estimated construction costs for improvements	No comparison	No comparison
12	Inspection Fees	flat	T&M	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison
new	Meter Test Fee	flat	T&M	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison
	<b>Natural Gas Service Rules</b>								
	<b>Rule 3</b>								
1	Turn on Service Charge								
	Transfer - Service Turn On	hourly	\$ 40	\$ 35	No comparison	\$20 next day \$35 - \$55 same day, \$70 after hours	\$15 service initiation (next day, normal business hours) Identity verification fee \$5	\$20 next day \$35 same day, \$50 after hours	\$ 10
	Existing Service Turn On	hourly	\$ 40						
	Existing Service Turn On / After Hours	hourly	\$ 40						
	New Service Turn On	hourly	\$ 40						
	New Service Turn On / After Hours	hourly	\$ 40						
	<b>Rule 7</b>								
2	Minimum Deposit	deposit	\$ 100	No comparison	No comparison	Greater of twice estimated average monthly bill or \$100	Twice Maximum Monthly Bill	\$ 100	No comparison
	Minimum Diversion Deposit	deposit	\$ 100			No comparison	No comparison	No comparison	
	<b>Rule 9</b>								
3	Returned Check Charge	flat	\$ 25	No comparison	\$25 first time, \$35 for second time	In accordance with City of Rancho Cucamonga Ordinance	\$ 31	In accordance with City of Riverside Ordinance	\$ 26
4	Manual Meter Read Charge	flat	\$ 80	No comparison	No comparison	Meter Test \$100, Meter Re-Read \$25	No comparison	\$ 25	No comparison



City of Victorville				Comparative Agencies					
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Long Beach	Colton	Rancho Cucamonga	Moreno Valley	Riverside	Vernon
5	Late Payment Charge of Unpaid Balance	flat	\$ -	No comparison	No comparison	No comparison	0.9% per month of unpaid balance	No comparison	5% of unpaid balance
	<b>Rule 11</b>								
6	Collection Fee	flat	\$ 7	No comparison	No comparison	No comparison	\$ 30	No comparison	No comparison
7	Special 48-Hour Field Notification	flat	\$ 10	No comparison	\$ 5	No comparison	\$ 10	\$20 plus \$1 for each additional notice per account	No comparison
8	Investigation Charges	flat	\$ 70	No comparison	No comparison	Higher of \$150 plus material or time and material	No comparison	Higher of \$150 plus material or time and material	No comparison
9	Meter Repairs or Replacements Due to Damage/Tampering		T&M	No comparison	No comparison	No comparison	Actual cost (T&M)	No comparison	No comparison
	<b>A. Subdivisions</b>								
10	Electrical Underground Utilities (Improvement Bonds)								
	Add'l Developer Fees	flat	T&M	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison
	Delay of work longer than 12 months	flat	T&M						
11	Plan Check Fees								
new	Administrative Fees	flat	at cost	No comparison	No comparison	\$150 per hour	Deposit of 3.25% of the engineer's estimated construction costs for improvements	No comparison	No comparison
12	Inspection Fees	flat	T&M	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison
new	Meter Test Fee	flat	T&M	No comparison	No comparison	No comparison	No comparison	No comparison	No comparison

## **APPENDIX B.13**

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### ***Comparative Fee Survey – Water and Solid Waste Customer Service Division***

Water and Solid Waste Customer Service Division - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>1</b>	Utility Service Accounts							
	Customer Account Setup Fee	each	\$ 25	no comparison	\$ 35	\$ 25	Max of \$220	\$ 31.8
	Bank Charges - Return Payment	each	at cost	no comparison	no comparison	no comparison	no comparison	no comparison
	Delinquent Charge on Unpaid Balance	each	5% of past due in excess of \$38	15% of total debt	no comparison	no comparison	no comparison	10% of delinquent amount of the bill charged monthly
	Administrative Lien Processing Fee	each	\$ 25	\$ 25	no comparison	Balance + Current admin fee	no comparison	no comparison
	Security Deposit	each	\$ 120	no comparison	no comparison	no comparison	no comparison	no comparison
	Security Deposit - Water Temporary	each	\$ 18	no comparison	no comparison	no comparison	no comparison	no comparison
	Documentation Fees	each	at cost	Actual Cost	no comparison	no comparison	no comparison	no comparison
	Engineering Fees	each	at cost	Actual Cost	no comparison	no comparison	no comparison	no comparison
	Damage or Loss/Vandalism	each	at cost	Actual Cost	no comparison	Illegal Consumption \$50 - \$1,000 Consumption 2 times actual usage @ highest tier	no comparison	no comparison
	Other Fees and Charges	each	at cost	Actual Cost	no comparison	Fire Flow Test: Comm \$111, Residential \$44 Backflow Testing: Initial Test \$119, Multiple Tests \$243, Annual Residential \$65	no comparison	no comparison
<b>2</b>	Trip Charge	each	\$ 32	no comparison	no comparison	Turn on/off water meter - same day reg hours: \$38 Turn on/off water meter - same day after hours: \$125	no comparison	no comparison
<b>3</b>	Account Re-Setup	each	\$ 25	no comparison	no comparison	no comparison	no comparison	no comparison
<b>4</b>	Demand Research	each	\$ 5	no comparison	no comparison	no comparison	no comparison	no comparison
<b>5</b>	Returned Checks							
	Bank Fee	each	\$ 5	no comparison	no comparison	no comparison	no comparison	no comparison
	Returned Item (Check or Credit Card)	each	\$ 25	no comparison	\$ 25	\$ 25	no comparison	no comparison
	Returned Item - each add'l	each	\$ 35	no comparison	\$ 35	\$ 35	no comparison	no comparison
<b>new</b>	Plan Setup Fee	each	new	no comparison	no comparison	no comparison	no comparison	no comparison

## ***APPENDIX B.14***

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### ***Comparative Fee Survey – Water Utility Division***

City of Victorville  
 Water Utility - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

APPENDIX B.14

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
<b>I</b>	<b>Water Fees</b>							
<b>1</b>	Connection and Alternate Water Source Fees							
<b>2</b>	Meter Installation 3/4-inch Meter							
<b>New</b>	Meter Install Service	each	new	no comparison	no comparison	no comparison	Same Day \$270	no comparison
	Meter Cost	each	\$ 454.00				Next Day \$158	
	Service Line (Installation Fee)	each	\$ 1,290.00				no comparison	
	1-inch Meter							
<b>New</b>	Meter Install Service	each	new	no comparison	no comparison	no comparison	Same Day \$270	no comparison
	Meter Cost	each	\$ 542.00				Next Day \$158	
	Service Line (Installation Fee)	each	\$ 1,316.00				no comparison	
	1.5-inch Meter							
<b>New</b>	Meter Install Service	each	new	no comparison	no comparison	no comparison	Same Day \$270	no comparison
	Meter Cost	each	\$ 1,014.00				Next Day \$158	
	Service Line (Installation Fee)	each	\$ 1,656.00				no comparison	
	2-inch Meter							
<b>New</b>	Meter Install Service	each	new	no comparison	no comparison	no comparison	Same Day \$270	no comparison
	Meter Cost	each	\$ 1,202.00				Next Day \$158	
	Service Line (Installation Fee)	each	\$ 1,704.00				no comparison	
	Above 2-inch Meter							
	Meter Install Service	each	Actual Cost	no comparison	no comparison	no comparison	Same Day \$270	no comparison
	Meter Cost	each	Actual Cost				Next Day \$158	
	Service Line (Installation Fee)	each	Actual Cost				no comparison	
<b>3</b>	Meter Size or Location Change		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison

City of Victorville  
 Water Utility - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

APPENDIX B.14

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
4	Standby Fee WID1 - per acre or parcel of land with less than one acre	yearly		no comparison	no comparison	no comparison	no comparison	no comparison
5	Standby Fee WID2 - per acre	yearly		no comparison	no comparison	no comparison	no comparison	no comparison
6	Service Call Fees							
	During business hours	per occurrence	\$ 32			\$ 38	\$ 54	\$ 51
	Same-day service - business hours	per occurrence	\$ 48	no comparison	no comparison	\$ 125	\$ 54	\$ 51
	After hours service	per occurrence	\$ 48			\$ 125	\$ 108	\$ 102
7	Labor Rates							
	During business hours	hourly	\$ 42	no comparison	no comparison	no comparison	no comparison	no comparison
	After hours service	hourly	\$ 63					
8	Vehicle/Equipment Rate		Actual Cost	no comparison	no comparison	no comparison	no comparison	no comparison
9	Service Deactivation for Non-payment							
	Shut-Off	per occurrence	\$ 32	no comparison	no comparison	\$ 38	\$ 54	\$ 64
	Turn-On	per occurrence	\$ 32	no comparison	no comparison	\$ 38	\$ 54	\$ 64
10	Meter Test Charge	deposit	Actual Cost	no comparison	no comparison	Cost Reasonably Borne	no comparison	\$ 102
11	Backflow (RP) Device Test	per occurrence	\$ 66	no comparison	no comparison	Initial Test \$119 Multiple Test \$243	no comparison	3/4" - 2": \$176.80 2" and above: \$227.40
12	Cross connection Initial Inspection	per occurrence	New	no comparison	no comparison	no comparison	no comparison	no comparison
13	Annual Backflow Certification Fee	per device	\$ 17	no comparison	\$ 16	no comparison	\$ 5	no comparison

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
14	Failed Device Re-Test	per device	New	no comparison	no comparison	no comparison	no comparison	no comparison
15	Construction Meter Installation Fee							
	Customer Set-Up Fee	per device	Charged by Customer Service	no comparison	no comparison	Admin Fee \$33 Deposit \$950 Wrench Deposit \$50	no comparison	\$ 32
	Water Charges Installation Fee	per device	\$ 96	no comparison	no comparison	no comparison	no comparison	no comparison
16	Plan Check	per device	New	no comparison	\$ 16	no comparison	no comparison	no comparison

## ***APPENDIX B.15***

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### ***Comparative Fee Survey – City Clerk’s Office***



City of Victorville  
City Clerk - User Fee Study Fiscal Year 2020  
Comparison of Charges for Fee Related Activities and Services

APPENDIX B.15

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley	Fontana	Hesperia	Ontario	Rialto
1	Microfilm Processing [1]							
	Processing Fee	per requestor	\$ 125					
	Pick Up/Delivery	per requestor	\$ 20	No comparison	No comparison	No comparison	No comparison	No comparison
	Microfilm Processing - Copies							
	1st page	per page	\$ 1		\$ 0.20			
	Add'l pages	per page	\$ 1	No comparison	\$ 0.05	No comparison	No comparison	No comparison
2	Public Records Request 8.5 x 11 & 8.5 x 14							
	1st page	per page	\$ 1.00	Non-color: \$0.20	Non-color: \$0.20 Color: \$0.50	Non-color: \$0.25	\$ 0.15	\$ 0.25
	Add'l pages	per page	\$ 0.25	Color: \$0.30	Non-color: \$0.05 Color: \$0.40	Color: \$1.00		
3	Public Records Request 11 x 17							
	1st page	per page	\$ 1.00	Non-color: \$0.20	Non-color: \$0.20 Color: \$0.50	Non-color: \$0.50	\$ 0.15	\$ 0.25
	Add'l pages	per page	\$ 0.30	Color: \$0.30	Non-color: \$0.05 Color: \$0.40	Color: \$5.00		
	Notary (capped by state)	per signature	\$ 15	\$ 15	\$ 10	No comparison	No comparison	\$ 15

## ***APPENDIX B.16***

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### ***Comparative Fee Survey – Library Services***

City of Victorville  
 Library - User Fee Study Fiscal Year 2020  
 Comparison of Charges for Fee Related Activities and Services

APPENDIX B.16

City of Victorville				Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Apple Valley [1]	Fontana [1]	Hesperia [1]	Ontario [2]	Rialto [1]
1	Late Fees by Material Type							
	Juvenile / YA / Children's	per day, per item	No fee	\$ 0.10	\$ 0.10	\$ 0.10		\$ 0.10
	Adult	per day, per item	No fee	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.15	\$ 0.25
	Magazines	per day, per item	No fee	No comparison	No comparison	No comparison		No comparison
	DVDs	per day, per item	\$ 0.50	\$ 0.50	\$ 0.50	\$ 0.50	\$ 1.00	\$ 0.50
	Free Rentals	per day, per item	No fee	No comparison	No comparison	No comparison	No comparison	DVDs: \$0.50 per day
	Non-returned book	per item	Cost of book	Adult \$0.25 per day Juvenile: \$0.10 per day	Adult \$0.25 per day Juvenile: \$0.10 per day	Adult \$0.25 per day Juvenile: \$0.10 per day	No comparison	Adult \$0.25 per day Juvenile: \$0.10 per day
	Non-returned book processing fee	per item	\$ 10.00	No comparison	No comparison	No comparison	\$ 5.00	No comparison
	Materials recovery charge	per item					No comparison	
2	Check Out Fees							
	DVD's	per item, per 3 days	\$ 1.50	No comparison	No comparison	No comparison	No comparison	\$1.50 per day
	Video Games	per item, per 3-7 days	\$ 3.00	No comparison	No comparison	No comparison	No comparison	No comparison
3	Copy Fees							
	Black/White Copies	per page	\$ 0.10	\$ 0.20	\$0.20 per original page \$0.05 per add'l page	\$ 0.25	\$ 0.15	\$ 0.30
	Color Copies	per page	\$ 0.50	\$ 0.30	\$0.50 for 1st page \$0.40 for each add'l page	\$ 1.00	\$ 0.25	\$ 0.60
4	Miscellaneous Fees							
	Passport Photo	per photo	\$ 10	No comparison	No comparison	No comparison	\$ 15	\$ 12
	Passport Processing Fee	per application	\$ 35	\$ 35	\$ 35	No comparison	\$ 35	\$ 35
	Passport Fees (Paid to the DOS) [3]	per application	Book: \$110 Adult \$80 Minor Card: \$30 Adult \$15 Minor Expedite: \$60 Express Mail: \$16.48	Book: \$110 Adult \$80 Minor Card: \$30 Adult \$15 Minor Expedite: \$60 Express Mail: \$16.48	Book Adults: \$110 Children: \$80 Expedite: \$60 Expedite Express Mail: express mail fee	No comparison	Book: \$110 Adult \$80 Minor Card: \$30 Adult \$15 Minor Expedite: \$60 Express Mail: \$16.48	Book: \$110 Adult \$80 Minor Card: \$30 Adult \$15 Minor Expedite: \$60 Express Mail: \$16.48

**Notes**  
 [1] All cities use the San Bernardino County Library System for Late Fees, except Ontario and Victorville.  
 [2] Overdue Fine of \$25 or more in overdue materials are charged an additional \$7 collection agency fee after 14 days.